

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
June 16, 2025

M I N U T E S

TRUSTEES PRESENT: Renee Bradley, Ann Fleming Brown, Gary Hughes, Michael Karl, Margaret King, Tina Chericoni Versaci and Imani Romain-Barthley

ALSO PRESENT: Dr. Steady Moono, President's Council, and other College faculty and staff; Nancy Williamson, Principal, Gleason Dunn Walsh O'Shea, P.C.

ABSENT: Damonni Farley, Ray Gillen

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:32 p.m.

2) EXECUTIVE SESSION

Upon the motion of Trustee Brown, seconded by Trustee Versaci, the Board went into Executive Session at 5:32 p.m. The Board went out of Executive Session at 6:18 p.m.

3) APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 19, 2025 AND CONSENT AGENDA

RESOLVED, that the Minutes of the of May 19, 2025 meeting and consent agenda be approved as submitted and read; and be it further

#25-54 RESOLVED, that the personnel items listed in the Consent Agenda be approved.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the minutes and consent agenda were unanimously approved.

4) CONSENT AGENDA

#25-55A GRANT FUNDED UNREPRESENTED ADMINISTRATIVE STAFF APPOINTMENTS FOR THE PERIOD OF SEPTEMBER 1, 2025 THROUGH AUGUST 31, 2026

WHEREAS, the Board of Trustees adopted a personnel policy which provides for roles of Temporary Appointments, Grant-Supported positions and Temporary Assignments.: and

WHEREAS, the President has recommended appointments for eligible individuals, it is hereby,

RESOLVED, that the Board of Trustees hereby approves the following appointments, as listed below, in accordance with the policy on Temporary, Grant-Supported Staff Positions and Temporary Assignments for:

Kevin Dean, Executive Director of Advancing Success in Associate Pathways (ASAP)
Lakota Levandowski, Advancing Success in Associate Pathways (ASAP) Academic Advisor

Sarah Boink, Senior Stewardship Officer, Foundation
Leanna Liuzzi, Stewardship Officer, Foundation

Alondra Aca Garcia, Early College High School (ECHS) Success Coach
Jessica Krawec, Early College High School (ECHS) Success Coach Manager
Kayla Pallas, Project Director for College and High School Programs (ECHS)
Elizabeth Richmond, Early College High School (ECHS) Success Coach

Tiffany Wilson, Educational Opportunity Program (EOP) Success Coach

Charity Ruolo, Liberty Partnerships Program (LPP) Assistant Director
Nikeya Slaughter, Liberty Partnerships Program (LPP) Assistant
Melanie Uebele, Liberty Partnerships Program (LPP) Administrator
Margaret White, Liberty Partnerships Program (LPP) Counselor

Maura Davis, TRIO Academic Support Specialist
Janice Lindemann, TRIO Academic Support Specialist
Douglas MacDonald, TRIO Academic Support Specialist

#25-55B

GRANT FUNDED UNREPRESENTED ADMINISTRATIVE STAFF
APPOINTMENTS FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE
30, 2026

WHEREAS, the Board of Trustees adopted a personnel policy which provides for roles of Temporary Appointments, Grant-Supported positions and Temporary Assignments.: and

WHEREAS, the President has recommended appointments for eligible individuals, it is hereby,

RESOLVED, that the Board of Trustees hereby approves the following appointments, as listed below, in accordance with the policy on Temporary, Grant-Supported Staff Positions and Temporary Assignments for:

Diane Molloy, Director of the Collegiate Science and Technology Entry Program (CSTEP)

#25-55C ONE YEAR REAPPOINTMENT OF JASON LOHRASEB AS ASSISTANT DIRECTOR OF WORKFORCE DEVELOPMENT AND COMMUNICATION EDUCATION (GRANT FUNDED)

WHEREAS, it has been recommended that Jason Lohraseb be reappointed as Assistant Director of Workforce Development and Community Education; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Jason Lohraseb be appointed for a one year appointment for the period beginning September 1, 2025 to August 31, 2026; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

