SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
June 8, 2026

M I N U T E S

TRUSTEES PRESENT: Renee Bradley, Damonni Farley, Ann Fleming Brown, Gary Hughes, Margaret King and Tina Chericoni Versaci

ALSO PRESENT: Dr. Steady Moono, President's Council, and other College faculty and staff

ABSENT: Josh Johnson, Michael Karl

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:35 p.m.

2) APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 18, 2026

#26-066 **RESOLVED,** that the Minutes of the of May 18, 2026 meeting and consent agenda be approved as submitted and read; and be it further

RESOLVED, that the personnel items listed in the Consent Agenda be approved,

Upon motion by Trustee Farley and seconded by Trustee Hughes, the minutes and consent agenda were approved unanimously.

3) CONSENT AGENDA

#26-067A RESOLUTION AUTHORIZING INTERIM APPOINTMENT AND COMPENSATION FOR VICE PRESIDENT OF ACADEMIC AFFAIRS

WHEREAS, the position of Vice President of Academic Affairs at SUNY Schenectady County Community College is currently vacant; and

WHEREAS, it is necessary to ensure continuity of leadership and effective oversight of the College's academic operations during this transitional period; and

WHEREAS, the President has recommended that the Vice President for Strategic Initiatives and Planning assume the additional responsibilities of Vice President of Academic Affairs on an interim basis; and

WHEREAS, the President has executed a Memorandum of Understanding (MoU) outlining the scope of responsibilities, compensation, and terms of this interim assignment, effective June 15, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the interim appointment of the Vice President for Strategic Initiatives and Planning to also serve as Interim Vice President of Academic Affairs, effective June 15, 2026, and continuing until such time as a permanent Vice President of Academic Affairs is appointed by the incoming President; and

BE IT FURTHER RESOLVED, that the Board of Trustees approves additional compensation in the amount of $2,000 per pay period for the duration of this interim assignment; and

BE IT FURTHER RESOLVED, that during the interim period, the appointee shall be permitted to carry up to fifty (50) days of vacation leave, with such provision expiring upon the appointment of a permanent Vice President of Academic Affairs at which time all accumulated vacation leave will be paid out. In the event the Vice President for Strategic Initiatives and Planning chooses to depart the institution prior to the appointment of a permanent Vice President of Academic Affairs and notice is less than 60 days, half of the accumulated vacation days at the time will be paid out; and

BE IT FURTHER RESOLVED, that all other terms and conditions of the appointee's current position shall remain unchanged, exclusive of the ASAP program which will report to another administrator; and

BE IT FINALLY RESOLVED, that the President is authorized to take all necessary actions to implement the terms of this resolution and the associated Memorandum of Understanding.

#26-067B **<u>RESOLUTION AUTHORIZING INTERIM ASSIGNMENT OF ADDITIONAL RESPONSIBILITIES FOR THE DEAN OF LEARNER SUPPORT</u>**

WHEREAS, the Vice President of Academic Affairs at SUNY Schenectady County Community College has submitted a resignation effective June 26, 2026; and

WHEREAS, it is necessary to ensure continuity of leadership and effective oversight of key academic and student support functions during this transitional period; and

WHEREAS, the President has recommended that Jessica V. Gilbert, Dean of Learner Support, assume additional responsibilities on an interim basis; and

WHEREAS, the President has executed a Memorandum of Understanding (MoU) outlining the scope of responsibilities, compensation, and terms of this interim assignment, effective June 15, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the interim assignment of additional responsibilities to Jessica V. Gilbert, Dean of Learner Support, effective June 15, 2026, and continuing until such time as a permanent Vice President of Academic Affairs is appointed or the incoming President determines otherwise; and

BE IT FURTHER RESOLVED, that Ms. Gilbert shall assume oversight of the following areas during this interim period: Career Services, Institute Week, College in the High School, Early College in the High School, Library Services, The ASAP Program, and Prior Learning; and

