

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
November 18, 2024

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Renee Bradley, Raymond Gillen, Gary Hughes, Michael Karl, Margaret King, Imani Romain-Barthley and Tina Chericoni Versaci

ALSO PRESENT: Dr. Steady Moono, Patrick Ryan, Tiombé Tatum, President's Council, and other College faculty and staff

ABSENT: Damonni Farley

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:30 p.m.

2) **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 21, 2024 AND CONSENT AGENDA**

**RESOLVED**, that the Minutes of the of October 21, 2024 meeting and consent agenda be approved as submitted and read; and be it further

#24-152 **RESOLVED**, that the personnel items listed in the Consent Agenda be approved.

Upon motion by Trustee King and seconded by Trustee Versaci, the minutes and consent agenda were unanimously approved.

3) **CONSENT AGENDA**

#24-153A **APPROVAL FOR A FOR A TEMPORARY SPECIAL ASSIGNMENT FOR MARK EVANS TO PARTICIPATE AS TRI-CHAIR FOR THE MIDDLE STATES SELF-STUDY TEAM**

**WHEREAS**, Mark Evans, Associate Professor has agreed to take on the additional responsibilities and duties above and beyond his current position description as Associate Professor; and

**WHEREAS**, Mark Evans, in collaboration with SUNY SCCC's Middle States Leadership Team, will bring the Self-Study Design document to

completion including a full review by the President and Steering Committee and provide an overview of its key elements to the Senate, submit the document to Middle States, will run monthly meetings with the Steering Committee and additional meetings as determined by the Tri-Chairs and/or Drs. Clickner and Meachem, will meet with his designated Working Group(s) at the scheduled meetings, will coordinate two campus-wide forums for Self-Study updates and to share knowledge of Middle States and the Self-Study process during the Spring semester (this is in addition to the updates provided to the Senate), will post each Standard Working Group's evidence on the Middle States Self-Study Brightspace site,

and provide at least two updates to the Board of Trustees by the end of the Spring 2025 semester,

and help coordinate the MSCHE liaison for Spring visit and share feedback of that visit to the campus community.

**WHEREAS**, the arrangement agreed to herein, shall not constitute evidence of any pattern or practice between the parties or be used as evidence in any future proceeding between the parties, and shall have no precedential value on any issue whatsoever; and

**RESOLVED**, that Mark Evans, Associate Professor be compensated at a rate of \$4725, pending successful completion of the deliverables above as Tri-Chair of the Self-Study Team. The deliverables will be completed during the period of January 19, 2025 – June 7, 2025

**RESOLVED**, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Executive Vice President for Administration and Finance, Patrick Ryan, to attend the Middle States Commission on Higher Education (MSCHE) Annual Conference in Philadelphia, PA December 11-13, 2024 at a cost not to exceed \$2,000.00

#24-153B

**APPROVAL FOR A FOR A TEMPORARY SPECIAL ASSIGNMENT FOR CAYLA GAWORECKI TO PARTICIPATE AS TRI-CHAIR FOR THE MIDDLE STATES SELF-STUDY TEAM**

**WHEREAS**, Cayla Gaworecki of MST&H has agreed to take on the additional responsibilities and duties above and beyond his current position description as Assistant Professor; and

**WHEREAS**, Cayla Gaworecki, in collaboration with SUNY SCCC's Middle

States Leadership Team, will bring the Self-Study Design document to completion including a full review by the President and Steering Committee and provide an overview of its key elements to the Senate, submit the document to Middle States, will run monthly meetings with the Steering Committee and additional meetings as determined by the Tri-Chairs and/or Drs. Clickner and Meachem, will meet with his designated Working Group(s) at the scheduled meetings, will coordinate two campus-wide forums for Self-Study updates and to share knowledge of Middle States and the Self-Study process during the Spring semester (this is in addition to the updates provided to the Senate), will post each Standard Working Group's evidence on the Middle States Self-Study Brightspace site,

and provide at least two updates to the Board of Trustees by the end of the Spring 2025 semester,

and help coordinate the MSCHE liaison for Spring visit and share feedback of that visit to the campus community.

