

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
December 15, 2025

M I N U T E S

TRUSTEES PRESENT: Renee Bradley, Ann Fleming Brown, Raymond Gillen, Gary Hughes, Michael Karl, Margaret King, and Tina Chericoni Versaci

ALSO PRESENT: Dr. Steady Moono, President's Council, and other College faculty and staff

ABSENT: Damonni Farley, Josh Johnson

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:33 p.m.

2) APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 17, 2025 AND CONSENT AGENDA

RESOLVED, that the Minutes of the November 17, 2025 meeting and consent agenda be approved as submitted and read; and be it further

#25-132 **RESOLVED**, that the personnel items listed in the Consent Agenda be approved.

Upon motion by Trustee King and seconded by Trustee Karl, the minutes and consent agenda were unanimously approved.

3) CONSENT AGENDA

#25-133A APPOINTMENT OF DR. HOPE SASWAY FOR TEMPORARY SPECIAL ASSIGNMENT

WHEREAS, SUNY Schenectady County Community College is engaged in the self-study process for the Middle States Commission on Higher Education (MSCHE) Team visit scheduled for 2026–2027; and

WHEREAS, Dr. Hope Sasway, Dean of Math, Science, Technology & Health, has agreed to serve as a tri-chair of the Self-Study Team during the Spring 2026 semester; and

WHEREAS, the responsibilities include preparing drafts of the Self-Study report, managing evidence documentation, providing updates to governance bodies, and

leading Steering Committee meetings; and

WHEREAS, compensation for this assignment shall be equivalent to a course overload of \$3,150, contingent upon successful completion of the deliverables;

WHEREAS, all deliverables associated with this assignment shall be completed during the period of January 12, 2026, through June 5, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the temporary special assignment of Dr. Hope Sasway as tri-chair of the MSCHE Self-Study Team for Spring 2026, with compensation as outlined.

#25-133B APPOINTMENT OF MARK EVANS FOR TEMPORARY SPECIAL ASSIGNMENT

WHEREAS, SUNY Schenectady County Community College is engaged in the self-study process for the Middle States Commission on Higher Education (MSCHE) Team visit scheduled for 2026–2027; and

WHEREAS, Mark Evans, Associate Professor of Music, has agreed to serve as a tri-chair of the Self-Study Team during the Spring 2026 semester; and

WHEREAS, the responsibilities include preparing drafts of the Self-Study report, managing evidence documentation, providing updates to governance bodies, and leading Steering Committee meetings; and

WHEREAS, compensation for this assignment shall be equivalent to a course overload of \$3,150, contingent upon successful completion of the deliverables;

WHEREAS, all deliverables associated with this assignment shall be completed during the period of January 12, 2026, through June 5, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the temporary special assignment of Mark Evans as tri-chair of the MSCHE Self-Study Team for Spring 2026, with compensation as outlined.

#25-133C APPOINTMENT OF CAYLA GAWORECKI FOR TEMPORARY SPECIAL ASSIGNMENT

WHEREAS, SUNY Schenectady County Community College is engaged in the self-study process for the Middle States Commission on Higher Education (MSCHE) Team visit scheduled for 2026–2027; and

WHEREAS, Cayla Gaworecki, Associate Professor of Math, has agreed to serve as

a tri-chair of the Self-Study Team during the Spring 2026 semester; and

WHEREAS, the responsibilities include preparing drafts of the Self-Study report, managing evidence documentation, providing updates to governance bodies, and leading Steering Committee meetings; and

WHEREAS, compensation for this assignment shall be equivalent to a course overload of \$3,150, contingent upon successful completion of the deliverables;

WHEREAS, all deliverables associated with this assignment shall be completed during the period of January 12, 2026, through June 5, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the temporary special assignment of Cayla Gaworecki as tri-chair of the MSCHE Self-Study Team for Spring 2026, with compensation as outlined.

#25-133D RESOLUTION TO APPROVE ADDITIONAL COMPENSATION FOR DAWN JONES

WHEREAS, Dawn Jones, Director of Career and Transfer Services, has taken on significant additional responsibilities related to securing and implementing new funding sources to expand student internships, including oversight of the Empire State Service Corps program; and

WHEREAS, these responsibilities include evaluating and facilitating grant requests for wraparound support, ensuring alignment with NACE competencies, reviewing student applications, managing HR compliance, leading orientations, overseeing weekly tracking and reporting, compiling data for outcomes, and providing supplemental training; and

WHEREAS, this work is outside of her regular job description and is estimated to require approximately 138 additional hours during the period of January 12, 2026, through June 19, 2026; and

WHEREAS, compensation for this additional work will be funded through the Empire State Service Corps grant (#22638) and will not impact the College's operating budget; and

WHEREAS, Dawn Jones shall receive a stipend of \$423.09 per biweekly pay period for the duration of these additional responsibilities as outlined above, with the total stipend not to exceed \$5,077.02;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves

the additional compensation for Dawn Jones as outlined above.