BE IT FURTHER RESOLVED, that the Board of Trustees approves additional compensation in the amount of $1,000 per pay period for the duration of this interim assignment; and

BE IT FURTHER RESOLVED, that during the interim period, Ms. Gilbert shall be permitted to carry up to fifty (50) days of vacation leave, with such provision expiring upon the appointment of a permanent Vice President of Academic Affairs and/or upon further determination by the incoming President; and

BE IT FURTHER RESOLVED, that all other terms and conditions of Ms. Gilbert's current position shall remain unchanged; and

BE IT FINALLY RESOLVED, that the President is authorized to take all necessary actions to implement the terms of this resolution and the associated Memorandum of Understanding.

#26-067C **ASSIGNMENT OF ADDITIONAL RESPONSIBILITIES AND COMPENSATION FOR ASSIGNMENT STEVE FRAGALE, ASSOCIATE VICE PRESIDENT OF STUDENT AFFAIRS**

WHEREAS, the Board of Trustees recognizes the importance of effective leadership and oversight of the College's campus safety and security operations; and

WHEREAS, the Director of Campus Safety/Peace Officer (Armed) is currently vacant, creating a need for interim executive oversight of campus safety, security, emergency preparedness, law enforcement coordination, and the supervision of campus safety personnel; and

WHEREAS, in the absence of a Director of Campus Safety/Peace Officer (Armed) position, continuity of leadership and oversight is necessary to ensure the safety and well-being of the campus community, maintain effective coordination with law enforcement and external partners, and support campus safety personnel; and

WHEREAS, President Dr. Steady H. Moono has recommended that Mr. Steve Fragale, Associate Vice President of Student Affairs, assume temporary executive oversight of the College's Campus Safety and Security function, through supervision of the Sheriff Resource Officer, effective June 15, 2026 during the current vacancy and until a new Director of Campus Safety and Security is appointed; and

WHEREAS, the President has further recommended a stipend in recognition of the substantial additional responsibilities associated with this assignment;

WHEREAS, the stipend shall remain in effect for the duration of the assignment unless modified or discontinued by presidential action with appropriate Board notification and approval as required;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves the assignment of additional responsibilities to Mr. Steve Fragale, Associate Vice President of Student Affairs, to provide executive oversight of the College's Campus Safety and Security operations through supervision of Sheriff Resource Officer, effective June 15, 2026; and

BE IT FURTHER RESOLVED that Mr. Fragale shall receive an annual stipend of Ten Thousand Dollars ($10,000) for the 2026-2027 fiscal year, prorated effective June 15, 2026; and

BE IT FURTHER RESOLVED that Mr. Fragale shall not receive a salary increase effective September 1, 2026, but shall remain eligible for any applicable longevity increase in accordance with College policy and applicable employment agreements; and

BE IT FURTHER RESOLVED that the President is authorized to execute any necessary memorandum of understanding or related administrative documents to implement this action.

#26-067D **<u>RESOLUTION TO AUTHORIZE SUMMER 2026 COMPENSATION FOR AVIATION PROGRAM OVERSIGHT</u>**

WHEREAS, Academic Affairs has identified a need for continued oversight of the Aviation Science and Air Traffic Control (ATC) programs during the summer of 2026; and

WHEREAS, these programs are experiencing increased application volume and interest, with additional anticipated growth resulting from the implementation of SUNY Reconnect; and

WHEREAS, summer oversight is critical to ensure timely responses to student inquiries, coordination with the flight contractor at the airport, student advising, and support for recruitment initiatives; and

WHEREAS, this role includes coordinating bi-weekly billing and reporting to the Controller, as well as overseeing all required drug and alcohol testing procedures;

and

WHEREAS, Professor Barb Jones has the appropriate expertise and experience to effectively perform these responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that Professor Barb Jones is hereby authorized to provide oversight for both Aviation programs (Aviation Science and ATC) during the summer of 2026; and

BE IT FURTHER RESOLVED, that Professor Jones shall be compensated for this work for the period beginning June 15, 2026 and ending August 15, 2026, in an amount not to exceed $2,026.08, based on approximately nine (9) weeks of service at an estimated eight (8) hours per week at a rate of $28.14 per hour.

