

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
April 21, 2025

M I N U T E S

TRUSTEES PRESENT: Renee Bradley, Ann Fleming Brown, Ray Gillen, Gary Hughes, Michael Karl, Margaret King, Tina Chericoni Versaci and Imani Romain-Barthley

ALSO PRESENT: Dr. Steady Moono, President's Council, and other College faculty and staff; Nancy Williamson, Principal, Gleason Dunn Walsh O'Shea, P.C.

ABSENT: Damonni Farley

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:31 p.m.

2) EXECUTIVE SESSION

Upon the motion of Trustee Brown, seconded by Trustee Hughes, the Board went into Executive Session at 5:31 p.m., to discuss personnel matters. The Board went out of Executive Session at 6:00 p.m.

#25-31 AGREEMENT OF EMPLOYMENT -DR. STEADY H. MOONO. PRESIDENT

WHEREAS, the Board of Trustees of SUNY Schenectady County Community College and Steady H. Moono, Ed.D., the President of SUNY Schenectady, were parties to an employment agreement for a three-year term commencing on July 1, 2015 and ending on June 30, 2018 (the "Initial Agreement"); and

WHEREAS, the Board and the President agreed to a six-year term extension, commencing on July 1, 2017 and ending on June 30, 2023 (the "Second Agreement"); and

WHEREAS, the terms of the Second Agreement expired on June 30, 2022, pursuant to an Amended Agreement of Employment, in which the Board and President agreed to a two-year term commencing on July 1, 2022 and terminating on June 30, 2024, with an optional one-year extension ending on June 30, 2025 (the "Second Agreement Amendment"); and

WHEREAS, the Board and the President agreed to exercise the optional one-year extension ending on June 30, 2025; and

WHEREAS, the Board and the President agreed to a one-year term extension, commencing on July 1, 2025 and ending on June 30, 2026, with a three-month extension as Immediate Past President, ending on September 30, 2026 (the “Third Agreement”); and

WHEREAS, the Board and the President agreed to a six-month term extension as President, superseding the three-month extension in the Third Agreement, commencing on July 1, 2026 and ending on December 31, 2026, and a three-month extension as Immediate Past President, commencing on January 1, 2027 and ending on March 31, 2027 (the “Fourth Agreement”); and

WHEREAS, the terms and conditions of the President’s employment are contained within the Fourth Agreement; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady approve a \$10,000 performance stipend, payable on July 1, 2026; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Board of Trustees of SUNY Schenectady hereby adopts the Fourth Agreement of Employment for Dr. Steady H. Moono as President of Schenectady County Community College from July 1, 2026 through December 31, 2026, and as Immediate Past President from January 1, 2027 through March 31, 2027.

Upon motion by Trustee Versaci and seconded by Trustee Hughes, the resolution was unanimously approved.

3) **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 17, 2025 AND CONSENT AGENDA**

RESOLVED, that the Minutes of the of March 17, 2025 meeting and consent agenda be approved as submitted and read; and be it further

#25-32 **RESOLVED**, that the personnel items listed in the Consent Agenda be approved.

Upon motion by Trustee Hughes and seconded by Trustee King, the minutes and consent agenda were unanimously approved.

4) **CONSENT AGENDA**

#25-33A **RESOLUTION FOR ADDITIONAL COMPENSATION FOR ANNA WESTERMAN**

WHEREAS, Anna Westerman has agreed to assume additional supervisory responsibilities for a special assignment student worker hired under the Empire Service Corp, who will assist the AACT Center and staff sessions of the NSRDs over a 10-week period; and

WHEREAS, these responsibilities fall outside the scope of Ms. Westerman's current job description, which does not include supervisory duties, particularly with regard to student workers; and

WHEREAS, the additional duties include:

- Providing guidance, training, and mentorship to the student worker;
- Overseeing tasks to ensure alignment with AACT Center goals and NSRD sessions;
- Managing schedules, workflows, and performance feedback;
- Completing reporting requirements for the Empire State Service Corp Campus Coordinator;

WHEREAS, fulfilling these duties requires Ms. Westerman to reprioritize her workload, invest additional time, and apply skills beyond her existing role;

WHEREAS, the compensation of \$1,039.60 for this 10-week assignment, based on four additional hours of work per week, will be fully funded by the Empire Service Corp Grant #22635, with no cost to the College;

NOW, THEREFORE, BE IT RESOLVED, that Anna Westerman be approved to receive additional compensation in the amount of \$1,039.60, to be paid from the Empire Service Corp Grant #22635, in recognition of the expanded responsibilities and contributions she is making to support the AACT Center, the NSRD sessions, and the broader mission of the College.

