

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
June 17, 2024

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Renee Bradley, Ray Gillen, Gary Hughes,
Michael Karl, and Margaret King

ALSO PRESENT: Patrick Ryan, Tiombé Tatum, President's Council, and other
College faculty and staff

ABSENT: Damonni Farley

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:32 p.m.

2) **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY
13, 2024 AND CONSENT AGENDA**

RESOLVED, that the Minutes of the of May 13, 2024 meeting and consent
agenda be approved as submitted and read; and be it further

#24-70 **RESOLVED**, that the personnel items listed in the Consent Agenda be approved.

3) **CONSENT AGENDA**

#24-71 **RESOLUTION TO REAPPOINT THERESA POLSON AS PROJECT
DIRECTOR FOR COLLEGE AND HIGH SCHOOL PROGRAMS
(GRANT FUNDED)**

WHEREAS, it has been recommended that Theresa Polson be appointed as
Project Director for College and High School Programs (Grant Funded); and

WHEREAS, Theresa Polson has indicated that she will accept the position if
offered by the Board of Trustees; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Theresa Polson be awarded an appointment as Project Director for College and High School Programs (Grant Funded) position for the period of September 1, 2024, to August 31, 2025. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-72

RESOLUTION TO REAPPOINT MAURA DAVIS AS TRIO ACADEMIC SUPPORT SPECIALIST

WHEREAS, it has been recommended that Maura Davis be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Maura Davis be awarded an appointment for the period commencing September 1, 2024 and continuing through August 31, 2025, to be funded through the TRIO Grant. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policy 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-73

RESOLUTION TO REAPPOINT DOUGLAS MCDONALD AS TRIO ACADEMIC SUPPORT SPECIALIST

WHEREAS, it has been recommended that Douglas McDonald be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Douglas McDonald be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025, to be funded through the TRIO Grant. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of

employment as set forth in Board Policy 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-75

SPECIALIST RESOLUTION TO REAPPOINT MELANIE UEBELE AS LIBERTY PARTNERSHIPS PROGRAM ADMINISTRATOR

WHEREAS, it has been recommended that Melanie Uebele be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Melanie Uebele be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policy 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-76

RESOLUTION TO REAPPOINT CARLY DENUÉ AS LIBERTY PARTNERSHIPS PROGRAM COORDINATOR

WHEREAS, it has been recommended that Carly Denué be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Carly Denué be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025 at the salary amount of \$45,000. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policy 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-77

RESOLUTION TO REAPPOINT MARGARET WHITE AS LIBERTY PARTNERSHIPS PROGRAM COUNSELOR

WHEREAS, it has been recommended that Margaret White be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Margaret White be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policy 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-78

RESOLUTION TO REAPPOINT KIERSTEN JANIS AS EARLY COLLEGE SUCCESS COACH (GRANT FUNDED)

WHEREAS, it has been recommended that Kiersten Janis be reappointed as the Early College Success Coach; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Kiersten Janis be reappointed as Early College Success Coach for the period of July 1, 2024 through July 1, 2025 to be funded by the Smart Transfer Grant. This appointment is subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-78A

**RESOLUTION TO REAPPOINT DR. LORENA HARRIS,
DIRECTOR OF C-STEP (GRANT FUNDED)**

WHEREAS, it has been recommended that Dr. Lorena Harris be reappointed as Director of C-STEP; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dr. Lorena Harris be reappointed as Director of C-STEP for the period of July 1, 2024 through August 18, 2024. The grant year runs from July 1, 2024 through June 30, 2025 but this extension will assure coverage of the program until she joins the SUNY Schenectady faculty in the fall. The reappointment is subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-79

**RESOLUTION TO REAPPOINT EVELYN MAKULSKI AS ADVANCING
STUDY IN ASSOCIATE PATHWAYS (ASAP) ADVISOR**

WHEREAS, it has been recommended that Evelyn Makulski be reappointed as ASAP Advisor; and

WHEREAS, Evelyn Makulski has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Evelyn Makulski be reappointed as ASAP Advisor for the period of September 1, 2024 through August 31, 2025 funded by the SUNY Transformations Funds Grant (ASAP) Grant. This appointment is consistent with the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented) and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-80

REAPPOINT KEVIN DEAN AS ADVANCING SUCCESS IN ASSOCIATE PATHWAYS (ASAP) EXECUTIVE DIRECTOR (GRANT FUNDED)