#25-55D TEMPORARY SPECIAL ASSIGNMENT FOR DR. ERIC SAVAGE

WHEREAS, SUNY Schenectady County Community College (the “College”) recognizes the importance of expert guidance and support in the continued development of its Aviation Program, including the implementation of an Enhanced Collegiate Training Initiative (CTI) Air Traffic Control (ATC) program in alignment with Federal Aviation Administration (FAA) requirements; and

WHEREAS, the College has identified Dr. Eric Savage as a qualified individual with the requisite expertise to assist in curriculum development, compliance, staffing, operations, and strategic planning related to the Aviation Program; and

WHEREAS, the College and Dr. Eric Savage have negotiated a Memorandum of Understanding (MOU), which outlines the scope of work, deliverables, compensation, confidentiality requirements, and other terms of engagement for part-time services to be provided by Dr. Savage; and

WHEREAS, the term of the MOU will be effective from July 1, 2025, through September 30, 2025, with compensation not to exceed \$7,000 and at a rate of

\$42.50 per hour for no more than 15 hours per week, unless otherwise approved in writing by the Vice President for Academic Affairs;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady County Community College hereby approves the Memorandum of Understanding with Dr. Eric Savage as presented, and authorizes the President of the College, or their designee, to execute the agreement and take all necessary actions to implement its terms.

#25-55E APPROVAL OF INTERNATIONAL TRAVEL FOR PRESIDENT DR. STEADY MOONO AND CHEF MICHAEL NICCOLI TO ZAMBIA

WHEREAS, SUNY Schenectady County Community College is committed to advancing its mission through global education partnerships and workforce development initiatives; and

WHEREAS, Dr. Steady Moono, President of SUNY Schenectady, has received an official invitation from the National Institute of Public Administration (NIPA) in Zambia to visit from June 26 to July 7, 2025; and

WHEREAS, Dr. Moono will be accompanied by Chef Michael Niccoli, and the visit will be fully funded by non-operational dollars, thereby incurring no financial burden on the College; and

WHEREAS, the purpose of this strategic visit includes:

1. Strengthening international student recruitment efforts by expanding pipelines for Zambian and other African students;
2. Reviewing and renewing the existing Memorandum of Understanding (MoU) between SUNY Schenectady and NIPA to ensure alignment with shared goals and emerging priorities;
3. Engaging with Zambia's Technical Education, Vocational and Entrepreneurship Training Authority (TEVETA) to explore accreditation and program alignment opportunities;
4. Exploring the potential of NIPA's regional campuses to serve as collaborative training sites for technical, entrepreneurial, and vocational programs;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady County Community College hereby approves the international travel of Dr. Steady Moono and Chef Michael Niccoli to Zambia from June 26 to July 7, 2025, in support of the College's strategic goals in global engagement and workforce development.

#25-55F PROFESSIONAL DEVELOPMENT REQUEST – ANN FLEMING BROWN

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Board Chair, Ann Fleming Brown, to attend the 2025 ACCT Leadership Congress in New Orleans, Louisiana on October 21-25 at a cost not to exceed \$3,300.

#25-55G PROFESSIONAL DEVELOPMENT REQUEST – TINA CHERICONI VERSACI

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Board Vice Chair, Tina Chericoni Versaci, to attend the 2025 ACCT Leadership Congress in New Orleans, Louisiana on October 22-25 at a cost not to exceed \$2,900.

#25-55H PROFESSIONAL DEVELOPMENT REQUEST – PATRICK RYAN

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Executive Vice President for Administration & Finance, Patrick Ryan, to attend the 2025 ACCT Leadership Congress in New Orleans, Louisiana on October 22-25 at a cost not to exceed \$2,700.

#25-55I PROFESSIONAL DEVELOPMENT REQUEST – TIOMBÉ TATUM

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Chief of Staff, Tiombé Tatum, to attend the 2025 ACCT Leadership Congress in New Orleans, Louisiana on October 22-25 at a cost not to exceed \$2,900.