#25-33B

TEMPORARY ASSIGNMENT FOR MR. DOUGLAS MACDONALD

WHEREAS, the continuity of leadership within the TRIO program is essential to maintaining compliance with grant requirements and ensuring uninterrupted student support services; and

WHEREAS, the current Director of TRIO, Mary Silvestri, has assumed the role of Interim Director of Admissions and Matriculated Enrollment for a period of 90 days, or until the successful conclusion of a search for that position, whichever comes first; and

WHEREAS, Mr. Douglas MacDonald has been recommended and has agreed to serve as Interim Director of TRIO during this transitional period, effective April 22, 2025, under a special appointment beginning April 7, 2025, to ensure uninterrupted leadership and program continuity; and

WHEREAS, Mr. MacDonald will serve in this interim administrative capacity while continuing in his current role as TRIO Academic Specialist, a 100% full-time position funded by the TRIO Student Support Services (SSS) Grant, without lapse in service;

NOW, THEREFORE, BE IT RESOLVED that Mr. Douglas MacDonald shall receive compensation at an annual salary of \$55,000, fully funded by the TRIO SSS Grant, prorated for the period of April 22, 2025, through the end of the 90-day interim appointment or until the conclusion of a successful search for the Director of Admissions and Matriculated Enrollment, whichever comes first, in recognition of the additional duties assumed; and

BE IT FURTHER RESOLVED that the terms of this interim appointment are outlined in the accompanying Memorandum of Agreement (MoA) and have been reviewed and approved by the TRIO program officer to ensure compliance with program guidelines.

#25-33C TEMPORARY ASSIGNMENT FOR MARY SILVESTRI

WHEREAS, the College seeks to ensure continued leadership and programmatic oversight for the Offices of Admissions and Matriculated Enrollment and the TRIO Student Support Services Program during a period of transition; and

WHEREAS, it is recommended that Ms. Mary Silvestri be appointed to serve in a dual interim capacity to support these essential functions; and

WHEREAS, Ms. Silvestri's appointment began under a special appointment on April 7, 2025, and she has agreed to assume the roles of Interim Director of Admissions and Matriculated Enrollment (75%) and Director of TRIO (25%) effective April 21, 2025; and

WHEREAS, the terms of this appointment are outlined in the enclosed Memorandum of Agreement (MoA), and the shift in duties has been reviewed and approved by the TRIO Program Officer; and

WHEREAS, the compensation for this interim assignment will total \$69,218, prorated for the period of April 21, 2025, through to the conclusion of a successful search or a period of 90 days, whichever comes first, with funding apportioned at 75% from the College Director of Admissions and Matriculated Enrollment budget line and 25% from the TRIO SSS Grant;

NOW, THEREFORE, BE IT RESOLVED that the College hereby approves the interim appointment of Ms. Mary Silvestri to serve as Interim Director of Admissions and Matriculated Enrollment and Director of TRIO under the terms and funding structure as described, effective April 21, 2025, for a duration not to

exceed 90 days or until a successful search has been concluded, whichever comes first.

#25-33D INTERIM CHIEF INFORMATION OFFICER, MR. JOLLY PAZHAI

WHERE AS, April Snow, former Chief Information Officer (CIO) retired from her full-time position at SUNY Schenectady, effective January 31, 2025; and

WHERE AS, the college initiated a search to replace the Chief Information Officer position; and

WHERE AS, Jolly Pazhai, the college's current Director of Enterprise Services, has agreed to serve as Interim Chief Information Officer during this vacancy and while the search is underway; and

WHERE AS, Jolly Pazhai is willing to continue to manage the daily operations of the ITS department and coordinate day to day affairs of the department at this time.

RESOLVED, that the Board of Trustees approves an extension of this interim appointment effective April 21, 2025 of Mr. Jolly Pazhai through the conclusion of a successful search or 90 days, whichever comes first with a biweekly stipend of \$500 for the performance of these duties.

