

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
NOVEMBER 16, 2020 at 5:30 pm
VIA TELECONFERENCE

M I N U T E S

TRUSTEES PRESENT: Ann Fleming Brown, Ray Gillen, Gary Hughes, Michael Karl, Margaret King, Tina Chericoni Versaci, and Damonni Farley

TRUSTEE EXCUSED: Renee Bradley

ALSO PRESENT: Steady Moono, Patrick Ryan, and Paula Ohlhous, President's Council, and other College faculty and staff.

1) **WELCOME AND CALL TO ORDER**

Chair Brown called the meeting to order at 5:32 p.m.

2) **APPROVAL OF THE MINUTES OF THE OCTOBER 19, 2020
REGULAR MEETING**

Upon the motion of Trustee Hughes, seconded by Trustee Karl, the September 21, 2020 Board Meeting Minutes were unanimously approved.

#20-98 **RESOLVED**, that the Minutes of the October 19, 2020 meeting be approved as submitted and read.

RESOLVED, that the professional development items in the Consent Agenda be approved.

PROFESSIONAL DEVELOPMENT REQUEST – DR. DAVID CLICKNER

#20-98A **RESOLVED**, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Interim Vice President of Academic Affairs, Dr. David Clickner, to attend the League for Innovation Executive Leadership Institute, virtually, December 13-17, 2020 and January 26-28, 2021, at a cost not to exceed \$2,545.00.

PROFESSIONAL DEVELOPMENT REQUEST – MS. STACY MCILDUFF

#20-98B **RESOLVED**, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Vice President of Development and External Affairs, Ms. Stacy McIlduff, to attend the CASE Conference for Development Writing Workshop, virtually, November 10-19, 2020, at a cost not to exceed \$1,105.00.

3) REPORT OF THE CHAIR

Trustee Brown introduced the new Student Trustee, Dravid Seecharran.

Trustee Versaci provided a report of the Foundation. The big focus through the end of the day Tuesday 11/17, is raising as much money as possible through the “Food for Thought & All That Jazz” silent auction. Everyone was reminded to please be sure to place any bids before the auction closes at midnight! The web address is sunysccc.edu/allthatjazz.

The Foundation is gearing up for scholarship season and sent out renewal requests to scholarship owners, resulting in \$17,000 renewed so far.

Chair Brown also noted that Stacy and her Staff will be reaching out to the Trustees for their donations to the Annual Fund; participation from Trustees is essential.

Chair Brown thanked the Trustees that were able to join her on the NYCCT Virtual Meeting and recognized Paula Ohlhous who organized and ran a session for Chiefs of Staff and Presidential Assistants. The NYCCT conference was well attended and turned out to be a great success.

4) REPORT OF THE TREASURER

Upon a motion presented by Trustee Hughes, seconded by Trustee Versaci, the Key Bank N.A. Warrants #5 through #9 were unanimously approved.

APPROVAL FOR THE KEY BANK N.A. WARRANTS #5 THROUGH #9

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #1 through #4 and recommends payment of same, it is hereby

#20-99 RESOLVED, that Key Bank N.A. Warrants #5 through #9 be hereby approved for payment.

Upon a motion presented by Trustee King and seconded by Trustee Hughes, the Report of the Revenues and Expenditures were unanimously approved.

**APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING OCTOBER 31, 2020**

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending October 31, 2020, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

#20-100 **RESOLVED**, that the Report of Revenues and Expenditures for the period ending October 31, 2020, be accepted as received.

5) **REPORT OF THE PRESIDENT**

Dr. Moono thanked the Trustees for their support of the College and students.

One initiative that should be highlighted is access for students and their success is Guided Pathways, which is an initiative that is being introduced to the College. Dr. Clickner provided the overview of the Pathway model as an integrated institution wide approach that meets the students right from the beginning, and follows them to the completion of their studies. It's not just curriculum, but interactions with the offices they maintain during their college years. As the College moves forward, collaborations will take place to ensure the students' success.

Dr. Moono presented that in the coming weeks, the SUNY Schenectady team will be working diligently to work on a plan for pre and post – Thanksgiving, as well as the Spring Semester. The pre and post-Thanksgiving plan was approved and in summary, anyone coming on campus prior and post-Thanksgiving, must have a mask and do the Surveillance Testing offered on Campus.

In December, the Spring Semester plan will be available to provide to the Trustees.

See attached full report.

https://www.sunysccc.edu/PDF/About%20SCCC/CollegeLeadershipVision/PresidentReport_11-2020.pdf

6) Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

RESOLUTION TO APPOINT COLLEGE LEGAL COUNSEL

WHEREAS, SUNY Schenectady County Community College is currently engaged in a contract for legal services which expires on December 31, 2020; and

WHEREAS, SUNY Schenectady released a Legal Services Request for Proposals (RFP 2020-02) on February 7, 2020 soliciting proposals from law firms who would be interested in providing legal services to the College; and

WHEREAS, the College received multiple competing proposals in response to the RFP and carefully reviewed and evaluated each one; and

WHEREAS, in accordance with an option provided in the Request for Proposals, both Whiteman, Osterman & Hanna LLP and Gleason Dunn, Walsh & O'Shea are being recommended to serve as SUNY Schenectady County Community College's legal counsel, starting January 1, 2020 through December 31, 2023 with an option for two (2) one-year (1) extended terms; and

#20-101 **THEREFORE, BE IT RESOLVED**, that the Board of Trustees hereby appoints the firms of Whiteman, Osterman & Hanna LLP & Gleason, Dunn, Walsh & O'Shea to serve as legal counsel to SUNY Schenectady County Community College. The performance of legal services will be billed on an hourly basis and processed monthly.

7) Informational Item:
Dr. Moono, along with Ed McTernan, provided results for the insurance audits, that took place. One of the main results was that a lot of dependents came off of insurance. Potential savings for the College was about \$29,000.00. Going forward, the College will be using Benetech to perform on-going audits of new employees and keep this clean. Mr. Ryan thanked the entire HR Team for their work on this.

8) ADJOURNMENT

Upon the motion of Trustee Hughes, seconded by Trustee Versaci, the meeting was adjourned at 6:17 p.m.

Respectfully submitted,

Renee Bradley, Secretary
Board of Trustees

Recorded by:
Paula Ohlhous, Chief of Staff