



# Chicago Style in Brief

## Notes and Bibliography System

Begley Library and Learning Center

The information in this guide is based on the 16th edition of *The Chicago Manual of Style* (CMS). The Chicago style includes two systems: (1) Notes and Bibliography and (2) Author-Date. **The Notes and Bibliography system is generally used in the humanities (including history, literature, and the arts).** The author-date system is generally used in the physical, natural, and social sciences. Under either system, you must include all sources used in the research and preparation of your paper. The information must be correct and complete and should contain the author, year of publication, title, and publishing data.

**This guide pertains to the Notes and Bibliography system only.** A Begley Library guide for the author-date system is also available.

### Notes and Bibliography System

In the Notes and Bibliography system, you generally provide bibliographic information in footnotes or endnotes and a full bibliography at the end of your paper. An alternative version of this style omits the full-length bibliography by providing full bibliographic information in the notes themselves. Your choice of style should be determined by your intended readers, the subject matter, and the nature and number of your notes. If you are unsure of what style to use, ask your instructor.

Following are some examples of the Notes and Bibliography system.

Book with one author	
<p><b>General Form</b></p> <p><b>(in text)</b> Your research paper text.<sup>1</sup></p> <p><b>(note)</b> 1. Firstname Lastname, <i>Title</i> (City: Publisher, date), page.</p> <p><b>(bibliography)</b> Lastname, Firstname, <i>Title</i>. City: Publisher, date.</p>	<p><b>Example</b></p> <p><b>(in text)</b> She found it difficult to balance her interests as anthropologist and writer.<sup>1</sup></p> <p><b>(note)</b> 1. Valerie Boyd, <i>Wrapped in Rainbows: the Life of Zora Neale Hurston</i> (New York: Scribner, 2003), 147.</p> <p><b>(bibliography)</b> Boyd, Valerie. <i>Wrapped in Rainbows: the Life of Zora Neale Hurston</i>. New York: Scribner, 2003.</p>

Book with two or more authors	
<p><b>General Form</b></p> <p><b>(in text)</b> Your research paper text.<sup>1</sup></p> <p><b>(note)</b> 1. Firstname Lastname and Firstname Lastname , <i>Title</i> (City: Publisher, date), page.</p> <p><b>(bibliography)</b> Lastname, Firstname and Firstname Lastname. <i>Title</i>. City: Publisher, date.</p>	<p><b>Example</b></p> <p><b>(in text)</b> This story originated in Central America.<sup>1</sup></p> <p><b>(note)</b> 1. Burton Feldman and Robert D. Richardson, <i>The Rise of Modern Mythology</i> (Bloomington: Indiana University Press, 1972), 52.</p> <p><b>(bibliography)</b> Feldman, Burton, and Robert D. Richardson. <i>The Rise of Modern Mythology</i>. Bloomington: Indiana University Press, 1972.</p>

Book with an Editor, translator, or compiler instead of author	
<p><b>General Form</b></p> <p><b>(in text)</b> Your research paper text.<sup>1</sup></p> <p><b>(note)</b> 1. Firstname Lastname, ed., <i>Title</i> (City: Publisher, date), page.</p> <p><b>(bibliography)</b> Lastname, Firstname, ed., <i>Title</i>. City: Publisher, date.</p>	<p><b>Example</b></p> <p><b>(in text)</b> This device was used extensively by Fitzgerald.<sup>1</sup></p> <p><b>(note)</b> 1. Leon Edel, ed., <i>The Future of the Novel: Essays on the Art of Fiction</i> (New York: Vintage, 1956), 76.</p> <p><b>(bibliography)</b> Edel, Leon, ed., <i>The Future of the Novel: Essays on the Art of Fiction</i>. New York: Vintage, 1956.</p>

### Books published electronically

If a book is available in more than one format, cite the version you consulted (ebrary version, for example.) If page numbers are not available, you can use a section or chapter number.

#### General Form

##### (in text)

Your research paper text.<sup>1</sup>

##### (note)

1. Firstname Lastname, *Title* (City: Publisher, date), version, page.

##### (bibliography)

Lastname, Firstname. *Title*. City: Publisher, date. version.

#### Example

(in text) This effort brought about great changes in the government of Brazil.<sup>1</sup>

##### (note)

1. Zita Nunes, *Cannibal Democracy, Race and Representation in the Literature of the Americas* (Minneapolis: University of Minnesota Press, 2008), ebrary edition, 90.

##### (bibliography)

Nunes, Zita *Cannibal Democracy, Race, and Representation in the Literature of the Americas*. Minneapolis: University of Minnesota Press, 2008. ebrary edition.

### Article in a Print Journal

#### General Form

##### (in text)

Your research paper text.<sup>1</sup>

##### (note)

1. Firstname Lastname, "Article Title," *Journal Title* vol (date): page.

##### (bibliography)

Lastname, Firstname, "Article Title," *Journal Title* vol (date), page range.

#### Example

##### (in text)

The phenomenon of revolution is not new.<sup>1</sup>

##### (note)

1. David Motadel, "Waves of Revolution," *History Today* 61 (2011): 3.

##### (bibliography)

Motadel, David, "Waves of Revolution." *History Today* 61 (2011): 3-4.