#25-33E RESOLUTION TO APPROVE A SALARY ADJUSTMENT FOR JAIMEE KING, EXECUTIVE DIRECTOR OF THE SCHENECTADY COLLEGE AND CAREER OUTREACH CENTER (SCCOC)

WHEREAS, Ms. Jaimee King currently serves as the Executive Director of the Schenectady College and Career Outreach Center (SCCOC) with distinction and has demonstrated exceptional leadership in expanding the Center's operations, increasing participant enrollment and outcomes, and strengthening community partnerships; and

WHEREAS, it is necessary to adjust Ms. King's salary to ensure alignment with comparable positions within SCCOC and to recognize her continued contributions and leadership; and

WHEREAS, the Associate Provost and Director of University Center for Academic and Workforce Development (UCAWD)-SUNY supports this adjustment and has approved the proposed increase; and

WHEREAS, this salary increase will be fully funded through SCCOC's grant-funded budget, resulting in no financial impact on the College's operating budget;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves a salary adjustment for Ms. Jaimee King, Executive Director of SCCOC, from \$82,349 to \$92,349, effective May 1, 2025.

BE IT FURTHER RESOLVED, that this adjustment is fully grant-funded and made with the full support of the Associate Provost and Director of UCAWD-SUNY.

#25-33F PROFESSIONAL DEVELOPMENT REQUEST – DR. MARK MEACHEM

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Vice President for Academic Affairs, Dr. Mark Meachem to attend SUNY Chief Academic Officers (CAO) Spring 2025 Conference in Clayton, NY June 11-13, 2025 at a cost not to exceed \$1,030.00.

***Informational**

- Babette Faehmel, Professor, Liberal Arts, State of NY FCCC Plenary, April 3-5, 2025 (at a cost not to exceed \$615)
- SUNY CIT (Conference on Instruction Technology) Conference (presenters) May 20-23, 2025 at SUNY Oneonta: Jacqueline Keleher, Director of Library Services (at a cost not to exceed \$620), Babette Faehmel, Professor, Liberal Arts (at a cost not to exceed \$610 – grant-funded) and David Wolf, Director of Instructional Design and Online Learning (at a cost not to exceed \$925)
- Brian Kasler, Assistant Vice President of Administration, Community Colleges Business Officer's Association (CCBOA) 2025 Spring Meeting in Watkins Glen, NY June 2-5, 2025 (at a cost not to exceed \$1,310)
- APACS (Association for Program Administrators of CSTEP and STEP, Inc.) 2025 Conference June 3-6, 2025 Albany, NY: Diane Molloy, Director of CSTEP (at a cost not to exceed \$1,565) and Dr. Lorena Harris, Assistant Professor, MSTH (at a cost not to exceed \$1,480) (grant-funded)
- Margaret White, LPP School Counselor, STARS National Conference (SNC), Golden, CO, July 11-24, 2025 (at a cost not to exceed \$1,941) (grant-funded)
- Susanna Adams, ADA Transition Coordinator II, Association on Higher Education and Disability (AHEAD) 2025 Conference, Denver, CO July 13-18, 2025 (at a cost not to exceed \$5,724) (grant-funded)

4) REPORT OF THE CHAIR

Presented by Vice Chair Tina Chericoni Versaci:

REPORT FROM THE FOUNDATION

Food for Thought and All That Jazz turned out to be a wonderful evening with many positive comments from our guests. We still have a few auction item payments trickling in but can safely say that we raised over \$94,000 at this

point. Thank you for those who participated by attending, donating, or buying an auction item!

Campaign efforts continue. We are currently at \$7,488,794

Some notable new gifts include:

\$15,000 from an alumna for the Culinary Travel Scholarship

\$10,000 from Kent Johnson following a campus visit with his brother and their wives.

\$5,000 from Vincent DePasquale, Class of 1991, from his estate which we were not expecting

Thank you to those who have given to Rising Together. Please let Marianne know if you would like to make a gift!

Finally, please save the date for our campaign celebration gala on Friday, June 20, 2025 at Rivers Casino. This is sure to be a glamorous and fun event.

We are actively seeking sponsors for the event. Please get in touch with Marianne if you know any companies that might be interested.

Thank you to Mohawk Honda for being our entertainment sponsor!

Presented by Board Chair Ann Fleming Brown:

The search firm proposals for the Executive Search RFP have been received and are being reviewed by the committee. The Executive Search Firm presentations will be scheduled for the first week in May.