**WHEREAS**, the arrangement agreed to herein, shall not constitute evidence of any pattern or practice between the parties or be used as evidence in any future proceeding between the parties, and shall have no precedential value on any issue whatsoever; and

**RESOLVED**, that Cayla Gaworecki of MST&H be compensated at a rate of \$4725, pending successful completion of the deliverables above as Tri-Chair of the Self-Study Team. The deliverables will be completed during the period of January 19, 2025 – June 7, 2025

#24-153C

**APPROVAL FOR A FOR A TEMPORARY SPECIAL ASSIGNMENT FOR DR. HOPE SASWAY TO PARTICIPATE AS TRI-CHAIR FOR THE MIDDLE STATES SELF-STUDY TEAM**

**WHEREAS**, Dr. Hope Sasway, Dean of MST&H has agreed to take on the additional responsibilities and duties above and beyond her current position description as Dean; and

**WHEREAS**, Dr, Hope Sasway, in collaboration with SUNY SCCC's Middle States Leadership Team, will bring the Self-Study Design document to completion including a full review by the President and Steering Committee and provide an overview of its key elements to the Senate, submit the document to Middle States, will run monthly meetings with the Steering Committee and additional meetings as determined by the Tri-Chairs and/or Drs. Clickner and Meachem, will meet with her designated Working Group(s) at the scheduled meetings, will coordinate two campus-wide

forums for Self-Study updates and to share knowledge of Middle States and the Self-Study process during the Spring semester (this is in addition to the updates provided to the Senate), will post each Standard Working Group's evidence on the Middle States Self-Study Brightspace site,

and provide at least two updates to the Board of Trustees by the end of the Spring 2025 semester,

and help coordinate the MSCHE liaison for Spring visit and share feedback of that visit to the campus community.

**WHEREAS**, the arrangement agreed to herein, shall not constitute evidence of any pattern or practice between the parties or be used as evidence in any future proceeding between the parties, and shall have no precedential value on any issue whatsoever; and

**RESOLVED**, that Dr. Hope Sasway, Dean of MST&H be compensated at a rate of \$4725, pending successful completion of the deliverables above as Tri-Chair of the Self-Study Team. The deliverables will be completed during the period of January 19, 2025 – June 7, 2025

#24-153D

**RESOLUTION TO REAPPOINT JASON LOHRASEB AS ASSISTANT DIRECTOR OF WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (GRANT FUNDED)**

**WHEREAS**, it has been recommended that Jason Lohraseb be reappointed as Assistant Director of Workforce Development and Community Education; and

**WHEREAS**, the President concurs with said recommendation, it is hereby

**RESOLVED**, that Jason Lohraseb be reappointed as Assistant Director of Workforce Development and Community Education from November 4, 2024 through August 31, 2025 at an annual prorated salary of \$51,925, and be it

**FURTHER RESOLVED**, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

4) **REPORT OF THE CHAIR**

Presented by Vice Chair Tina Chericoni Versaci:

REPORT FROM THE FOUNDATION

The Campaign is in full swing as we continue to seek funding for Workforce Innovation and the SUNY Schenectady Fund. As of November 13, we have received **\$7,090,805** in support.

Part of our efforts revolve around estate gifts. In the absence of planned giving staff, *FreeWill* has been invaluable, uncovering **\$92,000** in gifts that will come through donor wills.

We have received new gifts recently:

\$10,000 for the Payback Scholarship  
\$6,985 from the Jackie Baldwin Memorial Scholarship fundraiser  
\$6,500 from Turf Hotels and private donations for Thanksgiving for our Students  
\$5,000 for the General Scholarship Fund

And the Chefs for Success event put on by our HCAT folks grossed over \$13,500 in support of scholarships

Presented by Chair Ann Fleming Brown:

Presidential Evaluation packets have been distributed to each Trustee. Due back to the Chair by the December Board of Trustees Meeting (12/16/2024).

The Board of Trustees Retreat will be held on Saturday, February 1, 2025 on campus in the Begley Conference Room 213. The College won a training from NYCCT, the Chair was pleased to announce the trainer will be Dr. Charlene Dukes.

5) REPORT OF THE TREASURER

**#24-154      APPROVAL FOR THE KEY BANK N.A. WARRANTS #5 THROUGH #8**

**WHEREAS**, the Treasurer has reviewed Key Bank N.A. Warrants #5 through #8 and recommends payment of same, it is hereby

**RESOLVED**, that Key Bank N.A. Warrants #5 through #8 be hereby approved for payment.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#24-155      **APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES  
FOR THE PERIOD ENDING OCTOBER 31, 2024**

**WHEREAS**, the Board has received the Report of Revenues and Expenditures for the period ending October 31, 2024, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

**RESOLVED**, that the Report of Revenues and Expenditures for the period ending October 31, 2024, be accepted as received.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

6)      **PRESIDENT’S REPORT - November 2024**

Dr. David Clickner gave an informational presentation about the ASAP Program.