#26-067E **<u>RESOLUTION TO APPROVE SUMMER 2026 TEMPORARY ASSIGNMENT WITH CATIA LAIRD DE POLANCO</u>**

WHEREAS, the College seeks to ensure continued strategic support to the President and senior leadership during the summer months; and

WHEREAS, a Memorandum of Understanding (MOU), effective June 1, 2026, has been developed between SUNY Schenectady and Catia Laird de Polanco, Associate Professor and Culture of Care & Success Advisor to the President, outlining her summer responsibilities; and

WHEREAS, pursuant to the MOU, Ms. Laird de Polanco will provide advisory and strategic support, including consultation with key campus units on matters related to strategic initiatives, accreditation, compliance, and policy, as well as continued coordination of First Amendment Support Team activities; and

WHEREAS, the MOU further provides that Ms. Laird de Polanco will participate in SUNY Chief Diversity Officer (CDO) meetings and professional development opportunities and maintain a regular campus presence during the summer term; and

WHEREAS, compensation under the MOU is established at an hourly rate of $28.77, not to exceed three (3) hours per week unless otherwise approved by the President, in accordance with applicable contractual guidelines;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the Memorandum of Understanding between SUNY Schenectady and Catia Laird de Polanco for summer 2026 service; and

BE IT FURTHER RESOLVED, that Ms. Laird de Polanco is authorized to perform the duties outlined therein, and to be compensated in accordance with the terms of the MOU.

#26-067F RESOLUTION TO APPROVE A SALARY ADJUSTMENT FOR JAIMEE KING, EXECUTIVE DIRECTOR OF SCHENECTADY OUTREACH CENTER (SOC)

WHEREAS, Ms. Jaimee King currently serves as the Executive Director of Schenectady Outreach Center (SOC) with distinction and has demonstrated exceptional leadership in expanding the Center's operations, increasing participant enrollment and outcomes, and strengthening community partnerships; and

WHEREAS, Ms. King's responsibilities have significantly expanded to include the implementation, leadership, and ongoing oversight of the new SUNY ATTAIN Lab at SOC, a major enhancement to the Center's workforce development, technology access, digital literacy, and educational programming, which operates under SUNY UCAWD with distinct staffing, reporting, compliance, and operational requirements; and

WHEREAS, in addition to her current duties, Ms. King will be responsible for the launch, administration, compliance oversight, performance management, strategic integration, and long- term sustainability of the ATTAIN Lab, including supervision of staff, management of SUNY UCAWD reporting requirements, development of community partnerships, and coordination of services to support participant success and workforce outcomes; and

WHEREAS, it is necessary to adjust Ms. King's salary to recognize this substantial increase in leadership, management, compliance, and operational responsibilities and to ensure alignment with comparable positions within SOC; and

WHEREAS, the Associate Provost and Director of the University Center for Academic and Workforce Development (UCAWD)–SUNY supports this adjustment and has approved the proposed increase; and

WHEREAS, this salary increase will be fully funded through SOC's grant-funded budget, resulting in no financial impact on the College's operating budget;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves a salary adjustment for Ms. Jaimee King, Executive Director of SOC, from $94,427.00 to $104,341.84, representing an increase of 10.5%, effective July 1, 2026; and

BE IT FURTHER RESOLVED, that this adjustment is fully grant-funded, is supported by the Associate Provost and Director of UCAWD–SUNY, and reflects the expanded scope of responsibilities associated with the SUNY ATTAIN Lab; and

BE IT FURTHER RESOLVED, that this adjustment shall be prorated consistent with the effective date of expanded duties, and Ms. King shall not be eligible for a separate salary increase effective September 1, 2026.

