

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
APRIL 20, 2020 at 5:30 pm
VIA TELECONFERENCE

M I N U T E S

TRUSTEES PRESENT: Ann Fleming Brown, Ray Gillen, Gary Hughes, Michael Karl, Margaret King, Renee Bradley, Tina Chericoni Versaci and Hannah Daignault

ABSENT: Damonni Farley

ALSO PRESENT: Steady Moono, Patrick Ryan, Paula Ohlhous, President's Council, and other College faculty and staff.

1) WELCOME AND CALL TO ORDER

Chair Brown called the meeting to order at 5:37 p.m.

2) Upon the motion of Trustee Versaci, seconded by Trustee Hughes, the March 16, 2020 Board Meeting Minutes and Consent Agenda were unanimously approved.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 16, 2020 AND CONSENT AGENDA

#20-25 **RESOLVED**, that the Minutes of the of March 16, 2020 meeting be approved as submitted and read; and be it further

RESOLVED, that the personnel items listed in the Consent Agenda be approved.

3) CONSENT AGENDA ITEMS

PROMOTIONAL RECOGNITION

WHEREAS, the President has assured the Board that the policies of the Board of Trustees and the stipulations of the Agreement with the SUNY Schenectady Union of Faculty and Professional (UFP) have been met in considering promotional recognition, and

WHEREAS, the Board of Trustees has considered the recommendation of the President for the following promotional recognition, it is hereby

#20-26A **RESOLVED**, that the following employee receiving a promotional recognition be awarded a merit award of \$1,000 that is not added to the base salary:

- Jessica McHugh-Green, Graphic Designer II, Office of Marketing & Public Relations

INITIAL ADMINISTRATIVE APPOINTMENT OF MS. NNEKA MORGINI AS CONFIDENTIAL SECRETARY IN THE OFFICE OF HUMAN RESOURCES

WHEREAS, it has been recommended that Ms. Nneka Morgini be appointed in an initial administrative appointment as Confidential Secretary in the Office of Human Resources; and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-26B

RESOLVED, that Ms. Nneka Morgini's initial administrative appointment as Confidential Secretary in the Office of Human Resources effective March 15, 2020 and continuing through August 31, 2020, is subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees for the administrative staff (Unrepresented), at an annual prorated salary of \$46,359.

APPROVAL OF A TITLE TO BE ADDED TO THE COLLEGE'S PROFESSIONAL SERVICE LISTING

WHEREAS, the College President has recommended the new title listed below be included in the College's Professional Services Listing; and therefore be it

#20-26C

RESOLVED, that the President be authorized to submit the following title to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Early College High School Student Success Manager

APPOINT MS. LAUREN GUAGENTI AS EARLY COLLEGE HIGH SCHOOL STUDENT SUCCESS MANAGER

WHEREAS, it has been recommended that Ms. Lauren Guagenti be appointed as Early College High School Student Success Manager funded by the Smart Transfer Early College High School grant for the period commencing January 1, 2020 and continuing through August 31, 2021, and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-26D

RESOLVED, that Ms. Lauren Guagenti be awarded a grant-supported appointment as Early College High School Student Success Manager funded by the Smart Transfer Early College High School grant for the period commencing January 1, 2020 and continuing through August 31, 2020, at an annual prorated

salary of \$55,000 subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees; and be it further

RESOLVED, that Ms. Lauren Guagenti’s appointment as Early College High School Student Success Manager be continued for the period effective September 1, 2020 and through August 31, 2021 and an annual salary of \$55,000, funded by the Smart Transfer Early College High School grant.

4) REPORT OF THE CHAIR

Chair Brown thanked Dr. Moono and Leadership staff for all the tools available to help students, and keeping everyone well informed.

Chair Brown also thanked Sabrina McGinty for her work in getting laptops funded by the Title III grant for our students and faculty virtual instruction.

Chair Brown thanked Dr. Clickner for his leadership in sheparding the temporary course withdrawal, incomplete, and pass/fail grading policies that were passed by the Academic Senate.

The following foundation updates were also provided:

- On March 12, a mass communication went to “Food for Thought & All That Jazz” supporters to notify them of a date change to November 10, 2020. All registrations will automatically transfer to the new date. To date, unrestricted revenue from the event totals just over **\$50,000**.
- On March 25, the Foundation sent out an emergency appeal mailing to donors who contributed in the past, but not yet this year. This mailing was also followed by an email appeal, and an appeal to the Foundation Board members. As of April 16, total raised to help where the need is greatest is **\$2,460**.
- The Foundation team continues to make calls daily to donors and benefactors who may have an interest in how the College is handling the move to virtual instruction, access to the food pantry, and other aspects of academic life that have been affected by the COVID-19 crisis.

5) REPORT OF THE TREASURER

Upon a motion presented by Trustee Hughes, seconded by Trustee Versaci, the Key Bank N.A. Warrants #28 through #31 were unanimously approved.

APPROVAL FOR THE KEY BANK N.A. WARRANTS #28 THROUGH #31

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #28 through #31 and recommends payment of same, it is hereby

#20-27 **RESOLVED**, that Key Bank N.A. Warrants #28 through #31 be hereby approved for payment.

Upon a motion presented by Trustee Hughes and seconded by Trustee King, the Report of the Revenues and Expenditures were unanimously approved.

APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING MARCH 31, 2020

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending March 31, 2020 as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

#20-28 **RESOLVED**, that the Report of Revenues and Expenditures for the period ending March 31, 2020, be accepted as received.

6) **REPORT OF THE PRESIDENT**

Dr. Moono provided a COVID-19 update:

SUNY Presidents have a Presidents' call every Tuesday and Thursday in addition to a Community College Presidents' meeting.

Dr. Moono recognized the faculty, administrators and students that are adjusting in the "new normal".

This pandemic will change the landscape of education. Only the visionary and innovative will win this.

We have postponed Commencement – not cancelled. We will work with our student leaders and administration to work on a different format for a live Commencement.

Summer sessions will continue with all virtual instruction.

We are working hard on plans for the Fall semester. Dr. Moono has asked Dr. Clickner and the Deans to come up with A, B, and C plans, in the event we do not have to continue with all virtual instruction, thus creating a hybrid model. We need to be prepared in the event we have to pivot.

See attached full report:

https://sunysccc.edu/Portals/1/PDF/About%20SCCC/College%20Leadership%20&%20Vision/PresidentsReport_4-2020.pdf

7) **NEXT MEETING**

May 18, 2020, 5:30 p.m.

8)

ADJOURNMENT

Upon the motion of Trustee King, seconded by Trustee Karl, the meeting was adjourned at 6:09 p.m.

Respectfully submitted,

Renee Bradley, Secretary
Board of Trustees

Recorded by:
Paula Ohlhous, Chief of Staff