WHEREAS, it has been recommended that Kevin Dean be reappointed as Advancing Success in Associate Pathways (ASAP) Executive Director; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Kevin Dean be awarded a reappointment as Advancing Success in Associate Pathways (ASAP) Executive Director for the period of September 1, 2024 through August 31, 2025, funded by the SUNY Transformations Fund Grant (ASAP) Grant. The appointment is subject to the terms and conditions of employment as set forth by the Personnel Policy of the Board of Trustees 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-81

RESOLUTION TO REAPPOINT LEANNA LIUZZI AS STEWARDSHIP OFFICER FUNDED BY THE SUNY SCHENECTADY FOUNDATION

WHEREAS, it has been recommended that Leanna Liuzzi be awarded a grant-supported reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Leanna Liuzzi be awarded a grant-supported reappointment funded by the SUNY Schenectady Foundation for the period commencing September 1, 2024 and continuing through August 31, 2025. This appointment is subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees and Policy 2.2 Temporary, Grant-Supported Staff Positions & Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

#24-82

RESOLUTION TO REAPPOINT JESSICA GILBERT AS DEAN OF LEARNER SUPPORT

WHEREAS, it has been recommended that Jessica Gilbert be awarded a reappointment for the period commencing September 1, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Jessica Gilbert be awarded an appointment for the period commencing September 1, 2024 and continuing through August 31, 2025. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policy 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#24-83

RESOLUTION TO REAPPOINT DR. BRIAN LOVELACE AS PHYSICAL SCIENCES TECHNICAL ASSISTANT

WHEREAS, it has been recommended that Dr. Brian Lovelace be reappointed as Physical Sciences Technical Assistant; and

WHEREAS, Dr. Brian Lovelace has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dr. Brian Lovelace be reappointed as Physical Sciences Technical Assistant from September 1, 2024 through August 31, 2025. The appointment is subject to the terms and conditions of employment as set forth in the Union of Faculty Professionals (UFP) bargaining unit.

#24-84

FOR A TEMPORARY SPECIAL ASSIGNMENT FOR MARK EVANS TO PARTICIPATE AS TRI-CHAIR FOR THE MIDDLE STATES SELF STUDY TEAM

WHEREAS, Mark Evans, Assistant Professor has agreed to take on the additional responsibilities and duties above and beyond his current position description as Assistant Professor; and

WHEREAS, Mark Evans, in collaboration with SUNY SCCC's Middle States Leadership Team, update the 2024-25 calendar outlining all tasks/events/milestones for the project plan. Mark is expected to prepare drafts of the Self Study Design document to be shared with leadership team by end of summer. Also, it is expected that Mark will plan Middle States sessions for Working Groups and the Steering

Committee for Spring 2025 Institute Week and develop the document repository for the Self-Study report and set the guidelines for how all documents should be named/formatted. In addition to the above, he is expected to begin to develop/update the Middle States page on our website (work with Marketing on this); and

WHEREAS, the arrangement agreed to herein, shall not constitute evidence of any pattern or practice between the parties or be used as evidence in any future proceeding between the parties, and shall have no precedential value on any issue whatsoever; and

RESOLVED, that Mark Evans, Assistant Professor be compensated at a rate of \$3,150 (a standard 3-credit course release), pending successful completion of the deliverables above as Tri-Chair of the Self-Study Team. The deliverables will be completed during the period of June 9, 2024 through August 16, 2024.

#24-85

RESOLUTION FOR A TEMPORARY SPECIAL ASSIGNMENT FOR CAYLA GAWORECKI TO PARTICIPATE AS TRI-CHAIR FOR THE MIDDLE STATES SELF STUDY TEAM

WHEREAS, Cayla Gaworecki, Assistant Professor, has agreed to take on the additional responsibilities and duties above and beyond his current position description as Assistant Professor; and

WHEREAS, Cayla Gaworecki, in collaboration with SUNY SCCC's Middle States Leadership Team, update the 2024-25 calendar outlining all tasks/events/milestones for the project plan. Cayla is expected to prepare drafts of the Self Study Design document to be shared with leadership team by end of summer. Also, it is expected that Cayla will plan Middle States sessions for Working Groups and the Steering Committee for Spring 2025 Institute Week and develop the document repository for the Self-Study report and set the guidelines for how all documents should be named/formatted. In addition to the above, she is expected to begin to develop/update the Middle States page on our website (work with Marketing on this); and

WHEREAS, the arrangement agreed to herein, shall not constitute evidence of any pattern or practice between the parties or be used as evidence in any future proceeding between the parties, and shall have no precedential value on any issue whatsoever; and

RESOLVED, that Cayla Gaworecki, Assistant Professor, be compensated at a rate of \$3,150 (a standard 3-credit course release), pending successful completion of the deliverables above as Tri-Chair of the Self-Study Team. The deliverables will be completed during the period of June 9, 2024 through August 16, 2024.