5) **REPORT OF THE TREASURER**

#25-34 APPROVAL FOR THE KEY BANK N.A. WARRANTS #27 THROUGH #30

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #27 through #30 and recommends payment of same, it is hereby

RESOLVED, that Key Bank N.A. Warrants #27 through #30 be hereby approved for payment.

Upon motion by Trustee King and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

#25-35

**APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING MARCH 31, 2025**

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending March 31, 2025, as prepared by the Office of the Executive Vice President of Administration in advance of the meeting, it is hereby

RESOLVED, that the Report of Revenues and Expenditures for the period ending March 31, 2025, be accepted as received.

Upon motion by Trustee Hughes and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

#25-36

APPROVAL TO SUBMIT PROGRAM ANNOUNCEMENT

WHEREAS, the Mathematics and Science A.S. Program is one of SUNY Schenectady's foundational academic offerings, providing students with a rigorous STEM education and preparing them for transfer to four-year institutions in mathematics, the natural sciences, and engineering;

WHEREAS, the program has recently undergone curricular revisions to align more closely with the SUNY General Education framework and to address gaps in transferability, particularly in mathematics, physics, and engineering pathways;

WHEREAS, the program demonstrates significant strengths, including a strong foundation in STEM disciplines, a curriculum aligned with general education outcomes, dedicated faculty with advanced degrees, and comprehensive academic support services through initiatives such as CSTEP, LSAMP, TRIO, and the Learning Commons;

WHEREAS, the program also faces challenges related to transfer pathway misalignment, limited specialized course offerings in key disciplines, a lack of experiential learning opportunities, outdated laboratory facilities, and insufficient advising support for transfer students;

WHEREAS, the program has developed actionable recommendations for improvement, including the creation of distinct academic tracks in mathematics, chemistry, and data science; the expansion of course offerings to include Analytic Chemistry, Mathematical Methods in Physics, and Introduction to Engineering; and the development of internships, research opportunities, and enhanced advising resources;

NOW, THEREFORE, BE IT RESOLVED that the Curriculum Committee and the Academic Senate acknowledge the accomplishments and ongoing contributions of the Mathematics and Science A.S. Program to the college's mission and student success;

BE IT FURTHER RESOLVED that SUNY Schenectady supports the implementation of the recommended improvements, including but not limited to: program restructuring for clearer transfer pathways, expansion of high-impact learning opportunities, and pursuit of funding for facility and equipment upgrades;

BE IT FURTHER RESOLVED that the Office of Academic Affairs work in collaboration with program faculty, student support services, and institutional partners to prioritize and operationalize these improvements in alignment with the College's Strategic Plan and SUNY transfer initiatives.

Upon motion by Trustee Versaci and seconded by Trustee King, the resolution was unanimously approved.

#25-37

APPROVAL TO SUBMIT PROGRAM ANNOUNCEMENT

WHEREAS, the Nutrition A.S. Program was established in 2010 to address regional and national health challenges and to support student transfer to four-year institutions in nutrition and health-related fields; and

WHEREAS, the 2021–2024 Program Review has identified multiple strengths, including robust transfer pathways, career readiness, alignment with public health trends, support services, and a curriculum that supports diversity and inclusion; and

WHEREAS, the review also highlighted key areas for improvement, such as limited nutrition-specific coursework, declining enrollment, low graduation rates, lack of experiential learning opportunities, and a mismatch between program identity and student goals; and

WHEREAS, the program has the potential to better meet student needs and regional workforce demands by expanding its curriculum, strengthening experiential learning, and clarifying its academic focus;

BE IT RESOLVED, that the Academic Senate acknowledges and accepts the findings of the 2021–2024 Academic Program Review for the Nutrition A.S. Program; and

BE IT FURTHER RESOLVED, that the Senate supports the following action items:

1. **Curriculum Expansion:** The development and offering of additional nutrition-focused courses such as *Nutrition Across the Lifespan*, *Cultural Foods*, *Exercise and Nutrition*, and *Food Science*.
2. **Program Identity:** A review of the program title and structure, with consideration of renaming the degree to *Health Science A.S.* to more accurately reflect student pathways and goals.
3. **Microcredential Development:** Exploration and potential implementation of a Dietetic/Nutrition Technician microcredential to enhance student options and program marketability.
4. **Hands-On Learning:** Increased partnerships with local health and wellness organizations to facilitate internships, field experiences, and applied learning opportunities.
5. **Outreach and Advisement:** Strengthening collaboration with advising, faculty, and local education partners to improve targeted recruitment and retention of students interested in nutrition careers.

