

## Meeting Notes

### Strategic Planning Committee

#### **October 9, 2009**

At the initial meeting of the Committee, President Bullock provided his charge for producing a five-year Strategic Plan, and an exercise was conducted to develop a draft Mission Statement and a draft Vision Statement.

#### **October 21, 2009**

The Committee discussed its role with President Bullock and a proposed Strategic Plan Process with Dr. Peter Spina.

#### **November 4, 2009**

The Committee discussed answers to a list of strategic questions; progress of the Mission Statement and Vision Statement Review Sessions; and the proposed Strategic Planning Summit in mid-December.

#### **November 19, 2009**

The Committee thoroughly reviewed and discussed comments from the Mission and Vision Statements Review Sessions and emails received from faculty, staff and students. Subsequently, the Committee reached consensus on the final draft Mission Statement and Vision Statement for submittal to President Bullock. The Committee also approved a Communications Plan.

#### **December 3, 2009**

The Committee reviewed the status of Mission Statement and Vision Statement approval and endorsement; details and logistics for the December 16 Strategic Planning Summit; SCCC Goal Areas; and strategic questions for discussion at the next meeting.

#### **December 10, 2009**

The Committee discussed the agenda and format for the Strategic Planning Summit on December 16<sup>th</sup>; and five strategic areas for the College.

#### **January 15, 2010**

At the next meeting, the Committee should results and follow-up from the Strategic Planning Summit; threats and opportunities for SCCC; and core values.

#### **February 5, 2010**

The Committee reviewed development of the Strategic Plan; unique aspects of SCCC; and general directions for the Strategic Plan.

#### **March 12, 2010**

The Committee reviewed specifics of the Strategic Plan Goals and Objectives; key performance indicators; and plans for the Strategic Plan focus groups.

#### **April 30, 2010**

This was the final meeting of the Committee. The Committee reviewed all comments from the eight Strategic Plan Focus Group sessions and made follow-up suggestions; reviewed suggested Strategic Plan titles and recommended “Gateway to Excellence – Strategic Plan 2010-2015.” Stan Strauss thanked the Committee for their service in creating the Strategic Plan.