<b>Article in an online journal</b> Include a digital object modifier (DOI) if the journal lists one. If no DOI is available, list a URL.	
<p><b>General Form</b></p> <p><b>(in text)</b> Your research paper text.<sup>1</sup></p> <p><b>(note)</b> 1. Firstname Lastname, “Article Title,” <i>Journal Title</i> vol (date): page,.doi: xxxx/xxxxxx.</p> <p><b>(bibliography)</b> Lastname, Firstname. “Article Title.” <i>Journal Title</i> vol (date): page range. doi: xxxx.</p>	<p><b>Example</b></p> <p><b>(in text)</b> Group treatment can be as effective as individual treatment.<sup>1</sup></p> <p><b>(note)</b> 1. Morten Munthe Fenger, et al. “Group therapy with OCD: Development and outcome of diagnosis specific treatment of patients with OCD in groups,” <i>Nordic Psychology</i> 59 (2007): 334, doi: 10.1027/1901-2276.59.4.332.</p> <p><b>(bibliography)</b> Fenger, Morten Munthe, et al. “Group therapy with OCD: Development and outcome of diagnosis specific treatment of patients with OCD in groups.” <i>Nordic Psychology</i> 59 (2007): 332-346. doi: 10.1027/1901-2276.59.4.332.</p>

<b>Article in a newspaper or popular magazine</b> If no author is identified, begin the citation with the article title. These articles are commonly omitted from the bibliography. As an alternative, they may be cited as running text.	
<p><b>General Form</b></p> <p><b>(in text)</b> Your research paper text.<sup>1</sup></p> <p><b>(note)</b> 1. Firstname Lastname, “Article Title,” <i>Periodical Title</i>, date, page.</p>	<p><b>Example</b></p> <p><b>(in text)</b> The first train through traveled from Paris to London.<sup>1</sup></p> <p><b>(note)</b> 1. “French Train Passes through the English Channel Tunnel,” <i>New York Times</i>, June 29, 1993, A9.</p> <p><b>(alternative: running text)</b> As noted in a <i>New York Times</i> article on June 29, 1993 ...</p>

<b>Website</b> If no author is identified, begin the citation with the article title. Include an access date or the date when the site was last updated. Websites are commonly omitted from the bibliography. As an alternative, websites may be cited as running text.	
<p><b>General Form</b></p> <p><b>(in text)</b> Your research paper text.<sup>1</sup></p> <p><b>(note)</b> 1. Lastname, Firstname (if available). "Title," date accessed or last updated date, URL.</p>	<p><b>Example</b></p> <p><b>(in text)</b> The Lincoln family rented 30 acres on the Knob Creek Farm.<sup>1</sup></p> <p><b>(note)</b> 1. Abraham Lincoln Birthplace National Historic Site, National Park Service, last modified June 1, 2011, <a href="http://www.nps.gov/abli/index.htm">http://www.nps.gov/abli/index.htm</a>.</p> <p><b>(alternative: running text)</b> As of June 1, 2011, the Abraham Lincoln Birthplace National Historic Site listed on its website ...</p>

### Sample Notes (shown as end notes)

1. Valerie Boyd, *Wrapped in Rainbows: the Life of Zora Neale Hurston* (New York: Scribner, 2003), 147.
2. Burton Feldman and Robert D. Richardson, *The Rise of Modern Mythology* (Bloomington: Indiana University Press, 1972), 52.
3. Leon Edel, ed., *The Future of the Novel: Essays on the Art of Fiction* (New York: Vintage, 1956), 76.
4. Zita Nunes, *Cannibal Democracy, Race and Representation in the Literature of the Americas* (Minneapolis: University of Minnesota Press, 2008), ebrary edition, 90.
5. David Motadel, "Waves of Revolution," *History Today* 61 (2011): 3.
6. Morten Munthe Fenger, et al. "Group therapy with OCD: Development and outcome of diagnosis specific treatment of patients with OCD in groups," *Nordic Psychology* 59 (2007): 334, doi: 10.1027/1901-2276.59.4.332.
7. "French Train Passes through the English Channel Tunnel," *New York Times*, June 29, 1993, A9.
8. Abraham Lincoln Birthplace National Historic Site, National Park Service, last modified June 1, 2011, <http://www.nps.gov/abli/index.htm>.

## Sample Bibliography

Boyd, Valerie. *Wrapped in Rainbows: the Life of Zora Neale Hurston*. New York: Scribner, 2003.

Edel, Leon, ed., *The Future of the Novel: Essays on the Art of Fiction*. New York: Vintage, 1956

Fenger, Morten Munthe, et al. "Group therapy with OCD: Development and outcome of diagnosis specific treatment of patients with OCD in groups." *Nordic Psychology* 59 (2007), doi: 10.1027/1901-2276.59.4.332.

Feldman, Burton, and Robert D. Richardson. *The Rise of Modern Mythology*. Bloomington: Indiana University Press, 1972.

Motadel, David, "Waves of Revolution." *History Today* 61 (2011): 3-4.

Nunes, Zita *Cannibal Democracy, Race, and Representation in the Literature of the Americas*. Minneapolis: University of Minnesota Press, 2008. ebrary edition.

## Other Resources

- *Chicago Style Citation Quick Guide* at [http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html)
- *Purdue University Online Writing Lab* at <http://owl.english.purdue.edu/owl/section/2/12/>.
- The *Chicago Manual of Style* in the reference section on the first floor of the library (call number REF Z253 .U69 2010)
- A reference librarian at the desk
- Ask Us 24/7 at <http://www.sunysccc.edu/library/>

This guide is based on chapter 14 and 15 of *The Chicago Manual of Style, the Essential Guide for Writers, Editors, and Publishers*, 16<sup>th</sup> Edition.  
Tom Mangano, June 2011.