#26-067G GRANT FUNDED UNREPRESENTED ADMINISTRATIVE STAFF APPOINTMENTS FOR THE PERIOD OF SEPTEMBER 1, 2026 THROUGH AUGUST 31, 2027

WHEREAS, the Board of Trustees adopted a personnel policy which provides for roles of Temporary Appointments, Grant-Supported positions and Temporary Assignments, and

WHEREAS, the President has recommended appointments for eligible individuals, it is hereby,

RESOLVED, that the Board of Trustees hereby approves the following appointments, as listed below, in accordance with the policy on Temporary, Grant-Supported Staff Positions and Temporary Assignments for:

Kevin Dean, Executive Director of Advancing Success in Associate Pathways (ASAP)
Maura Davis, ASAP Advisor

Alondra Aca Garcia, Early College High School (ECHS) Success Coach
Elizabeth Richmond, Early College High School (ECHS) Success Coach
Andy Dykeman-Daams, Early College High School (ECHS) Success Coach

Shawna Reilly, Liberty Partnerships Program (LPP) Program Coordinator
Charity Ruolo, Liberty Partnerships Program (LPP) Assistant Director
Melanie Uebele, Liberty Partnerships Program (LPP) Administrator
Margaret White, Liberty Partnerships Program (LPP) Counselor

Grace Ferris, Outreach Advisor - TRIO
Janine O'Donnell, Academic Specialist - TRIO
Douglas MacDonald, TRIO Academic Specialist (appointment September 1, 2026 through January 4, 2027)
Chastity Rios, Nontraditional Career Advisor

#26-067H UNREPRESENTED ADMINISTRATIVE STAFF APPOINTMENTS

WHEREAS, the Board of Trustees adopted a personnel policy which provides for initial, regular and career administrative appointments for members of the unrepresented administrative staff: and

WHEREAS, the President has recommended appointments for eligible individuals, it is hereby,

RESOLVED, that the Board of Trustees hereby approves the following appointments, as listed below, in accordance with the policy on the unrepresented administrative staff for:

FIRST REGULAR APPOINTMENT: September 1, 2026 through August 31, 2027 (A regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Peter Gabak, Vice President of Development

SECOND REGULAR APPOINTMENT: September 1, 2026 through August 31, 2027 (A second regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Dr. Timothy Konhaus, Dean of Liberal Arts

#26-067I APPOINTMENT OF PROFESSIONAL STAFF ELIGIBLE FOR REAPPOINTMENT

WHEREAS, the President has recommended a one-year term appointment, for professional staff members eligible for reappointment; it is hereby

RESOLVED, that individuals of the professional staff listed below be appointed for a one-year term appointment for the academic year beginning September 1, 2026 to August 31, 2027, pursuant to the Agreements between the County of Schenectady and the SUNY Schenectady Union of the Faculty and Professionals (UFP).

MATH, SCIENCE, TECHNOLOGY AND HEALTH
Yuwei Chen, CIS/Programming for Game Development Instructor

Informational Professional Development/Travel
Dr. Nicole Reaves, Incoming President, to attend the SUNY System President's Retreat in Saratoga Springs, NY July 7-8, 2026.

Dr. Nicole Reaves, Incoming President, to attend AASCU New Presidents Academy in Carlsbad, CA, July 21-26, 2026.

Ann Fleming Brown, Board Chair; Dr. Nicole Reaves, Incoming President; Tiombé Tatum, Chief of Staff; and, Carla Bavaro, Executive Assistant to the President to attend the NYCCT Annual Conference in Saratoga Springs, NY September 16-18, 2026.

Ann Fleming Brown, Board Chair; Dr. Nicole Reaves, Incoming President; Tiombé Tatum, Chief of Staff; and, Carla Bavaro, Executive Assistant to the President to attend the ACCT Leadership Congress in Chicago, IL October 20-24, 2026.

Ann Fleming Brown, Board Chair; Dr. Nicole Reaves, Incoming President; and, Tiombé Tatum, Chief of Staff to attend the ACCT Legislative Summit in Washington, DC February 7-10, 2027.