#24-86

RESOLUTION FOR A TEMPORARY SPECIAL ASSIGNMENT FOR DR. HOPE SASWAY TO PARTICIPATE AS TRI-CHAIR FOR THE MIDDLE STATES SELF STUDY TEAM

WHEREAS, Dr. Hope Sasway, Dean of Math, Science, Technology & Health, has agreed to take on the additional responsibilities and duties above and beyond his current position description as Dean; and

WHEREAS, Dr. Hope Sasway, in collaboration with SUNY SCCC's Middle States Leadership Team, update the 2024-25 calendar outlining all tasks/events/milestones for the project plan. Dr. Sasway is expected to prepare drafts of the Self Study Design document to be shared with leadership team by end of summer. Also, it is expected that Dr. Sasway will plan Middle States sessions for Working Groups and the Steering Committee for Spring 2025 Institute Week and develop the document repository for the Self-Study report and set the guidelines for how all documents should be named/formatted. In addition to the above, she is expected to begin to develop/update the Middle States page on our website (work with Marketing on this); and

WHEREAS, the arrangement agreed to herein, shall not constitute evidence of any pattern or practice between the parties or be used as evidence in any future proceeding between the parties, and shall have no precedential value on any issue whatsoever; and

RESOLVED, that Dr. Sasway be compensated at a rate of \$3,150 (a standard 3-credit course release), pending successful completion of the deliverables above as Tri-Chair of the Self-Study Team. The deliverables will be completed during the period of June 9, 2024 through August 16, 2024.

#24-87

PROFESSIONAL DEVELOPMENT REQUEST – DR. STEADY MOONO

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Board of Trustees Chair, Dr. Steady Moono, to attend the New York Community College Trustees (NYCCT) Annual Conference in Saratoga Springs, New York, October 3 - October 5, 2024, not to exceed \$1,800.00.

#24-88

PROFESSIONAL DEVELOPMENT REQUEST – ANN FLEMING BROWN

RESOLVED, that the Board of Trustees hereby approves the following

professional development request in accordance with the policies and procedures of the College:

Board of Trustees Chair, Ann Fleming Brown, to attend the New York Community College Trustees (NYCCT) Annual Conference in Saratoga Springs, New York, October 3 - October 5, 2024, not to exceed \$1,800.00.

#24-89

PROFESSIONAL DEVELOPMENT REQUEST – TIOMBE TATUM

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Chief of Staff, Tiombé Tatum, to attend the New York Community College Trustees (NYCCT) Annual Conference in Saratoga Springs, New York, October 3 - October 5, 2024, not to exceed \$1,800.00.

EARLY CHILDHOOD PROGRAM REVIEW - INFORMATIONAL

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

4) **REPORT OF THE CHAIR**

Presented by Chair Ann Fleming Brown:

The Scholarship application for current students closed on June 10 with the great number of applicants. (292)

Our Scholarship Review Committee will finish up their work this week, then the recipients will be chosen. We will award about 97 scholarships.

The application for new students will close on July 15.

The Campaign continues to progress. As of June 12, we have raised **\$3,666,320**.

We are now at **61%** of our **\$6 million goal** and still in the quiet phase.

The Steering Committee is meeting monthly throughout the summer.

This past month, we have been focusing our efforts on banks.

Notable Recent Gifts and Pledges:

\$2,000 grant from the Schenectady County Legislature for a Chamber Music Series in the School of Music. Thank you, Chair Hughes!

\$2,500 from Campus Works for a scholarship

\$8,000 for the Judkins Scholarship in Aviation

\$25,500 from an anonymous donor to bring the endowed *Professor Gerald Evans Scholarship* to \$50,000
\$45,000 pledge for paid student internships plus \$5,000 for a new art scholarship
A new \$25,000 bequest intention for scholarship is in the works.

