

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 11, 2021 at 5:30 pm  
VIA TELECONFERENCE

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Ray Gillen, Gary Hughes, Michael Karl, Margaret King, Tina Chericoni Versaci, Renee Bradley and Damonni Farley

ALSO PRESENT: Steady Moono, Patrick Ryan, and Paula Ohlhous, President's Council, and other College faculty and staff.

1) **WELCOME AND CALL TO ORDER**

Chair Brown called the meeting to order at 5:31 p.m.

Upon the motion of Trustee Hughes, seconded by Trustee Versaci, the December 21, 2020 Board Meeting Minutes and the Consent Agenda were unanimously approved.

2) **APPROVAL OF THE MINUTES OF THE DECEMBER 21, 2020  
REGULAR MEETING AND CONSENT AGENDA**

**RESOLVED**, that the Minutes of the December 21, 2020 meeting be approved as submitted and read.

**#20-01** **RESOLVED**, that the items listed in the Consent Agenda be approved.

CONSENT AGENDA ITEMS:

**RESOLUTION OF RECOMMENDATION FOR A CAREER APPOINTMENT  
RENEWAL EFFECTIVE SEPTEMBER 1, 2021**

**WHEREAS**, the President assured the members of the Board of Trustees that the stipulations of the Agreements with the County of Schenectady have been met in considering renewed career appointments recommended for September 1, 2021; and

**WHEREAS**, the members of the Board of Trustees considered the recommendations made on behalf of the members of the professional staff listed below, it is hereby

**#20-01A** **RESOLVED**, that the following person be granted a six-year career appointment, as listed below, effective September 1, 2021 and continuing through August 31, 2027:  
**Career Appointment Renewal**

- Ms. Heidi Borofsky, Academic Advisor II
- Ms. Mitzi Espinola, Assistant Director of Academic Advisement and Retention
- Ms. Robyn King, Counselor IV
- Ms. Maria Kotary, Associate for Workforce Development and Community

Education

- Mr. David Wolf, Teaching and Learning Specialist

Upon the motion of Trustee Hughes and Trustee King, the resolution was unanimously approved.

**RESOLUTION TO DISAPPROVE SABBATICAL LEAVE FOR 2021-2022 ACADEMIC YEAR**

**WHEREAS**, two applicants have been recommended to the President from the Professional Policies, Nominations and Awards (PPNA) Committee requesting sabbatical leave for the 2021-2022 academic year; and

**WHEREAS**, the SUNY Schenectady Union of Faculty and Professionals (UFP) contract – provides for sabbatical leaves, per Article 18, of which the President can disapprove the request based on the impairment of functions of the department or office; and

**WHEREAS**, the College has recently suffered financial distress due to the Coronavirus Pandemic; it is further

**#20-01B** **RESOLVED**, that the requests for Sabbatical Leave be disapproved for the 2021-2022 Academic Year, as it will have an economical impact on the College operations.

Upon the motion of Trustee Versaci and Trustee King, the resolution was unanimously approved.

**APPOINTMENT OF MEMBERS TO THE ADA ADVISORY COMMITTEE**

**WHEREAS**, the College Board of Trustees makes appointments of members to Advisory Committees to serve as an important link between the College and the professional, industrial and business communities, and

**WHEREAS**, the advisory committee membership represents a diverse group of professionals that bring a specialized knowledge to the particular committee(s) to which the appointment is being made, and

**WHEREAS**, each advisory committee has a specific purpose and responsibilities to support and enhance the continued growth and success of the institution, therefore be it

**# 20-01C** **RESOLVED**, that the individuals listed below be approved for an appointment to the ADA Advisory Committee.

Jennifer Mainello, Academic Coordinator, CareerNext at SUNY  
Schenectady, Living Resources

Carrie Snyder, Assistant Director, Student Accommodations & Support Services, Disability Resource Center at SUNY Albany

Upon motion by Trustee Hughes, seconded by Trustee Farley, the resolution has been unanimously approved.

**AUTHORIZATION TO CONFER DEGREES AND CERTIFICATES FOR DECEMBER 2020**

**WHEREAS**, the Academic Senate typically votes at the December Academic Senate meeting to recommend candidates listed on the graduation list provided by the Registrar's Office be granted a degree or certificate as indicated therein, it is hereby

**#20-01D** **RESOLVED**, that the President be authorized to confer at the Virtual Commencement Exercises scheduled for May 20, 2021, the degrees and certificates listed on the graduation list, pending the recommendation and approval at the Academic Senate's January 22, 2021 meeting.