Carla Bavaro, Executive Assistant to the President, to attend NAPAHE Annual Conference in Tucson, AZ February 24-26, 2027.

Ann Fleming Brown, Board Chair; Dr. Nicole Reaves, Incoming President; Tiombé Tatum, Chief of Staff; and, Carla Bavaro, Executive Assistant to the President to attend the AACC Annual Conference in Indianapolis, IN April 23-27, 2027.

4) REPORT OF THE CHAIR

REPORT FROM THE FOUNDATION
Presented by Vice Chair Tina Chericoni Versaci

Corporate & Foundation Relations Officer Sarah Boink secured a new grant received: **Bender Scientific Fund** @ $12,500 for microscopes

Thanks to Corporation & Foundation Relations Officer, Sarah Boink's effort, we have been invited by the **Schenectady Foundation** to advance past the first round of grant submissions for their "Emerging Needs" initiative; our grant will focus on a community playground that will embrace informal STEM learning with play

Thanks to Scholarship & Alumni Relations Officer, Leanna Liuzzi and in partnership with Admissions, we reached out to 21 alumni of various programs at the College to write personal welcome messages on postcards to buoy fall enrollment. Of the 21 alumni who were approached 17 responded – representing Aviation, HCAT, Human Services, Business Administration, Accounting, Liberal Arts, Music and Teacher Education

Board Chair Ann Fleming Brown provided a NYCCT Monthly Report.

5) REPORT OF THE TREASURER

#26-068 APPROVAL FOR THE KEY BANK N.A. WARRANTS #35 THROUGH #41

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #35 through #41 and recommends payment of same, it is hereby

RESOLVED, that Key Bank N.A. Warrants #35 through #41 be hereby approved for payment.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was approved unanimously.

#26-069 APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING MAY 31, 2026

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending May 31, 2026, as prepared by the Office of the Executive Vice President of Administration in advance of the meeting, it is hereby

RESOLVED, that the Report of Revenues and Expenditures for the period ending May 31, 2026, be accepted as received.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was approved unanimously.

6) PRESIDENT'S REPORT – June 2026

7) NEW JOB DESCRIPTIONS

#26-070 APPROVAL OF TITLES TO BE ADDED TO THE COLLEGE'S PROFESSIONAL SERVICE LISTING

WHEREAS, the College President has recommended the new titles listed below be included in the College's Professional Services Listing; and therefore, be it

RESOLVED, that the President be authorized to submit the following titles to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Senior Success Coach (grant-funded)
Executive Director of Schenectady Outreach Center (SOC) (grant-funded)

Upon motion by Trustee Versaci and seconded by Trustee Farley, the resolution was approved unanimously.

8) PERSONNEL

#26-071 RESOLUTION TO APPOINT DASIAH MCDUFFIE AS PROGRAM COORDINATOR, LIBERTY PARTNERSHIPS PROGRAM (LPP) (GRANT-FUNDED)

WHEREAS, it has been recommended that Dasiah McDuffie be appointed as a Program Coordinator, Liberty Partnerships Program (LPP); and

WHEREAS, Dasiah McDuffie has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dasiah McDuffie be appointed as a Program Coordinator, Liberty Partnerships Program (LPP) at a prorated annual salary of $48,000 for the period of June 22, 2026 to August 31, 2027, funded by the LPP Grant. This appointment is consistent with the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented) and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments.

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2026-2027 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was approved unanimously.

