

SCCC Business and Law Club Constitution

Section I.

Article I. Name:

The name of this organization shall be the **Schenectady County Community College Business and Law Club**.

Article II. Purpose:

The purpose of this club shall be to represent the interests, further the social and personal growth of the members, and to promote the general welfare of the members of the organization through seminars, community outreach and internships.

Article III. Membership

- A. All full-time students who have paid an activity fee to Schenectady County Community College and express interest in business, law and/or any business, law related subjects, will be admitted to the club.
- B. All part-time students of Schenectady County Community College may become members of the **SCCC Business and Law Club** upon voluntary payment of the Student Activity Fee and who show interest in business and/or law.
- C. All members of the **SCCC Business and Law Club** may participate in club meetings, leadership meetings and may vote in the club elections.

Section II. Meetings

- A. Regular meetings of the **SCCC Business and Law Club** shall be called by the President at least two or three times a month depending on the present activity in planning in Rm. 409, Elston Hall on Thursdays during College Hour.
- B. Notice of all regular meetings, including time and place of such meetings shall be published at least two (2) days prior to the meeting.
- C. Special meetings of the club may be called by the president when the need arises.

Section III. Club Officers

- A. The officers of the club shall be: President, Vice-President, Treasurer and Secretary.
- B. Any student may be elected to club offices whether they are Freshman, Sophomore, Junior or Senior, full-time or part-time*. All officers must maintain a 2.00 or better grade average. Officers of the club shall not hold the same position in another student club where possible. If it is necessary, the officer in question must disclose the competing tenures to each club, and have the **SCCC Business and Law Club** members approve the duplicate holding of positions through a vote at an official club meeting.

***upon voluntary payment of the Student Activity Fee**

Section IV. Duties of the Officers

- A. President: It shall be the duty of the President of the **SCCC Business and Law Club** to uphold its constitution, preside over club meetings, and appoint committees for special events. He/she shall serve as official representative of the club.
- B. Vice President: It shall be the duty of the Vice President to perform all duties of the President in their absence.
- C. Treasurer: It shall be the duties of the Treasurer to keep accurate records of all monies concerning the **SCCC Business and Law Club**. The Treasurer shall receive and dispense monies according to club plans.
- D. Secretary: It shall be the duties of the Secretary to keep accurate minutes of meetings in formal sessions, to assist any other club officers in their tasks, and to maintain correspondence of all club activities.

Approved and signed on October 13, 2006 by Derek Holman, Vice President
SCCC Business and Law Club.

Approved at the October 17, 2006 SGA Meeting.