

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
March 17, 2025

MINUTES

TRUSTEES PRESENT: Renee Bradley, Ann Fleming Brown, Gary Hughes, Michael Karl, Margaret King, Tina Chericoni Versaci and Imani Romain-Barthley

ALSO PRESENT: Patrick Ryan, Tiombé Tatum, President's Council, and other College faculty and staff; Sarah Hopkins, CPA, Lumsden McCormick

ABSENT: Dr. Steady Moono, Damonni Farley, Ray Gillen, and Gary Hughes

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:32 p.m.

2) **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 24, 2025 AND CONSENT AGENDA**

RESOLVED, that the Minutes of the of February 24, 2025 meeting and consent agenda be approved as submitted and read; and be it further

#25-23 **RESOLVED**, that the personnel items listed in the Consent Agenda be approved.

Upon motion by Trustee Karl and seconded by Trustee Romain-Barthley, the minutes and consent agenda were unanimously approved.

3) **CONSENT AGENDA**

#25-24A **PROFESSIONAL DEVELOPMENT REQUEST – DR. DAVID CLICKNER**

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Vice President for Strategic Initiatives and Planning, Dr. David Clickner to participate as a Middle States Team Member for the On-Site Evaluation Team Visit to Butler County Community College in Butler, PA from March 23-26, 2025 at no cost to the College.

#25-24B **PROFESSIONAL DEVELOPMENT REQUEST – ERIC FLUTY**

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Associate Vice President of Campus Safety and Peace Officer (Armed), Mr. Eric Fluty to attend the NYAHN and DCJS Basic Negotiator School, Utica, NY March 24-28, 2025 at a cost not to exceed \$922.00.

#25-24C **PROFESSIONAL DEVELOPMENT REQUEST – ERIC FLUTY**

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Associate Vice President of Campus Safety and Peace Officer (Armed), Mr. Eric Fluty to attend the Community College Public Safety Administrators Conference, Saratoga Springs, NY, April 2-4 2025 at a cost not to exceed \$502.00.

#25-24D **PROFESSIONAL DEVELOPMENT REQUEST – JOLLY PAZHAI**

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Interim Chief Information Officer, Mr. Jolly Pazhai to attend Ellucian Live 2025 in Orlando FL, April 4-9, 2025 at a cost not to exceed \$3,878.00.

#25-24E **PROFESSIONAL DEVELOPMENT REQUEST – SARAH WILSON-SPARROW**

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Vice President of Workforce Development and Community Education, Sarah Wilson-Sparrow to attend American Association of Community Colleges (AACC) Conference in Nashville, TN, April 13 – 16, 2025 at a cost not to exceed \$2,350.00.

#25-24F **RESOLUTION FOR COMPENSATION FOR DR. DAVID BROUGH**

WHEREAS, Dr. David Brough, Dean of the School of Hotel, Culinary Arts, and Tourism (HCAT), has agreed to take on two 3-credit overloads per academic year (one overload each Fall and Spring semester); and

WHEREAS, the additional compensation requested will be for administering HCAT's 600-hour work experience requirement and the Disney internship; therefore, be it

RESOLVED, that Dr. David Brough be compensated for this additional work and be paid at the 2024-2025 Adjunct Level III rate, until such time that a 2025-2026 Adjunct Level III rate is established. Once established, Dr. Brough will be compensated at the new rate with any retroactive corrections.

***Informational**

Others attending AACC: Lauren Lankau (grant-supported) and Robyn King (partial grant-support/partial CADA funds/partial Student Affairs Travel funds)

4) **REPORT OF THE CHAIR**

Presented by Vice Chair Tina Chericoni Versaci:

REPORT FROM THE FOUNDATION

Food for Thought and All That Jazz planning is in full swing!

As of March 11, we have received \$58,500 in sponsorship commitments. If you know of any potential sponsors we should reach out to, please let the Foundation know.

Honorary Committee members have donated \$12,075 so far. We are also happy to accept donations for our silent auction – always a crowd pleaser!

Did you know that you can also donate a ticket for a student or volunteer? We have a great group of volunteers this year – friends and students!

Campaign efforts continue. We are currently at \$7,359,425.

Some notable new gifts include:

A **\$100,000** bequest from former faculty member, Grayce Burian was hand-delivered to our office. This is intended for an endowed scholarship for students the School of Music.