4) REPORT OF THE CHAIR

REPORT FROM THE FOUNDATION

Presented by Vice Chair Tina Chericoni Versaci

The **SUNY Schenectady Fund** is made up of unrestricted donations. These are flexible funds that can be used for most anything.

Most recently, the Foundation utilized these funds to:

- supplement refreshments at STEM Day
- provide white roses and membership dues for 47 Phi Theta Kappa Honor Society inductees
- cover refreshments for the Schenectady Poet Laureate event at the College
- supply baking ingredients for Purple Cupcake Day

Our year-end *Annual Appeal* yields a significant amount of unrestricted gifts. In late November, letters were sent to over **3,300** constituents.

A big thank you to Dr. Moono for hand-signing 763 letters to previous donors. We look forward to sharing the results of this outreach in January.

Recent significant gifts include:

- \$44,000 for the Charlie's Gift Scholarship from an anonymous donor
- Nancy Alexander and her colleagues at Gleason Dunn Walsh & O'Shea made two nice donations to the Food Pantry
- Fuss & O'Neal Engineering made a \$1,000 donation to the Food Pantry after they saw how long the line was for the community food giveaway event.

Board Chair Ann Fleming Brown provided an update on the Presidential Search that the committee is currently reviewing resumes.

Board Chair Ann Fleming Brown provided a NYCCT Monthly Report.

5) REPORT OF THE TREASURER

#25-134 APPROVAL FOR THE KEY BANK N.A. WARRANTS #10 THROUGH #13

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #10 through #13 and recommends payment of same, it is hereby

RESOLVED, that Key Bank N.A. Warrants #10 through #13 be hereby approved for payment.

Upon motion by Trustee Versaci and seconded by Trustee Karl, the resolution was unanimously approved.

#25-135

**APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING NOVEMBER 30, 2025**

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending November 30, 2025, as prepared by the Office of the Executive Vice President of Administration in advance of the meeting, it is hereby

RESOLVED, that the Report of Revenues and Expenditures for the period ending November 30, 2025, be accepted as received.

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

6) **PRESIDENT'S REPORT – December 2025**

The Middle States Tri-Chairs provided an update on the Self-Study report.

Dr. Mark Meachem, Vice President for Academic Affairs, provided an update on SUNY Academic Momentum.

7) **APPROVAL OF TITLES TO BE ADDED TO THE COLLEGE'S PROFESSIONAL
SERVICE LISTING**

#25-136 **WHEREAS**, the College President has recommended the new titles listed below be included in the College's Professional Services Listing; and therefore, be it

RESOLVED, that the President be authorized to submit the following titles to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Advancing Success in Associate Pathways (ASAP) Advisor
Reconnect Advisor
TRIO Outreach Advisor

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

8) AUTHORIZATION TO CONFER DEGREES AND CERTIFICATES FOR DECEMBER 2025 GRADUATES

#25-137 **WHEREAS**, the Academic Senate voted on December 12, 2025, to recommend that each of the candidates listed on the graduation list provided by the Registrar's Office be granted a degree or certificate as indicated therein, it is hereby

RESOLVED, that the President be authorized to confer at the Commencement Exercises scheduled for May 21, 2026, the degrees and certificates listed on the graduation list, as recommended by the Academic Senate.

Upon motion by Trustee King and seconded by Trustee Karl, the resolution was unanimously approved.

9) PERSONNEL

#25-138 RESOLUTION TO APPOINT DR. YUWEI CHEN AS CIS/PROGRAMMING FOR GAME DEVELOPMENT INSTRUCTOR

WHEREAS, it has been recommended that Dr. Yuwei Chen be appointed as the CIS/Programming for Game Development Instructor; and

WHEREAS, Dr. Chen has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dr. Yuwei Chen be appointed as CIS/Programming for Game Development Instructor at a prorated annual salary of \$49,978 for the period of January 12, 2026 to August 31, 2026. The salary for the remainder of AY 2025-26 is \$37,484, which will be funded by SUNY Additional Operating Aid through August 2026 (as will his benefits). Subsequently, the position will be funded by operating funds. This appointment is governed by the terms and conditions of employment as set forth by the personnel policies of the Board of Trustees and is consistent with the terms and conditions as set forth in the Union of Faculty and Professionals (UFP) Agreement.