#26-072 **RESOLUTION FOR THE PROMOTION OF TIFFANY WILSON AS SENIOR SUCCESS COACH (GRANT-FUNDED)**

WHEREAS, the College is committed to supporting student success, particularly for students from underrepresented and first-generation backgrounds, through the Educational Opportunity Program (EOP); and

WHEREAS, Tiffany Wilson has demonstrated exceptional performance in her role as Academic Success Coach, exhibiting professionalism, initiative, and a strong commitment to student achievement; and

WHEREAS, Ms. Wilson has effectively coordinated student support services, developed academic programming, contributed to the EOP Summer Academy, enhanced recruitment efforts, and strengthened program visibility through collaboration with campus partners; and

WHEREAS, Ms. Wilson has assumed responsibilities consistent with those of a Senior Success Coach and has demonstrated the leadership and expertise necessary to continue advancing the goals of the EOP program; and

WHEREAS, the Vice President for Academic Affairs has recommended her promotion to Senior Success Coach, with broad support from the EOP Office; and

WHEREAS, the proposed salary increase to $50,000, representing an increase of $3,169, will be funded through the EOP grant, with only a minimal institutional impact related to benefits estimated at approximately $655 annually, and an effective date of July 1, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the promotion of Tiffany Wilson to the position of Senior Success Coach within the Educational Opportunity Program; and

BE IT FURTHER RESOLVED, that this promotion shall be effective July 1, 2026, with an annual prorated salary of $50,000; and

BE IT FURTHER RESOLVED, that this appointment is consistent with the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented) and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments.

BE IT FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2026-2027 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee Hughes and seconded by Trustee Farley, the resolution was approved unanimously.

#26-073 **RESOLUTION TO APPOINT MATTHEW SARLES AS COORDINATOR OF WORKFORCE DEVELOPMENT**

WHEREAS, it has been recommended that Matthew Sarles be appointed as Coordinator of Workforce Development; and

WHEREAS, Matthew Sarles has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Matthew Sarles be appointed for the position of Coordinator of Workforce Development at an annual prorated salary of $48,000, for the period of June 16, 2026 to August 31, 2027. This appointment is consistent with the terms and conditions of employment as set forth in the personnel policies of the Board of Trustees Policy 2.1 – Administrative Staff (Unrepresented).

Upon motion by Trustee Hughes and seconded by Trustee Farley, the resolution was approved unanimously.

9) RESOLUTION TO APPROVE REVISIONS TO 3.11 – ADMISSIONS POLICY

#26-074 **WHEREAS,** the College periodically reviews its policies to ensure alignment with current regulatory requirements, institutional practices, and strategic priorities; and

WHEREAS, the Administration has undertaken a review of Board of Trustees Policy 3.11 – Admissions Policy, with input from Admissions, Financial Aid, Academic Affairs, and Student Affairs; and

WHEREAS, the proposed revisions include updates to the 24 Credit Hour Program language, modifications to requirements for international students by replacing a fixed dollar amount with a requirement to demonstrate sufficient financial resources, and updating institutional references from SCCC to SUNY Schenectady; and

WHEREAS, the revisions also include the addition of an Ethical Recruitment and Admissions statement to ensure compliance with Veteran's Affairs student funding requirements and Middle States Commission on Higher Education standards;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the revisions to Policy 3.11 – Admissions Policy as presented.

Upon motion by Trustee Versaci and seconded by Trustee Hughes, the resolution was approved unanimously.

10) <u>RESOLUTION AUTHORIZING THE SALE OR DISPOSAL OF OBSOLETE EQUIPMENT/PROPERTY OWNED BY SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE</u>

#26-075 **WHEREAS,** the President recommends for sale or disposal of college property consisting of certain obsolete microscopes and printers, and;

WHEREAS, the Board of Trustees of SUNY Schenectady County Community College ("College") has determined that it is no longer necessary or useful to, or in the best interest of, the College to retain ownership of the property hereinafter described; and

WHEREAS, the Board of Trustees has determined it is in the best interest of the College to sell or dispose of the personal property.

NOW, THEREFORE BE IT RESOLVED, that the President and his designee is hereby authorized to sell by public auction or dispose of and retire said property from the fixed asset inventory account, as necessary.

Upon motion by Trustee Hughes and seconded by Trustee Farley, the resolution was approved unanimously.