5) REPORT OF THE CHAIR

REPORT FROM THE FOUNDATION

Presented by Vice Chair Tina Chericoni Versaci

The **Rising Together Campaign** is coming to a close! The final number will be revealed at the celebration gala on June 20. We can share that we surpassed the *informal* goal of \$6 million and will be counting right up until the Gala.

For the 2024-2025 academic year, **217 scholarships have been awarded valued at more than \$300,000**. 2025-26 scholarships for returning students were chosen last week. New students will be awarded in July. We look forward to sharing updates with you in September.

The **spring *Impact Newsletter*** was shared with 556 individuals to illustrate the impact of their generosity to our funds such as the Food Pantry, Student emergency funding, and general scholarship.

Recent Notable Gifts:

Notification on an additional unrestricted bequest distribution from Benita Allaire for **\$120,000**

\$8,000 for the Ernest L. and Florence L. Judkins Scholarship

\$5,000 from SGA for their four scholarships

\$2,000 from Schenectady County for the Arts & Culture Grant – **Thank you Chair Hughes!**

REPORT OF THE CHAIR

Ann Fleming Brown welcomed and introduced the new student trustee, Joshua “Josh” Johnson. His term begins July 1, 2025.

#25-56

THE BOARD OF TRUSTEES OF SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE NOMINATING JOAN DEMBINSKI FOR THE NYCCT DISTINGUISHED ALUMNI AWARD ALUMNI PROFESSIONAL AWARD CATEGORY

WHEREAS, Joan Dembinski, a proud alumna of SUNY Schenectady County Community College, Class of 2010, has demonstrated extraordinary achievement and dedication in her professional and community endeavors; and

WHEREAS, following a distinguished 50-year career in pharmaceutical research, Ms. Dembinski boldly pursued her lifelong passion for the culinary arts by enrolling at SUNY Schenectady’s School of Hospitality, Culinary Arts and Tourism at the age of 71; and

WHEREAS, since earning her culinary certification, she has worked in several of the Capital Region’s most respected culinary establishments and has continued to refine her craft through global experiences in England, France, Italy, and Indonesia; and

WHEREAS, Ms. Dembinski has made a lasting impact on SUNY Schenectady and the broader community through her generous philanthropy, advocacy for student success, and unwavering volunteerism, including supporting international study opportunities, combating food insecurity, and funding the College’s mobile food truck classroom; and

WHEREAS, she serves as a mentor and role model to students and alumni, embodying the values of perseverance, generosity, and lifelong learning; and

WHEREAS, Ms. Dembinski exemplifies the spirit of the NYCCT Distinguished Alumni Award through her professional excellence, community impact, and exceptional embodiment of the mission and values of SUNY Schenectady;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady County Community College hereby nominates Joan Dembinski for the 2025 NYCCT Distinguished Alumni Award in the Alumni Professional Award category, in recognition of her remarkable achievements, inspiring second career, and steadfast commitment to the College and community.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

6) **REPORT OF THE TREASURER**

#25-57 APPROVAL FOR THE KEY BANK N.A. WARRANTS #35 THROUGH #39

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #35 through #39 and recommends payment of same, it is hereby

RESOLVED, that Key Bank N.A. Warrants #35 through #39 be hereby approved for payment.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#25-58 APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING MAY 31, 2025

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending May 31, 2025, as prepared by the Office of the Executive Vice President of Administration in advance of the meeting, it is hereby

RESOLVED, that the Report of Revenues and Expenditures for the period ending May 31, 2025, be accepted as received.

Upon motion by Trustee Versaci and seconded by Trustee Hughes, the resolution was unanimously approved.