BE IT FINALLY RESOLVED, that the Nutrition A.S. Program, in coordination with the Office of Academic Affairs, will provide an implementation plan and progress update to the Academic Senate within one academic year.

Upon motion by Trustee Versaci and seconded by Trustee King, the resolution was unanimously approved.

6) **PRESIDENT'S REPORT – April 2025**

Vice President for Academic Affairs Mark Meachem has shared the results of the recent VA Audit, a routine compliance survey. We are pleased to report that we are in full compliance, with no follow-up actions required.

A special thank you goes to Anna Westerman and Luann Miller-Meeks for their exceptional work in preparing the necessary documentation on short notice.

Vice President for Academic Affairs Mark Meachem provided a brief report on the recent visit by our Middle States Campus Liaison, Dr. Terence Peavy.

Dr. Peavy noted that the Self-Study Design Document was well written and developed, offering only a few minor revisions for consideration.

The document is scheduled for approval at the upcoming Board of Trustees meeting.

7)

POLICY

#25-38

RESOLUTION TO APPROVE RIGHTS OF EMPLOYEES TO EXPRESS BREASTMILK IN THE WORKPLACE

WHEREAS, Policy 2.37 and Policy 3.21 were originally adopted as a unified Lactation-Friendly Environment Policy on November 21, 2022, pursuant to Resolution #22-150; and

WHEREAS, New York State has amended Labor Law § 206-c to expand employee rights regarding paid break time and workplace accommodations for expressing breast milk; and

WHEREAS, the New York State Department of Labor (NYSDOL) now requires employers to distribute the NYSDOL Policy on the Rights of Employees to Express Breast Milk in the Workplace at the start of employment and annually thereafter; and

WHEREAS, the Office of Human Resources, in consultation with legal counsel, has recommended revising Policy 2.37 to ensure compliance with the updated Labor Law and NYSDOL requirements, including incorporating the official NYSDOL policy and clarifying the policy's applicability exclusively to employees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady County Community College approves the revised **Policy 2.37 – Rights of Employees to Express Breastmilk in the Workplace** as presented, to reflect updated state law, regulatory guidance, and institutional practices.

Upon motion by Trustee Hughes and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

#25-39

RESOLUTION TO APPROVE LACTATION-FRIENDLY ENVIRONMENT FOR STUDENTS POLICY

WHEREAS, Policy 3.21 was originally part of a unified Lactation-Friendly Environment Policy shared with employees under Policy 2.37; and

WHEREAS, in accordance with legal review and updates to New York State Labor Law § 206-c, it is now appropriate to separate the student and employee components to reflect the distinct legal requirements and institutional responsibilities for each group; and

WHEREAS, the revised Policy 3.21 retains provisions relevant to student needs and access to lactation spaces on campus, while removing elements specific to employee rights and obligations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady County Community College approves the revised **Policy 3.21 – Lactation-Friendly Environment for Students** as presented, to clarify its scope and ensure alignment with current legal standards and student services best practices.

Upon motion by Trustee Hughes and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

#25-40

A RESOLUTION TO FORMALLY ADOPT THE POLICY AND RENTAL FEE ADDENDUM GOVERNING THE USE OF COLLEGE FACILITIES

WHEREAS, SUNY Schenectady County Community College (the “College”) recognizes its responsibility to serve both the College community and the broader public by making its facilities available for educational, cultural, civic, and community purposes when such uses do not interfere with the primary mission of the College; and

WHEREAS, it is in the interest of the College to adopt clear and consistent procedures and fee schedules to govern the use of its facilities by both College-sponsored and non-College organizations; and

WHEREAS, the College has developed a comprehensive policy outlining eligibility, application procedures, facility use guidelines, insurance requirements, food service restrictions, and responsibilities of both College and non-College users; and

WHEREAS, the Board of Trustees has reviewed the associated policy and the accompanying rental fee addendum for the use of College facilities, which reflects an appropriate balance of access, cost recovery, institutional accountability, and community engagement; and