3) **REPORT OF THE CHAIR**

Trustee Versaci provided a report from the Foundation

- On December 11, a holiday appeal was mailed to about 2,000 constituents, and was followed by a series of email and text appeals through New Year's Eve. It was very well received and giving for the month of December was up 36% from last year.
- The Foundation's Strategic Planning work is underway. A SWOT analysis was completed last month, and key stakeholders are being invited to participate in one-on-one interviews. A Foundation Board Retreat will take place this week where we will review the feedback that has been gathered so far and begin to shape our preliminary goals for the next five years.

Chair Brown notified the Board that they will be receiving the President's Evaluation documents which includes the President's 2019-2020 Annual Report.

Chair Brown also noted that NYCCT offers enrollment session on topics and those dates are January 28<sup>th</sup> @ 4 pm and February 19<sup>th</sup> @ 4 pm.

4) **REPORT OF THE TREASURER**

Upon a motion presented by Trustee Hughes, seconded by Trustee Karl, the Key Bank N.A. Warrants #14 through #17 were unanimously approved.

**APPROVAL FOR THE KEY BANK N.A. WARRANTS #14 THROUGH #17**

**WHEREAS**, the Treasurer has reviewed Key Bank N.A. Warrants #14 through #17 and recommends payment of same, it is hereby

**#20-02**           **RESOLVED**, that Key Bank N.A. Warrants #14 through #17 be hereby approved for payment.

Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the Report of the Revenues and Expenditures were unanimously approved.

**APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING DECEMBER 31, 2020**

**WHEREAS**, the Board has received the Report of Revenues and Expenditures for the period ending December 31, 2020, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

**#20-03**           **RESOLVED**, that the Report of Revenues and Expenditures for the period ending December 31, 2020, be accepted as received.

6)               **REPORT OF THE PRESIDENT**

See attached full report:

[https://www.sunysccc.edu/PDF/About%20SCCC/CollegeLeadershipVision/President Report\\_11-2020.pdf](https://www.sunysccc.edu/PDF/About%20SCCC/CollegeLeadershipVision/PresidentReport_11-2020.pdf)

In addition to his report, Dr. Moono recognized Reimagine Task Force Tri-Chairs Dr. David Clickner, Mr. Patrick Ryan, and Ms. Sabrina McGinty for their work in submitting the College's spring semester reopening plan to SUNY and the Governor's Office. The spring semester will begin on January 25 with Face-to-Face classes beginning on February 1, 2021.

7)               **PERSONNEL**

Upon motion by Trustee Versaci and seconded by Trustee Karl, the resolution was unanimously approved.

**RESOLUTION FOR A SPECIAL ASSIGNMENT FOR MR. BEN DEANGELIS AS TITLE IX COORDINATOR**

**WHEREAS**, due to a reduction in workforce, effective July 1, 2020 the College retained an attorney to serve as Interim Title IX Coordinator for this mandated position until a search for a part-time Title IX Coordinator was concluded; and

**WHEREAS**, the College's Student Activity Advisor has agreed to take on the additional responsibilities and duties above and beyond his current position description as Student Activity Advisor; and

**WHEREAS**, the additional duties and responsibilities as Title IX Coordinator include, coordinating the College's Title IX activities, education, and investigations; coordinating the College's compliance with Title IX, and other related discrimination laws; serve as the College's primary administrator for cases alleging misconduct,

specifically sexual misconduct, gender-based discrimination, harassment, intimate partner violence, and stalking for students, faculty and staff, and will also serve as the campus expert on Title IX issues, implementation of policies and training; and

**WHEREAS**, the President recommends that Mr. Ben DeAngelis, Student Activities Advisor be granted a monthly stipend of \$700 for the period starting January 12, 2021 through August 31, 2021, for taking on the additional duties and responsibilities, it is hereby

**# 20-04**      **RESOLVED**, that Mr. Ben DeAngelis, Student Activities Advisor be granted the special assignment as Title IX Coordinator with a monthly stipend of \$700 to be added to his current salary effective January 12, 2021 through August 31, 2021.

8)            INFORMATIONAL ITEM

Project Global Connect: Dr. Moono spoke about how we are lagging behind in recruiting international students and this initiative can help us. Trustee Gillen is happy with this initiative.

ADJOURNMENT

Upon the motion of Trustee Hughes, seconded by Trustee King, the meeting was adjourned at 6:21 p.m.

Respectfully submitted,

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Renee Bradley, Secretary  
Board of Trustees

Recorded by:  
Paula Ohlhous, Chief of Staff