#25-59 OPERATING BUDGET FOR FISCAL YEAR BEGINNING SEPTEMBER 1, 2025 AND ENDING AUGUST 31, 2026

WHEREAS, the President of the College has presented an Operating Budget for Fiscal Year 2025-26, along with appropriate background information for the items contained in the budget; and

WHEREAS, The College's Board of Trustees, at their meeting of June 16, 2025 will consider the 2025-26 operating budget for SUNY Schenectady for the period September 1, 2025 to August 31, 2026 totaling \$25,861,395; and

WHEREAS, \$0 will be used out of the College's fund balance to balance the 2025-26 operating budget; and

WHEREAS, the Board of Trustees has reviewed the budget and found it to be satisfactory; it is hereby

RESOLVED, that the operating budget for fiscal year 2025-2026, beginning September 1, 2025 and ending August 31, 2026, be approved in the amount of \$25,861,395; and be it further

RESOLVED, that the President shall be directed to submit the budget, together with appropriate documents, to Schenectady County and the State University of New York, in that order, for approval.

Upon motion by Trustee King and seconded by Trustee Karl, the resolution was unanimously approved.

#25-60 2026-2027 CAPITAL BUDGET REQUEST

WHEREAS, the President proposes a 2026-27 Capital Budget Request to be submitted to Schenectady County and the State University of New York, and

WHEREAS, the Board of Trustees has reviewed the list of projects to be submitted for funding and found them to be acceptable, it is hereby

RESOLVED, that the President and his designee is hereby authorized to submit the 2026-2027 Capital Budget Request, as listed below, to Schenectady County and the State University of New York:

2026	<u>Amount</u>	<u>Project</u>
	\$ 2,200,000	Van Curler Room Renovation & HVAC System
	\$ 4,500,000	Elston Hall Student Affairs Renovation
	\$ 1,500,000	College-wide Fire Alarm Replacement
	\$ 1,000,000	Elston Hall Basement Hallway Renovation
	\$ 2,000,000	Begley Basement Renovation – Phase II
	\$18,000,000	Aquatic Center
	<u>\$ 3,000,000</u>	Elston Hall Façade Project – Phase III
	\$32,200,000	TOTAL 2026 Project Request

2027	<u>Amount</u>	<u>Project</u>
	\$ 500,000	Classroom Furniture
	\$ 3,000,000	Elston Hall Façade Project – Phase IV
	\$ 2,600,000	Culinary Kitchen Renovations
	\$ 3,200,000	Gateway Childcare Center Renovation
	\$ 9,300,000	TOTAL 2027 Project Request

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#25-61 TUITION AND FEE SCHEDULE: 2025-26

WHEREAS, SUNY Schenectady County Community College developed and confirmed a Tuition and Fee Schedule for the 2025-26 academic year, it is hereby

RESOLVED, that the 2025-26 Tuition and Fee Schedule be approved, and it further be

RESOLVED, that the President and/or his designee be hereby directed to submit the attached Tuition and Fee Schedule to the State University of New York for consideration and approval.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

7) **PRESIDENT'S REPORT – June 2025**

#25-62 **RESOLUTION FOR THE APPROVAL OF THE MIDDLE STATES SELF-STUDY DESIGN DOCUMENT**

WHEREAS, the evaluation process of the Middle States Association of College and Universities, Commission on Higher Education, requires that a Campus Self-Study be developed by campuses under consideration for reaccreditation in an effort to clarify the institution's mission and objectives, to assess its success in attaining the mission and objectives, and to strengthen its educational effectiveness, and

WHEREAS, a Self-Study Design Document has been developed in accordance with guidelines of the aforesaid Commission, it is hereby

RESOLVED, that the Board of Trustees hereby approves SUNY Schenectady's Middle States Self-Study Design Document, dated February 2025, and be it further

RESOLVED, that the College President be hereby authorized to forward said Self-Study Design Document to appropriate individuals in accordance with the procedures of the Middle States Association on Colleges and Universities, Commission on Higher Education.

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

Strategic Plan Timetable – Dr. Moono indicated that the President's Council will update and refresh the strategic plan for 2-3 years.