WHEREAS, the President of the College or designee shall retain the authority to approve, deny, or revoke facility use agreements and to waive or adjust fees in accordance with the policy provisions;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady County Community College hereby adopts the **Policy for Use of College Facilities** and the **Campus Events Rental Fees Addendum**, as attached hereto and incorporated by reference, to take effect at the start of the 2025–2026 academic year; and

BE IT FURTHER RESOLVED, that the President of the College, or their designee, is authorized to implement and enforce said policy and fee schedule, and to revise internal procedures and forms as necessary to ensure compliance, consistency, and administrative efficiency in accordance with this resolution.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

8) 2025-2030 UPDATED SUNY SCHENECTADY FACILITIES MASTER PLAN

#25-41 WHEREAS, the College retained the services of C2 Architecture and Rickes Associates to facilitate the creation of an updated Facilities Master Plan for the period 2025 to 2030, and

WHEREAS, the college community was engaged in conversations and provided input into facilities and space needs for the next five years, and

WHEREAS, a final report of facilities needs, updates and estimated costs along with a timeline for projects was provided to the Board of Trustees for review and approval; therefore be it

RESOLVED, that the 2025-2030 Facilities Master Plan for SUNY Schenectady be hereby approved by the Board of Trustees.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

9) RESOLUTION TO AWARD CONTRACT PUBLIC RELATIONS AND MARKETING SERVICES

#25-42 WHEREAS, SUNY Schenectady (“College”) seeks a qualified vendor to provide Public Relations and Marketing Services for the College, and

WHEREAS, SUNY Schenectady (“College”) published a Notice of Request for Proposals (RFP) to solicit proposals from firms interested in providing these services to the college; and

WHEREAS, SUNY Schenectady (“College”) received five (5) viable proposals in response to the RFP and carefully reviewed and evaluated them against the criteria established in the RFP, and

WHEREAS, SUNY Schenectady (“College”) established the evaluation criteria for this request for proposals (RFP) contract to be awarded on the basis of which proposal submitted by the lowest responsible bidder, providing the most or widest

selection of services that the College has deemed best suited to fulfill the requirements of the RFP.

NOW THEREFORE BE IT

RESOLVED, that the Board of Trustees hereby authorizes the award of a contract to Relentless Awareness LLC of 19 Dove Street Albany, New York 12210, for the College's Public Relations and Marketing Services to commence on April 1, 2026, to March 31, 2029, with an option of two additional one-year extensions at the discretion of the College, in the amount not to exceed the following:

TITLE	NAME	HOURLY SERVICE RATE
Managing Partner	Joe Bonilla	\$ 215.00/hr
Partner/Controller	Rich Fazio	\$ 100.00/hr
Director of Production	Ethan Travis	\$ 135.00/hr
Design Director	Sabrina Flores	\$ 135.00/hr
Director of Medias	Darrell Camp	\$ 135.00/hr
Account Manager	Nerissa Peralta	\$ 100.00/hr
Team Consolidated Hourly Rate		\$ 300.00/hr
AVERAGE HOURLY SERVICE RATE (Bid)		\$ 136.67/hr

Upon motion by Trustee King and seconded by Trustee Versaci, the resolution was unanimously approved.

10) RESOLUTION TO AWARD CONTRACT FOR NASCO SMART STAT SIMULATOR with iPad & PERIPHERALS

#25-43 **WHEREAS**, SUNY Schenectady ("College") seeks a qualified vendor to provide a Nasco SMART STAT Patient Simulator with iPad & Peripherals; and

WHEREAS, SUNY Schenectady ("College") wishes make this purchase under General Services Administration (GSA) contract 47QREA21D009 to provide these products to the college; and

WHEREAS, this purchase is funded by a Grant,

NOW THEREFORE BE IT

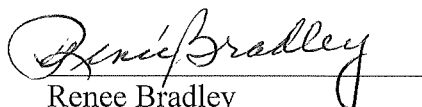
RESOLVED, that the Board of Trustees hereby authorizes a purchase order be issued to Coast EMS, LLC, located at 2885 East La Palma Avenue Anaheim, California 92806-2419, to purchase a Nasco SMART STAT Patient Simulator with iPad & Peripherals, at a cost not to exceed \$ 32,708.64.

Upon motion by Trustee Hughes and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

11) **ADJOURNMENT**

The meeting was adjourned at 6:42 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Renee Bradley", is written over a horizontal line.

Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombé Tatum
Chief of Staff