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

#25-139 RESOLUTION TO APPOINT MS. SHAWNA REILLY AS PROGRAM COORDINATOR, LIBERTY PARTNERSHIPS PROGRAM (LPP)

WHEREAS, it has been recommended that Shawna Reilly be appointed as a Program Coordinator, Liberty Partnerships Program (LPP); and

WHEREAS, Ms. Reilly has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Shawna Reilly be appointed as a Program Coordinator, Liberty Partnerships Program (LPP) at a prorated annual salary of \$48,000 for the period of January 6, 2026 to August 31, 2026, funded by the LPP Grant. This appointment is consistent with the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented) and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments.

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2025-2026 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee Versaci and seconded by Trustee Hughes, the resolution was unanimously approved.

#25-140 RESOLUTION TO APPOINT ALICIA BALGOBIN AS PARTICIPANT SERVICES SPECIALIST FOR THE SCHENECTADY COLLEGE AND CAREER OUTREACH CENTER

WHEREAS, it has been recommended that Alicia Balgobin be appointed as Participant Services Specialist for the Schenectady College and Career Outreach Center (SCCOC); and

WHEREAS, Alicia Balgobin has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Alicia Balgobin be appointed as Participant Services Specialist for the Schenectady College and Career Outreach Center (SCCOC) for the period of December 16, 2025 to June 30, 2026 at an annual prorated salary of \$50,000, funded by SCCOC. This appointment is consistent with the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented) and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it,

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2025-2026 academic year, upon expiration of grant funding.

Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee Bradley and seconded by Trustee King, the resolution was unanimously approved.

#25-141 RESOLUTION TO APPOINT WA'KENA JACKSON AS COORDINATOR OF CAMPUS EVENTS

WHEREAS, it has been recommended that Wa'Kena Jackson be appointed as a full-time Coordinator of Campus Events for the period December 17, 2025 through August 31, 2026; and

WHEREAS, Wa'Kena Jackson has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Wa'Kena Jackson be appointed as Coordinator of Campus Events at an annual prorated salary of \$48,800 for the period December 17, 2025 to August 31, 2026. This appointment is consistent with the terms and conditions of employment as set forth in the Board of Trustees, Policy 2.1 Administrative Staff (Unrepresented).

Upon motion by Trustee Versaci and seconded by Trustee Hughes, the resolution was unanimously approved.

#25-142 RESOLUTION TO APPOINT MS. CHASITY L. HULSAVER AS CONTROLLER

WHEREAS, it has been recommended that Ms. Chasity L. Hulsaver be appointed as the Controller; and

WHEREAS, Ms. Hulsaver has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Ms. Chasity L. Hulsaver be appointed as the Controller at a prorated annual salary of \$85,000 for the period of January 12, 2026 to August 31, 2026, subject to the terms and conditions of employment as set forth in the Personnel Policies of the Board of Trustees, Policy 2.1 (Unrepresented).

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

10) **POLICY**

#25-143 RESOLUTION TO APPROVE UPDATED POLICY 4.3 - NAMING OF COLLEGE FACILITIES, AREAS, & ROADS

WHERE AS, naming a campus facility is considered a prestigious honor, not just at SUNY Schenectady, but throughout the entire country. Facility naming recognizes individuals or corporations that continuously support, through their generous gifts of time, talent and treasure, the future success of SUNY Schenectady; and

WHERE AS, the College has reviewed the existing Naming of College Facilities, Areas, & Roads policy, and wishes to update the current policy to include the named facilities that have taken place since the last policy review, and to address named leased property space as to the recognition of that named facility when a lease is terminated or expires; and

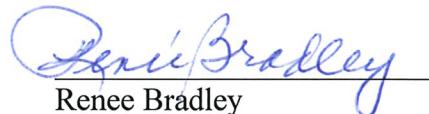
BE IT RESOLVED, the Board of Trustees approves the updated Naming of College Facilities, Areas, & Roads policy.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

15) **ADJOURNMENT**

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,



Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombé Tatum
Chief of Staff