#24-90

RESOLUTION TO APPROVE NEW YORK COMMUNITY COLLEGE TRUSTEES (NYCCT) NOMINATIONS FOR AWARDS

RESOLVED, that the Board of Trustees hereby approves the following NYCCT Nominations for Awards:

Professional Award: Angelo Mazzone '74

Civic Award: Heather Peterson '99

Benefactor Vision for Tomorrow Award:
Schenectady Foundation for the refrigerated lockers.

Community College Innovation Award: The Mobile Training Units

Edward J. Pawenski Business-Industry Partnership Award: National Grid

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#24-91

RESOLUTION OF APRECIATION FOR STUDENT TRUSTEE MAUREEN MBANGA

WHEREAS, Maureen Mbanga was elected by the student body to serve as the student member of the SUNY Schenectady County Community College (SUNY Schenectady) Board of Trustees, and was first elected in the Spring of 2023; and

WHEREAS, the student trustee plays an important role on the Board of Trustees with the same responsibilities and privileges as gubernatorial and County appointed trustees, and

WHEREAS, Maureen Mbanga was selected as a recipient of the Phi Theta Kappa Award for Student Excellence for the academic year 2023-2024; and

WHEREAS, Maureen Mbanga has achieved 3.77 GPA with an Associate Degree in Business Administration in May of 2024; and

WHEREAS, Maureen has served as a Student Trustee, representing the student body, participating in important decision-making processes, and advocating for student needs with the Board of Trustees; now, therefore be it

RESOLVED; that the Board of Trustees hereby recognizes Maureen Mbanga for her exemplary commitment as a student leader at SUNY Schenectady; and be it further

RESOLVED, that the SUNY Schenectady Board of Trustees congratulates and extends its appreciation and gratitude to Maureen Mbanga for her efforts and commitment to the SUNY Schenectady Board of Trustees.

Upon motion by Trustee Karl and seconded by Trustee Hughes, the resolution was unanimously approved.

5. **REPORT OF THE TREASURER**

#24-92 **APPROVAL FOR THE KEY BANK N.A. WARRANTS #38 THROUGH #42**

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #38 through #42 and recommends payment of same, it is hereby

RESOLVED, that Key Bank N.A. Warrants #38 through #42 be hereby approved for payment.

Upon motion by Trustee King and seconded by Trustee Karl, the resolution was unanimously approved.

#24-93 **APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING MAY 31, 2024**

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending May 31, 2024, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

RESOLVED, that the Report of Revenues and Expenditures for the period ending May 31, 2024, be accepted as received.

Upon motion by Trustee Gillen and seconded by Trustee Karl, the resolution was unanimously approved.

#24-94 **OPERATING BUDGET FOR FISCAL YEAR BEGINNING SEPTEMBER 1, 2024 AND ENDING AUGUST 31, 2025**

WHEREAS, the President of the College has presented an Operating Budget for Fiscal Year 2024-25, along with appropriate background information for the items contained in the budget; and

WHEREAS, The College's Board of Trustees, at their meeting of June 17, 2024 will consider the 2024-25 operating budget for SUNY Schenectady for the period September 1, 2024 to August 31, 2025 totaling \$28,072,403; and

WHEREAS, \$707,413 will be used out of the College's fund balance to balance the 2024-25 operating budget; and

WHEREAS, the Board of Trustees has reviewed the budget and found it to be satisfactory; it is hereby

RESOLVED, that the operating budget for fiscal year 2024-2025, beginning September 1, 2024 and ending August 31, 2025, be approved in the amount of \$28,072,403; and be it further

RESOLVED, that the President shall be directed to submit the budget, together with appropriate documents, to Schenectady County and the State University of New York, in that order, for approval.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#24-95 **TUITION AND FEE SCHEDULE: 2024-25**

WHEREAS, SUNY Schenectady County Community College developed and confirmed a Tuition and Fee Schedule for the 2024-25 academic year, it is hereby

RESOLVED, that the 2024-25 Tuition and Fee Schedule be approved, and it further be

RESOLVED, that the President and/or his designee be hereby directed to submit the attached Tuition and Fee Schedule to the State University of New York for consideration and approval.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-96 **REVISED 2025-2026 CAPITAL BUDGET REQUEST**

