

**SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
DRAFT AGENDA**

May 13, 2024

Presiding: Ann Fleming Brown, Chair

Van Curler Room, 5:30 p.m.

1. Welcome and Call to Order
2. Motion for Executive Session
 - To discuss the employment of particular individuals
3. Approval of the April 15, 2024 Board Meeting Minutes & Consent Agenda
4. Consent Agenda

A. Resolution for Administrative Staff Appointments

INITIAL ADMINISTRATIVE APPOINTMENT: September 1, 2024 through August 31, 2025

(This is an initial administrative appointment for up to one year)

None.

INITIAL CAREER ADMINISTRATIVE: September 1, 2024 through August 31, 2026

(This is an initial two-year career appointment as a result of five successful one-year consecutive appointments.)

Mark Bessette, Assistant Dean for Financial Aid and Access

CAREER ADMINISTRATIVE: September 1, 2024 through August 31, 2026

(This is an annual extension of the current appointment into a continuing two-year career appointment.)

Dr. David Brough, Dean of School of Hotel, Culinary Arts & Tourism

Dr. David Clickner, Vice President for Strategic Initiatives and Planning

Linda Czub, Confidential Secretary

Marisa Daigle, Bursar

Dale Miller, Director of Institutional Research

Paula Ohlhous, Executive Director for Human Resources

Patrick Ryan, Executive Vice President for Administration and Finance

Anthony Schwartz, Director of Facilities

Amiee Warfield, Controller

INITIAL REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025 (An initial appointment may be for a period of up to one year commencing on September 1 and continuing through to August 31 of the next following year. A shorter initial appointment may be made at the discretion of the President.)

Veronica Pagan, Coordinator of Workforce Development and Community Education

FIRST REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025 (A regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Michael Bricault, Coordinator of Buildings and Grounds
Catia Laird de Polanco, Chief Diversity Officer
Dr. Mark Meachem, Vice President for Academic Affairs
Ellen Mesley as Assistant Director of Employee Benefits and Well-Being
Juilliane Malibago as Human Resources Assistant
Dr. Hope Sasway, Dean of the Math, Science, Technology and Health Division
Marianne Senneca, Vice President for Development and External Affairs
Dr. Eric Savage, Director of Aviation Programs
Tiombé Tatum, Chief of Staff

SECOND REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025 (A second regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Eric Fluty, Associate Vice President of Campus Safety/Peace Officer (Armed)
Tanya Scime, Director of Human Resources

THIRD REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025 (A third regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Dr. Christopher Brellocks, Dean of the School of Music
Stephen Fragale, Associate Vice President of Student Affairs
Brian Kasler, Assistant Vice President of Administration
April Snow, Chief Information Officer
Karen Tanski, Executive Director of Marketing and Public Relations

FOURTH REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025 (A fourth regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Theresa Fay, Confidential Secretary
Sarah Wilson-Sparrow, Vice President of Workforce Development and Community Education (partially grant funded)

FIFTH REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025

(A fifth regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

None

- B. Resolution for 1-Year Union of Faculty and Professionals (UFP) Reappointments (September 1, 2024-August 30, 2025)

STRATEGIC INITIATIVES AND PLANNING

Anna Sherman, Admissions Advisor

C. WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (Reappointments)

Michelle Kraines, Assistant Director of Workforce Development & Community Education (grant funded) (September 01, 2024 – August 31, 2025)

Matthew Maloy, Director of Workforce Development and Community Education (grant funded) (September 01, 2024 – August 31, 2025)

Danielle Sloan, Assistant Director of Workforce Development & Community Education (grant funded) (September 01, 2024 – August 31, 2025)

Tricia Terlecky, Assistant Director of Workforce Development & Community Education (grant funded) (September 01, 2024 – August 31, 2025)

Jason Lohraseb, Assistant Director of Workforce Development & Community Education (grant funded) (September 01, 2024 – November 03, 2024)

D. Resolution for a 1-Year Reappointment Grant funded by the Schenectady College and Career Outreach Center Grant (SCCOC) (July 1, 2024 – June 30, 2025)

- Jaimee King, Executive Director of SUNY Schenectady College and Career Outreach Center (SCCOC)
- Elizabeth Cowen, Participant Services Specialist of the SCCOC
- Christine Goss, Associate Executive Director of the SCCOC

E. Resolution to Grant Emeritus Status

Donna Corbisiero, Associate Professor of Liberal Arts

- F. Professional Development Request for Dr. Mark Meachem to attend the SUNY Association of Chief Academic Officers Conference Spring 2024 at Poughkeepsie, NY from June 10-12, 2024.

