

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JANUARY 13, 2020

M I N U T E S

TRUSTEES PRESENT: Renee Bradley, Ann Fleming Brown, Hannah Daignault, Damonni Farley, Gary Hughes, Michael Karl, and Margaret King

EXCUSED: Ray Gillen

ABSENT: Tina Chericoni Versaci

ALSO PRESENT: Steady Moono, Patrick Ryan, Nneka Morgini, President's Council, and other College faculty and staff.

1) WELCOME AND CALL TO ORDER

Chair Brown called the meeting to order at 5:35 p.m.

2) EXCECUTIVE SESSION

Upon the motion of Trustee Hughes, seconded by Trustee King, the Board went into Executive Session at 5:36 p.m., to discuss legal expense. Upon the motion of Trustee Hughes, seconded by Trustee Karl, the Board went out of executive session at 5:44 p.m.

3) Upon the motion of Trustee Hughes, seconded by Trustee Karl, the December 16, 2019 Board Meeting Minutes and Consent Agenda were unanimously approved.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF
DECEMBER 16, 2019 AND CONSENT AGENDA**

#20-01 **RESOLVED**, that the Minutes of the of December 16, 2019 meeting be approved as submitted and read; and be it further

RESOLVED, that the personnel items listed in the Consent Agenda be approved.

4) CONSENT AGENDA ITEMS

**AUTHORIZATION TO CONFER DEGREES AND CERTIFICATES FOR
DECEMBER 2019**

WHEREAS, the Academic Senate voted on December 20, 2019 to recommend that each of the candidates listed on the graduation list provided by the Registrar's Office be granted a degree or certificate as indicated therein, it is hereby

#20-01A **RESOLVED**, that the President be authorized to confer at the Commencement Exercises scheduled for May 21, 2020, the degrees and certificates listed on the graduation list, as recommended by the Academic Senate.

RESOLUTION OF RECOMMENDATION FOR A CAREER APPOINTMENT RENEWAL EFFECTIVE SEPTEMBER 1, 2020

WHEREAS, the President assured the members of the Board of Trustees that the stipulations of the Agreements with the County of Schenectady have been met in considering renewed career appointments recommended for September 1, 2020; and

WHEREAS, the members of the Board of Trustees considered the recommendations made on behalf of the members of the professional staff listed below, it is hereby

#20-01B **RESOLVED**, that the following person be granted a six-year career appointment, as listed below, effective September 1, 2020 and continuing through August 31, 2026:

Career Appointment Renewal
Kimberly Emerson, Senior Technical Assistant

PROFESSIONAL DEVELOPMENT REQUEST – DR. DESHAWN MCGARRITY

#20-01C **RESOLVED**, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Executive Director of Schenectady College and Career Outreach Center (SCCOC), Dr. DeShawn McGarrity to attend the Men of Color National Summit, March 2 - March 5, 2020, in Greenville, SC, at a cost not to exceed \$1,175.00.

PROFESSIONAL DEVELOPMENT REQUEST – DR. STEADY MOONO

#20-01D **RESOLVED**, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

President, Dr. Steady Moono to attend the President's Academy Summer Institute, July 11 – July 14, 2020, in Dana Point, CA at a cost not to exceed \$4,525.00.

5) **REPORT OF THE CHAIR**

hair Brown welcomed Mr. Damonni Farley, new Trustee member, to the Board of Trustees. She also announced that President Moono has been appointed to the American Association of Community Colleges (AACC) President's Academy Executive Committee (PAEC).

Lastly, she advised the Board of Trustees to mark their calendar for the upcoming events for next year – such as the Food For Thought & All That Jazz (4/7/20), the Trustee Legislative Dinner (4/16/20), and Commencement (5/21/20).

Vice Chair Versaci provided the following Foundation updates:

- The Foundation secured an additional \$50,000 gift to the capital campaign from Berkshire Bank to start a new endowed scholarship, bringing the new campaign total to \$3,632,242. An update went out to campaign donors just before Thanksgiving, and another is scheduled to be sent in January.
- The team is hard at work with year-end fundraising efforts; if you have not already - please consider buying a brick for the “*Paving the Way for Future Royals*” fundraiser. Proceeds will help students where the need is greatest.

6) REPORT OF THE TREASURER

Upon a motion presented by Trustee Karl, seconded by Trustee Gillen the Key Bank N.A. Warrants #10 through #13 were unanimously approved.