Dr. Mark Meachem along with Sarah Wilson-Sparrow and Mykha’el Wilson gave an informational presentation about the FAA Standard Air Traffic-Collegiate Training Initiative (AT-CTI).

7)      **REVIEW OF 2025-26 ACADEMIC CALENDAR (*Informational*)**

8)      **RESOLUTION TO REPEAL RESIDENCY REQUIREMENT FOR EMPLOYEES**

#24-156      **RESOLUTION TO REPEAL RESIDENCY REQUIREMENT FOR  
EMPLOYEES**

**WHEREAS**, Schenectady County previously had a residency requirement that was lifted in April 2019, and

**WHEREAS**, Schenectady County Community College (the "College") has maintained a residency requirement for Civil Service positions, despite the County's repeal; and

**WHEREAS**, the continued enforcement of the residency requirement has negatively impacted the College's ability to attract and hire top talent, thereby limiting the candidate pool; and

**WHEREAS**, it is in the best interest of the College to remove barriers to hiring and expand the pool of potential candidates;

**NOW, THEREFORE BE IT RESOLVED**, by the Schenectady County Community College Board of Trustees hereby repeals its residency requirement for Civil Service positions; and

the College shall forward a copy of this Resolution to the Schenectady County Civil Service Commission; and

the College shall request that the Schenectady County Civil Service Commission place the repeal of the residency requirement on its agenda for final action at its meeting on December 17, 2024; and this Resolution shall take effect immediately upon its approval by the Board of Trustees.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

9) **RESOLUTION TO AWARD CONTRACT**

#24-157 **RESOLUTION TO AWARD CONTRACT FOR SNOW AND ICE REMOVAL SERVICES**

**WHEREAS**, SUNY Schenectady (“College”) seeks a qualified vendor to provide Snow and Ice Removal Services for the College, and

**WHEREAS**, SUNY Schenectady (“College”) published a Notice of Request for Quotes (RFQ) to solicit proposals from firms interested in providing these services to the college; and

**WHEREAS**, SUNY Schenectady (“College”) received two (2) viable proposals in response to the RFQ and carefully reviewed and evaluated them against the criteria established in the RFQ, and

**WHEREAS**, SUNY Schenectady (“College”) established the evaluation criteria for this request for quotes (RFQ) contract to be awarded on the basis of which proposal submitted by the lowest responsible bidder, providing the most or widest selection of services that the College has deemed best suited to fulfill the requirements of the RFQ.

**NOW THEREFORE BE IT**

**RESOLVED**, that the Board of Trustees hereby authorizes the award of a contract to that High Country Hardscape & Landscape Designs LLC. of 1101 Mariaville Road Schenectady, New York 12306, for the College’s Snow and Ice Removal to commence on November 1, 2024 to September 30, 2027, with an

option of two additional one extensions at the discretion of the College, in the amount not to exceed the following:

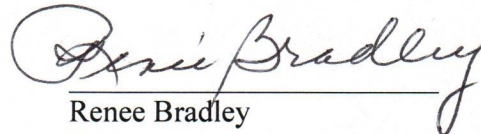
Year	Plowing 2-4.9" (Per Push)	Plowing 5-8" (Per Push)	Plowing 8+" (Per Push)	Add'l Plowing (Per Push)	Add'l Salting (Per Push)
1	\$2,950	\$3,950	\$4,950	\$2,400	\$2,000
2	\$3,200	\$4,200	\$5,200	\$2,600	\$2,200
3	\$3,450	\$4,450	\$5,450	\$2,800	\$2,400
4	\$3,700	\$4,700	\$5,700	\$3,000	\$2,600
5	\$3,950	\$4,950	\$5,950	\$3,200	\$2,800

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

10) **INFORMATIONAL – UPCOMING IMPORTANT DATES**

Upon motion by Trustee Gillen and Trustee Hughes, the meeting was adjourned at 6:13 p.m.

Respectfully submitted,



Renee Bradley  
Secretary  
Board of Trustees

Recorded by:  
Tiombé Tatum  
Chief of Staff