SUNY CUAD Awards – Executive Director for Marketing and Public Relations, Karen Tanski, reported that the College won the following SUNY CUAD Awards:

1. **Case for Support** – won the Judges' Citation (in Multi-Page Publication category)
2. **eSports Logo** – won Best of Category (in Logo Design category)

8) **APPROVAL OF TITLE TO BE ADDED TO THE COLLEGE'S PROFESSIONAL SERVICE LISTING**

#25-63 **WHEREAS**, the College President has recommended the new title listed below be included in the College's Professional Services Listing; and therefore, be it

RESOLVED, that the President be authorized to submit the following title to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Direct Support Professional (DSP) Success Coach

Upon motion by Trustee King and seconded by Trustee Hughes the resolution was unanimously approved.

9)

PERSONNEL

#25-64

**RESOLUTION TO APPOINT ELIZABETH RIVERA-BRUNICK AS
TECHNICAL ASSISTANT/BIOLOGY LAB TECHNICIAN**

WHEREAS, it has been recommended that Elizabeth Rivera-Brunick be appointed as Technical Assistant/Biology Lab Technician for the period June 17, 2025 through August 31, 2026, and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Elizabeth Rivera-Brunick be awarded an appointment as Technical Assistant/Biology Lab Technician at an annual prorated salary of \$43,927. This appointment is governed by the terms and conditions of employment as set forth by the personnel policies of the Board of Trustees and is consistent with the terms and conditions as set forth in the Union of Faculty and Professionals (UFP) Agreement.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

#25-65

**RESOLUTION TO APPOINT PAUL VANTINE AS PSYCHOLOGY
INSTRUCTOR**

WHEREAS, it has been recommended that Paul Vantine be appointed as Psychology Instructor for the period August 19, 2025 through August 31, 2026, and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Paul Vantine be awarded an appointment as Psychology Instructor at an annual prorated salary of \$49,978. This appointment is

governed by the terms and conditions of employment as set forth by the personnel policies of the Board of Trustees and is consistent with the terms and conditions as set forth in the Union of Faculty and Professionals (UFP) Agreement.

Upon motion by Trustee King and seconded by Trustee Versaci, the resolution was unanimously approved.

#25-66

**RESOLUTION TO APPOINT ANNA WESTERMAN AS ASSISTANT
DIRECTOR OF ACADEMIC ADVISING AND RETENTION**

WHEREAS, it has been recommended that Anna Westerman be appointed as Assistant Director of Academic Advising and Retention for the period September 1, 2025 through August 31, 2026, and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Anna Westerman be awarded an appointment as Assistant Director of Academic Advising and Retention at an annual prorated salary of \$52,862. This appointment is governed by the terms and conditions of employment as set forth by the personnel policies of the Board of Trustees and is consistent with the terms and conditions as set forth in the Union of Faculty and Professionals (UFP) Agreement.

Upon motion by Trustee King and seconded by Trustee Versaci, the resolution was unanimously approved.

#25-67

**RESOLUTION TO APPOINT MARY SILVESTRI AS DIRECTOR OF
ADMISSIONS AND MATRICULATED ENROLLMENT**

WHEREAS, it has been recommended that Mary Silvestri be appointed as Director of Admissions and Matriculated Enrollment for the period June 17, 2025 through August 31, 2026, and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Mary Silvestri be awarded an appointment as Director of Admissions and Matriculated Enrollment at an annual prorated salary of \$71,353 for the period of June 17, 2025 through August 31, 2025 and an annual prorated salary of \$72,958 (\$71,353 plus the CADA contractual increase of 2.25%) for the period of September 1, 2025 to August 31, 2026. This appointment is governed by the terms and conditions of employment as set forth

by the personnel policies of the Board of Trustees and is consistent with the terms and conditions as set forth in the CADA Agreement.

Upon motion by Trustee King and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

10) POLICY

#25-68 APPROVAL OF REVISIONS TO POLICY 1.3 – POLICY DEFINITION AND REVIEW PROCESS

WHEREAS, SUNY Schenectady County Community College maintains a comprehensive set of Board-approved policies to ensure effective governance and operational consistency; and

WHEREAS, Policy 1.3 requires revision to clarify the definition of a policy approved by the Board of Trustees, and to establish a clear and consistent timeline for policy review and updates; and

WHEREAS, the proposed revisions specify that each policy must be reviewed and updated by the responsible unit and President’s Council member every three years, or sooner if necessary to reflect changes in applicable laws or regulations; and

WHEREAS, the recommended updates were reviewed by the appropriate College stakeholders and are supported by the President’s Council;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady County Community College hereby approves the revisions to Policy 1.3 as presented.