WHEREAS, the President proposes a revised 2025-26 Capital Budget Request to be

submitted to Schenectady County and the State University of New York, and

WHEREAS, the Board of Trustees has reviewed the list of projects to be submitted for funding and found them to be acceptable, it is hereby

RESOLVED, that the President and his designee is hereby authorized to submit the 2025-2026 Revised Capital Budget Request, as listed below, to Schenectady County and the State University of New York:

2025	<u>Amount</u>	<u>Project</u>
	\$ 2,500,000	Elston Hall Façade & Window Restoration
	\$ 600,000	Culinary Kitchen Ventilation & Dining Room Renovation
	\$ 1,250,000	Gathering & Kitchen Renovations
	\$ 800,000	Daycare Playground & Quad Renovation
	\$ 1,500,000	Begley Basement Renovation
	\$ 500,000	Classroom Furniture Replacement
	\$ 50,000	Mechanical, Electrical and Plumbing Study
	\$ 60,000	Electric or Hybrid Sport Utility Vehicle
	<u>\$42,000,000</u>	SUNY Schenectady Aquatic Center
	\$49,260,000	TOTAL 2025 Project Request

2026	<u>Amount</u>	<u>Project</u>
	\$1,500,000	Van Curler Room Renovation & HVAC System
	\$4,500,000	Elston Hall Student Affairs Renovation
	\$1,500,000	College-wide Fire Alarm Replacement
	<u>\$1,000,000</u>	Elston Hall Basement Hallway Renovation
	\$8,500,000	TOTAL 2026 Project Request

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

6) **PRESIDENT'S REPORT - June 2024**

7) **RESOLUTION TO APPROVE NEW CURRICULM**

APPROVAL TO SUBMIT PROGRAM ANNOUNCEMENT

WHEREAS, that the President of the College is authorized to submit the Program Announcement of Professional Studies in Music Certificate Proposal; and

WHEREAS, this certificate is designed to prepare students to pursue a career in performance and is intended for musicians who have completed at least two-years of full-time music study at the collegiate level; and

WHEREAS, this certificate is designed to increase our international student population and benefit the student who has completed a degree in Music and needs to fine tune their skills before audition for professional organizations; and be it further

#24-98 **RESOLVED**, that the Board of Trustees approve this Professional Studies in Music Certificate Proposal as reflected in the copy attached hereto, to become effective immediately.

Upon motion by Trustee King and seconded by Trustee Karl, the resolution was unanimously approved.

8) A RESOLUTION TO APPROVE AN INTERNATIONAL STUDENT SCHOLARSHIP FROM AN ESTATE GIFT FROM L. ANN BISH

WHEREAS, the bequest from L. Ann Bish in the amount of Two Hundred Fifty Thousand Dollars to the Schenectady County Community College, TIN 23-7194187, a non-profit 501c3 corporation located in Schenectady, New York, be used to provide scholarships(s) at the discretion of the Trustees for the College, and

WHEREAS, the Foundation Finance Committee recently discussed and voted to recommend that the \$150,000 of the bequest be endowed and awarded as per the distribution guidelines in the name of L. Ann Bish as an unrestricted scholarship; and

WHEREAS, the Foundation Finance Committee also voted to recommend awarding the remaining \$100,000 in the name of L. Ann Bish as needed to support international students' tuition and fees; and be it

#24-99 **NOW, THEREFORE BE IT RESOLVED**, that the board of trustees approve the bequest from L. Ann Bish in the amount of Two Hundred Fifty Thousand Dollars to the Schenectady County Community College, TIN 23-7194187, a non-profit 501c3 corporation located in Schenectady, New York, be used to provide scholarships(s) at the discretion of the Trustees for the College.

Upon motion by Trustee Hughes and seconded by Trustee Hughes, the resolution was unanimously approved.