We have also been notified of another **\$100,000** unrestricted bequest from Benita Allaire, a friend of the college.

Thank you to those who have given to **Rising Together**. Please let Marianne know if you would like to make a gift!

Finally, please save the date for our **campaign celebration gala** on **Friday, June 20, 2025 at Rivers Casino**. Details to be sent soon.

Presented by Board Chair Ann Fleming Brown:

The search firm proposals for the Executive Search RFP are due April 9th. The committee (Chair: Tiombé Tatum, Mark Meachem, Paula Ohlhaus and Jaimee King) will plan to interview 3-4 firms the first week in May.

5) **REPORT OF THE TREASURER**

#25-25 **APPROVAL FOR THE KEY BANK N.A. WARRANTS #23 THROUGH #26**

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #23 through #26 and recommends payment of same, it is hereby

RESOLVED, that Key Bank N.A. Warrants #23 through #26 be hereby approved for payment.

Upon motion by Trustee Karl and seconded by Trustee King, the resolution was unanimously approved.

#25-26 **APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING FEBRUARY 28, 2025**

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending February 28, 2025, as prepared by the Office of the Executive Vice President of Administration in advance of the meeting, it is hereby

RESOLVED, that the Report of Revenues and Expenditures for the period ending February 28, 2025, be accepted as received.

Upon motion by Trustee Versaci and seconded by Trustee Karl, the resolution was unanimously approved.

#25-27 **2023-24 AUDIT REPORT: Lumsden & McCormick, LLP**

WHEREAS, Lumsden & McCormick, LLP has completed their annual audit of

SUNY Schenectady's records and accounts for the operating funds ending August 31, 2024, and

WHEREAS, the Audit Report was disseminated to the Board of Trustees and reviewed and discussed with the Board of Trustees, it is hereby

RESOLVED, that the Audit Report for SUNY Schenectady's 2023-24 Operating Funds be hereby approved by the Board of Trustees and filed.

Upon motion by Trustee King and seconded by Trustee Versaci, the resolution was unanimously approved.

6) **PRESIDENT'S REPORT – March 2025**

Executive Vice President for Administration and Finance, Patrick Ryan, presented the Facilities Master Plan Draft.

The resolution to approve the Facilities Master Plan was tabled.

7) **PERSONNEL**

#25-28

RESOLUTION TO APPOINT SUZANNE NEARY AS DIRECTOR OF COLLEGE AND HIGH SCHOOL PARTNERSHIPS

WHEREAS, it has been recommended that Suzanne Neary be appointed as Director of College and High School Partnerships; and

WHEREAS, Suzanne Neary has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Suzanne Neary be awarded an appointment as Director of College and High School Partnerships position at an annual prorated salary of \$70,330 for the period of March 31, 2025, to August 31, 2025. This appointment is consistent with the terms and conditions of employment as set forth by the SUNY Schenectady Chairpersons, Administrators & Directors Association (CADA) Agreement.

Upon motion by Trustee King and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

#25-29

RESOLUTION TO APPOINT KAYLA PALLAS AS PROJECT DIRECTOR FOR COLLEGE AND HIGH SCHOOL PROGRAMS (GRANT FUNDED)

WHEREAS, it has been recommended that Kayla Pallas be appointed as Project Director for College and High School Programs (grant-funded); and

WHEREAS, Kayla Pallas has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Kayla Pallas be awarded an appointment as Project Director for College and High School Programs (grant-funded) position for the period of March 18, 2025, to August 31, 2025 at an annual prorated salary of \$64,195. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee King and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

8)

POLICY

#25-30

RESOLUTION TO APPROVE SMS (Short Message Service) TERMS and CONDITIONS POLICY

WHEREAS, SUNY Schenectady County Community College is committed to complying with the rules and regulations of the Federal Communications Commission for SMS (Short Message Service) that allows the College to send test messaging notifications to users who opt in; and

BE IT RESOLVED, the Board of Trustees approves the SMS (Short Message Service) Terms and Conditions policy.

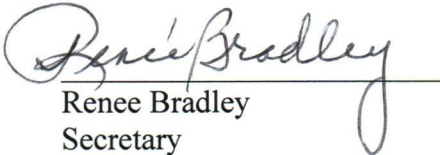
Upon motion by Trustee King and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

15)

ADJOURNMENT

The meeting was adjourned at 6:22 p.m.

Respectfully submitted,


Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombé Tatum
Chief of Staff