Upon motion by Trustee Versaci and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

#25-69 APPROVAL OF REVISIONS TO POLICY 1.4 – GOVERNANCE AND RESCISSION OF POLICIES 1.4.1 AND 1.4.2

WHEREAS, the College has reviewed Policy 1.4 – Governance to ensure it accurately reflects SUNY Schenectady’s current governance structure, which includes the Board of Trustees, Administration, Faculty, and Students; and

WHEREAS, the proposed revisions provide greater clarity regarding the roles and responsibilities within the governance framework of the College; and

WHEREAS, specific citations to New York State laws and regulations have been recommended for removal from Policy 1.4 due to the frequency with which such laws and regulations are amended, thereby avoiding the need for continuous policy updates; and

WHEREAS, Policies 1.4.1 and 1.4.2, which consist of direct excerpts from now-outdated statutes and regulations, are no longer necessary and may be rescinded to avoid confusion and ensure alignment with current law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the revisions to Policy 1.4 – Governance; and

BE IT FURTHER RESOLVED, that the Board of Trustees hereby rescinds Policies 1.4.1 and 1.4.2.

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

#25-70

APPROVAL OF REVISIONS TO POLICY 6.1 – TRAVEL POLICY

WHEREAS, the College has conducted a review of Policy 6.1 – Travel Policy, to ensure that it reflects current operational practices and aligns with the College’s budgeting and approval procedures; and

WHEREAS, the proposed revisions remove references that are no longer applicable and provide clarity regarding the travel approval process, including provisions for expenditures that exceed annual unit budgets; and

WHEREAS, under the updated policy, travel expenditures within the approved unit budgets may be authorized by the applicable unit head; travel expected to exceed a unit’s annual budget must receive prior approval from the Office of Administrative Services and the President; and any travel by the President that is anticipated to exceed the annual presidential travel budget must be approved by the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the revised Policy 6.1 – Travel Policy as presented.

Upon motion by Trustee Versaci and seconded by Trustee Romain-Barthley, the resolution was unanimously approved.

11) **RESOLUTION TO AWARD CONTRACT EXECUTIVE SEARCH FIRM**

#25-71

WHEREAS, SUNY Schenectady (“College”) seeks a qualified vendor to provide Executive Search Services for the College, and

WHEREAS, SUNY Schenectady (“College”) published a Notice of Request for Proposals (RFP) to solicit proposals from firms interested in providing these services to the college; and

WHEREAS, SUNY Schenectady (“College”) received nine (9) viable proposals in response to the RFP and carefully reviewed and evaluated them against the criteria established in the RFP, and

WHEREAS, SUNY Schenectady (“College”) established the evaluation criteria for this request for proposals (RFP) contract to be awarded on the basis on which proposal the College deems best suited to fulfill the requirements of the RFP.

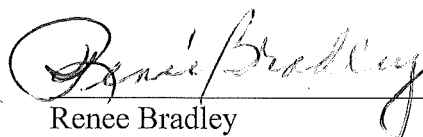
NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby authorizes the award of a contract to RPA Inc., Executive Search & Counseling located at 2895 South Reach Road Williamsport, PA 17701, for the College’s Executive Search Firm to commence on July 1, 2025, to June 30, 2026, with an option of one additional one-year extension at the discretion of the College, in the amount not to exceed \$ 65,500.

Upon motion by Trustee King and seconded by Trustee Versaci, the resolution was unanimously approved.

12) **ADJOURNMENT**

The meeting was adjourned at 6:56 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Renee Bradley", written over a horizontal line.

Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombé Tatum
Chief of Staff