11) <u>RESOLUTION TO AWARD CONTRACT AUDITING SERVICES</u>

#26-076 **WHEREAS,** SUNY Schenectady ("College") seeks a qualified vendor to provide Auditing Services for the College, and

WHEREAS, SUNY Schenectady ("College") published a Notice of Request for Proposals (RFP) to solicit proposals from firms interested in providing these services to the college; and

WHEREAS, SUNY Schenectady ("College") received Four (4) viable proposals in response to the RFP and carefully reviewed and evaluated them against the criteria established in the RFP, and

WHEREAS, SUNY Schenectady ("College") established the evaluation criteria for this request for proposals (RFP) contract to be awarded on the basis of which proposal submitted by the lowest responsible bidder, providing the most or widest selection of services that the College has deemed best suited to fulfill the requirements of the RFP.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby authorizes the award of a contract to Lumsden & McCormick, LLP of 369 Franklin Street, Buffalo, NY 14202, for the College's Auditing Services to commence on August 1, 2026, to July 31, 2028, with an option of two additional one- year extensions at the discretion of the College, in the amount not to exceed the following:

FISCAL YEAR OF REVIEW	**TOTAL COST WILL NOT EXCEED**
YEAR 1 ending August 31, 2027	**$ 57,000**
YEAR 2 ending August 31, 2028	**$ 59,700**
YEAR 3 ending August 31, 2029	**$ 62,500**
OPTIONAL YEAR 1 ending August 2030	**$ 65,400**
OPTIONAL YEAR 2 ending August 2031	**$ 68,500**
TOTAL	**$ 313,100**

Upon motion by Trustee Versaci and seconded by Trustee Farley, the resolution was approved unanimously.

12) <u>RESOLUTION TO NAME ELSTON HALL ROOM 101</u>

#26-077 **WHEREAS,** SUNY Schenectady County Community College (SUNY Schenectady) seeks to honor individuals who have made significant contributions to the institution; and

WHEREAS, the naming of campus facilities provides an enduring recognition of such contributions while inspiring future generations; and

WHEREAS, the Room 101 in Elston Hall serves as a significant space within our campus community; and

WHEREAS, Dr. David E. Brough has served SUNY Schenectady with distinction for nearly four decades as an alumnus, faculty member, and Dean, beginning as a member of the Class of 1981 and joining the full-time staff in 1988; and

WHEREAS, throughout his career, Dr. Brough has demonstrated a steadfast commitment to academic excellence, student success, and collegial leadership, leaving a lasting impact on students, faculty, and the institution; and

WHEREAS, as a faculty member, Dr. Brough provided high standards, mentorship, and support to generations of culinary students, many of whom have gone on to successful careers in the culinary field; and

WHEREAS, as Dean, Dr. Brough provided leadership that resulted in successful American Culinary Federation (ACF) accreditation reviews, program growth and innovation, and expanded experiential learning opportunities, including study abroad and professional internships; and

WHEREAS, Dr. Brough's contributions to SUNY Schenectady and the broader community include service on professional and local boards, recognition through the SUNY Chancellor's Award for Excellence in Professional Service, and distinction as an ACF Certified Executive Chef and member of the American Academy of Chefs; and

WHEREAS, Dr. Brough's career reflects a deep and enduring commitment to the mission of SUNY Schenectady and has significantly strengthened its culinary programs and institutional legacy;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of SUNY Schenectady hereby approves the naming of the Room 101 in Elston Hall as the "The Dr. David E. Brough '81 Food Prep Lab"; and

BE IT FURTHER RESOLVED that this designation shall be effective immediately upon approval of this resolution; and

BE IT FURTHER RESOLVED that appropriate signage and recognition materials shall be created and installed to reflect this naming designation.

Upon motion by Trustee Hughes and seconded by Trustee Farley, the resolution was approved unanimously.

10) ADJOURNMENT

The meeting was adjourned at 6:17 p.m.

Respectfully submitted,

____

Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombé Tatum
Chief of Staff