9) **PERSONNEL**

#24-100 **RESOLUTION TO APPOINT RAYMOND COCO AS COMPUTER INFORMATION SYSTEMS INSTRUCTOR**

WHEREAS, it has been recommended that Raymond Coco be appointed as Computer Information Systems Instructor; and

WHEREAS, Raymond Coco has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Raymond Coco be appointed as Computer Information Systems Instructor from August 19, 2024 through August 31, 2025 at a salary of \$47,802. The appointment is subject to the terms and conditions of employment as set forth in the Union of Faculty Professionals (UFP) bargaining unit.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#24-101 **RESOLUTION TO APPOINT TIMOTHY MARCINEK AS A FULL-TIME ACADEMIC ADVISOR**

WHEREAS, it has been recommended that Timothy Marcinek be appointed as a full-time Academic Advisor; and

WHEREAS, Timothy Marcinek has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Timothy Marcinek be appointed as full-time Academic Advisor from July 1, 2024 through August 31, 2025 at a pro-rated salary amount of \$42,178. The appointment is subject to the terms and conditions of employment as set forth in the Union of Faculty Professionals (UFP) bargaining unit.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-102 **RESOLUTION TO APPOINT DR. SCOTT MEYER AS PARALEGAL INSTRUCTOR**

WHEREAS, it has been recommended that Dr. Scott Meyer be appointed as Paralegal Instructor; and

WHEREAS, Dr. Scott Meyer has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dr. Scott Meyer be appointed as Paralegal Instructor from August 19, 2024 through August 31, 2025 at a pro-rated salary amount of \$47,802. The appointment is subject to the terms and conditions of employment as set forth in the Union of Faculty Professionals (UFP) bargaining unit.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#24-103

RESOLUTION TO APPOINT MICHAEL NICCOLI AS CULINARY ARTS INSTRUCTOR

WHEREAS, it has been recommended that Michael Niccoli be reappointed as Culinary Arts Instructor for the period August 19, 2024 through August 18, 2025, and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Michael Niccoli be appointed as Culinary Arts Instructor from August 19, 2024 through August 31, 2025 at a salary of \$47,802. This appointment is offered upon condition that documentation of ACF Chef certification is supplied to Human Resources by Mr. Niccoli no later than June 19, 2025. The position is governed by the terms and conditions of employment as set forth by the personnel policies of the Board of Trustees and is consistent with the terms and conditions as set forth in the UFP Agreement.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-104

RESOLUTION TO APPOINT ALYSSA PICARD AS NONTRADITIONAL CAREER ADVISOR (GRANT FUNDED)

WHEREAS, it has been recommended that Alyssa Piccard be appointed as Nontraditional Career Advisor (Grant Funded); and

WHEREAS, Alyssa Picard has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Alyssa Picard be awarded an appointment as Nontraditional Career Advisor (Grant Funded) for the period of June 18, 2024, to August 31, 2025 at a salary of \$41,667. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-105

RESOLUTION TO APPOINT CHARITY ROULO AS LIBERTY PARTNERSHIPS PROGRAM (LPP) ASSISTANT DIRECTOR (GRANT FUNDED)

WHEREAS, it has been recommended that Charity Roulo be appointed as Liberty Partnerships Program (LPP) Assistant Director (Grant Funded); and

WHEREAS, Charity Roulo has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Charity Roulo be awarded an appointment as LPP Assistant Director (Grant Funded) position for the period of June 24, 2024, to August 31, 2025 at the salary of \$51,125. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#24-106 RESOLUTION TO APPOINT MYKHA'EL WILSON FOR DEAN OF BUSINESS AND PROFESSIONAL PROGRAMS

WHEREAS, it has been recommended that Mykha'el Wilson be awarded an appointment for the period commencing July 15, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that Mykha'el Wilson be awarded an appointment for the period commencing July 15, 2024 and continuing through August 31, 2025 at a salary of \$76,000. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in the personnel policies of the Board of Trustees.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

10) NEW BUSINESS

RESOLUTION TO APPOINT NEW FOUNDATION BOARD MEMBERS:

WHEREAS, the Schenectady County Community College Foundation, Inc. By-Laws indicate the Foundation Board of Directors shall consist of: (a) the President of SUNY Schenectady County Community College; (b) up to three (3) members of the Trustees; and (c) up to twenty-six (26) but not less than ten (10) other persons, recommended by the Board, and

WHEREAS, the SUNY Schenectady Foundation Board of Directors has recommended Juliano Febo and Joseph Pigliavento be appointed to serve on the SUNY Schenectady Foundation Board of Directors; and be it

#24-107 **RESOLVED**, that Juliano Febo and Joseph Pigliavento be appointed to his first three-year term to the SUNY Schenectady County Community College Foundation Board of Directors, effective September 1, 2024 – August 31, 2024

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

Upon motion by Trustee Hughes and Trustee Karl, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombe Tatum
Chief of Staff