5. Report of the Chair
 - Report of the Foundation
 - Student Award Winners: Hemmattie Gobind and Jasmatie Lutawan
“Achieving the Chemist” poster for the Association for Computing Machinery (ACM)
New York Celebration of Women in Computing (NYC-WiC) held in Lake George April
12th and 13th, 2024
6. Report of the Treasurer
 - Resolution to approve April Warrants
 - Resolution to approve Revenues and Expenditures for period ending April 30, 2024
 - Resolution to approve Capital Budget Request
 - Student Government Association (SGA) Budget for the 2024-2025 Academic Year including
a student activity fee increase - Informational
7. President’s Report
8. Resolution for Conferral of Degrees
9. New Policies
 - Resolution to approve the Elimination of Single Use Plastics and Preferences for Durable
and Reusable Alternatives Policy
 - Resolution to approve the First Amendment Support Team Policy
 - Resolution to approve revisions to Policy 2.18 Alcohol-Free and Drug-Free Environment
Policy
 - Resolution to approve revisions to Policy 3.15: Discrimination, Harassment and
Retaliation Policy and Complaint Procedure and the Rescinding of Policy 2.13: Equal
Employment Opportunity Complaint Procedure
10. Resolution to approve new job titles and job descriptions
 - Assistant Vice President of Workforce Development and Community Education
 - Senior Stewardship Officer
11. Personnel
 - Resolution to appoint Sarah Boink as Senior Stewardship Officer (grant funded)
 - Resolution to appoint Dr. Laura Ficarra as Early College Success Coach (grant funded)
 - Resolution to appoint Jessica Krawec as Early College Success Coach (grant funded)
 - Resolution to appoint Dr. Timothy Konhaus as Dean of Liberal Arts
 - Resolution to appoint Lauren Lankau as Assistant Vice President of Workforce Development
and Community Education (grant funded)
12. Resolution to Award Contract for Computers for Institutional Resilience and Postsecondary
Opportunity Grants Program (IREPO) and Smart Scholars Programs
13. Resolution to authorize the sale by public auction or disposal of property owned by SUNY
Schenectady County Community College

14. Informational item

- Purchase of temperature-controlled lockers for Food Pantry (grant funded)

15. Upcoming Important Dates

- Commencement: May 16, 2024, SUNY Schenectady Campus, 11:00 am
- June Board Meeting: June 17, 2024, Van Curler Room, 5:30 pm
- Fall Convocation: August 19, 2024, 8:30 am, Taylor Auditorium
- Faculty Institute Week: August 21-23, 2024 SUNY Schenectady
- August Board Meeting: August 19, 2024, Van Curler Room, 5:30 pm
- September Board Meeting: September 16, 2024, Van Curler Room, 5:30 pm
- October Board Meeting: October 21, 2024, Van Curler Room, 5:30 pm
- November Board Meeting: November 18, 2024, Van Curler Room, 5:30 pm
- December Board Meeting: December 16, 2024, Van Curler Room, 5:30 pm
- January Board Meeting: January 13, 2025, Van Curler Room, 5:30 pm
- February Board Meeting: February 17, 2025, Van Curler Room, 5:30 pm
- March Board Meeting: March 17, 2025, Van Curler Room, 5:30 pm
- April Board Meeting: April 21, 2025, Van Curler Room, 5:30 pm
- May Board Meeting: May 12, 2025, Van Curler Room, 5:30 pm
- June Board Meeting: June 16, 2025, Van Curler Room, 5:30 pm
- August Board Meeting: August 18, 2025, Van Curler Room, 5:30 pm

16. Adjournment