APPROVAL FOR THE KEY BANK N.A. WARRANTS #10 THROUGH #13

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #10 through #13 and recommends payment of same, it is hereby

#19 – 113 RESOLVED, that Key Bank N.A. Warrants #10 through #13 be hereby approved for payment.

Upon a motion presented by Trustee King and seconded by Trustee Gillen the Report of the Revenues and Expenditures were unanimously approved.

APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING NOVEMBER 30, 2019

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending November 30, 2019, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

#19-114 **RESOLVED**, that the Report of Revenues and Expenditures for the period ending November 30, 2019, be accepted as received.

7) REPORT OF THE PRESIDENT

President Moono mentioned how the SUNY Schenectady Chefs, including Dean Brough, prepared a meal for the culinary students who maintained perfect attendance throughout the fall semester. He also mentioned how the graduation rates for SUNY Schenectady has increased by 3% from the previous year, in spite of the decrease in enrollment.

Mr. Sean Maguire, Vice President of Workforce Development and Community Education. and Dr. Tiziana Rota, Project Director of HPOG presented the Board of Trustees the HPOG Performance Progress Report for 2018-2019.

See attached full report:

https://sunysccc.edu/Portals/1/PDF/About%20SCCC/College%20Leadership%20&%20Vision/PresidentsReport_12-2019.pdf

8) PERSONNEL

Upon a motion presented by Trustee Versaci and seconded by Trustee King, the resolution was unanimously approved.

APPOINTMENT OF MS. SARAH WILSON-SPARROW AS PROJECT DIRECTOR IN THE OFFICE OF WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION

WHEREAS, it has been recommended that Ms. Sarah Wilson-Sparrow be appointed as Project Director in the Office of Workforce Development and Community Education; and

WHEREAS, the President concurs with said recommendation, it is hereby

#19-115 **RESOLVED**, that Ms. Sarah Wilson-Sparrow be appointed as Project Director in the Office of Workforce Development and Community Education for the period commencing January 2, 2020 and continuing through August 31, 2020, subject to the terms and conditions of employment as set forth in the Personnel Policies of the Board of Trustees at a pro-rated annual salary of \$60,000, funded through a SUNY Performance Improvement Fund grant.

Upon a motion presented by Trustee Versaci and seconded by Trustee Ubadike, the resolution was unanimously approved.

APPOINTMENT OF MS. HEATHER LESSARD AS SUCCESS COACH MANAGER

WHEREAS, it has been recommended that Ms. Heather Lessard be appointed as Success Coach Manager for the period commencing on December 30, 2019 and continuing through August 31, 2020; and

WHEREAS, the President has concurred with said recommendation, it is hereby

#19-116 **RESOLVED**, that Ms. Heather Lessard be hereby appointed as Success Coach Manager for the period commencing December 30, 2019 through August 31, 2020, subject to the terms and conditions of employment as set forth in the Personnel Policies of the Board of Trustees at an annual prorated salary of \$55,000, that is covered under the Title III Grant.

9) Upon a motion presented by Trustee Versaci, seconded by Trustee Ubadike, the resolution was unanimously approved.

RESOLUTION TO AWARD CONTRACT FOR STRATEGIC PLANNING CONSULTANTS

WHEREAS, SUNY Schenectady (“College”) seeks a qualified vendor to work with college personnel and the Strategic Planning Committee to facilitate development of the College’s 2020-2025 Strategic Plan; and

WHEREAS, SUNY Schenectady (“College”) published a Notice of Request for Proposals (RFP) to solicit bids from firms interested in providing these services to the college; and

WHEREAS, SUNY Schenectady (“College”) received multiple competing bids in response to the RFP and carefully reviewed and evaluated each against the criteria established in the RFP;

#19-117 **NOW THEREFORE BE IT, RESOLVED**, that the Board of Trustees hereby authorizes the award of a contract to CampusWorks, Inc. to provide strategic planning consultative services to the College starting on or about December 17, 2019 until the planning process is completed or September 30, 2020. The total amount of this engagement is not to exceed \$63,345.

10) **NEXT MEETING**

January 13, 2020 Board of Trustees meeting.

11) **ADJOURNMENT**

Upon the motion of Trustee Hughes, seconded by Trustee King the meeting was adjourned at 6:26 p.m.

Respectfully submitted,

Renee Bradley, Secretary
Board of Trustees

Recorded by:
Nneka Morgini, Administrative Assistant to the
President/ Board of Trustees