

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
AUGUST 17, 2020 at 5:30 pm
VIA TELECONFERENCE

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Ray Gillen, Gary Hughes, Michael Karl, Margaret King, Renee Bradley, Tina Chericoni Versaci and Damonni Farley

ALSO PRESENT: Steady Moono, Patrick Ryan, Paula Ohlhous, President's Council, and other College faculty and staff.

1) WELCOME AND CALL TO ORDER

Chair Brown called the meeting to order at 5:30 p.m.

2) Upon the motion of Trustee Hughes, seconded by Trustee Karl, the June 15, 2020 Board Meeting Minutes and Consent Agenda were unanimously approved.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 15, 2020 AND CONSENT AGENDA

#20-48 **RESOLVED**, that the Minutes of the of June 15, 2020 meeting be approved as submitted and read; and be it further

RESOLVED, that the personnel items listed in the Consent Agenda be approved.

3) CONSENT AGENDA ITEMS

GRANT-SUPPORTED REAPPOINTMENT OF MS. ALYSON BINGHAM AS GRANT ADMINISTRATOR UNDER THE UPSTATE PARTNERSHIP FOR HEALTHCARE PATHWAYS GRANT (UPHP)

WHEREAS, it has been recommended that Ms. Alyson Bingham be awarded a grant-supported reappointment as Grant Administrator under the Upstate Partnership for Healthcare Pathways grant (UPHP); and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-49 **RESOLVED**, that Ms. Alyson Bingham be awarded a grant-supported reappointment as Grant Administrator, where the HPOG 2.0 grant fully funds her

reappointment for the Upstate Partnership for Healthcare Pathways grant (UPHP), for the period commencing September 30, 2020 and continuing through September 29, 2021, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, at an annual salary of \$46,920.

GRANT-SUPPORTED REAPPOINTMENT OF MS. DIANE C. GINSBURG AS ALLIED HEALTHCARE INSTRUCTOR UNDER THE UPSTATE PARTNERSHIP FOR HEALTHCARE PATHWAYS GRANT (UPHP)

WHEREAS, it has been recommended that Ms. Diane C. Ginsburg be awarded a grant-supported appointment as Allied Healthcare Instructor under the Upstate Partnership for Healthcare Pathways grant (UPHP); and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-50

RESOLVED, that Ms. Diane C. Ginsburg be awarded a grant-supported reappointment as Allied Health Care Instructor, where the HPOG 2.0 grant fully funds her reappointment for the Upstate Partnership for Healthcare Pathways grant (UPHP), for the period commencing September 30, 2020 and continuing through September 29, 2021, subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees, at an annual salary of \$51,510.

GRANT-SUPPORTED REAPPOINTMENT OF MS. LAUREN LANKAU AS PROGRAM COORDINATOR UNDER THE UPSTATE PARTNERSHIP FOR HEALTHCARE PATHWAYS GRANT (UPHP)

WHEREAS, it has been recommended that Ms. Lauren Lankau be awarded a grant-supported reappointment as Program Coordinator under the Upstate Partnership for Healthcare Pathways grant (UPHP); and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-51

RESOLVED, that Ms. Lauren Lankau be awarded a grant-supported reappointment as Program Coordinator, where the HPOG 2.0 grant fully funds her reappointment for the Upstate Partnership for Healthcare Pathways grant (UPHP), for the period commencing September 30, 2020 and continuing through September 29, 2021, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, at an annual salary of \$46,920.

GRANT-SUPPORTED REAPPOINTMENT OF DR. TIZIANA ROTA AS PROJECT DIRECTOR UNDER THE UPSTATE PARTNERSHIP FOR HEALTHCARE PATHWAYS GRANT (UPHP)

WHEREAS, it has been recommended that Dr. Tiziana Rota be awarded a grant-supported reappointment as Project Director under the Upstate Partnership for Healthcare Pathways grant (UPHP); and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-52

RESOLVED, that Dr. Tiziana Rota be awarded a grant-supported reappointment as Project Director, where the HPOG 2.0 grant fully funds her reappointment for the Upstate Partnership for Healthcare Pathways grant (UPHP), for the period commencing September 30, 2020 and continuing through September 29, 2021, subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees, at an annual salary of \$84,173.00.

GRANT-SUPPORTED REAPPOINTMENT OF MR. WILLIAM ROWE, RN AS ALLIED HEALTH CARE INSTRUCTOR UNDER THE UPSTATE PARTNERSHIP FOR HEALTHCARE PATHWAYS GRANT (UPHP)

WHEREAS, it has been recommended that Mr. William Rowe, RN be awarded a grant-supported appointment as Allied Health Care Instructor under the Upstate Partnership for Healthcare Pathways Grant (UPHP); and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-53

RESOLVED, that Mr. William Rowe, RN be awarded a grant-supported appointment as Allied Health Care Instructor, where the HPOG 2.0 grant fully funds his reappointment for the Upstate Partnership for Healthcare Pathways Grant (UPHP), for the period commencing September 30, 2020 and continuing through September 29, 2021, subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees, at an annual salary of \$57,627.

GRANT-SUPPORTED REAPPOINTMENT OF MS. LYNN ROZZELL AS ALLIED HEALTHCARE TRAININGS INSTRUCTOR UNDER THE UPSTATE PARTNERSHIP FOR HEALTHCARE PATHWAYS GRANT (UPHP)

WHEREAS, it has been recommended that Ms. Lynn Rozzell be awarded a grant-supported appointment as Allied Healthcare Instructor under the Upstate Partnership for Healthcare Pathways grant (UPHP); and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-54

RESOLVED, that Ms. Lynn Rozzell be awarded a grant-supported reappointment as Allied Health Care Instructor, where the HPOG 2.0 grant fully

funds her reappointment for the Upstate Partnership for Healthcare Pathways grant (UPHP), for the period commencing September 30, 2020 and continuing through September 29, 2021, subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees, at an annual salary of \$57,798.

4) REPORT OF THE CHAIR

Chair Brown reminded trustees that NYCCT has acted to provide trustees with professional development through online programming, and opportunities to share news, best practices and experiences. A series of Zoom educational modules will be accessible to all trustees. The next educational module is scheduled for August 20, 2020 at 4pm entitled, “Leading Community Colleges through Challenging Times”.

Chair Brown thanked Peggy King and Gary Hughes for their assistance in getting the Budget for SUNY Schenectady passed. The College is fortunate to receive consistent support from the county and we are one of the few community colleges that receive consistent support

- Chair Brown provided a Foundation Report.
 - Two major projects have been completed; the installation of the bricks by the quad fountain, and the Alumni Hall of Fame in the Begley Lobby.
 - The Foundation was able to secure \$12,500 in Student Emergency Fund donations by June 30, resulting in a 1:1 match from the SUNY Impact Foundation, for a total of \$25,000 raised for the Student Emergency Fund.
 - We have received several new scholarship donations, including \$6,700 for Aviation Science students from the Judkins Trust Fund, \$25,000 from the Capital Region Women’s Network, and received a stock gift valued at \$10,000 to increase the Robert F. Case and Family Scholarship endowment.

5) REPORT OF THE TREASURER

Upon a motion presented by Trustee Karl, seconded by Trustee Hughes, the Key Bank N.A. Warrants #41 through # 49 were unanimously approved.

APPROVAL FOR THE KEY BANK N.A. WARRANTS #41 THROUGH #49

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #41 through #49 and recommends payment of same, it is hereby

#20-55 **RESOLVED**, that Key Bank N.A. Warrants #41 through #49 be hereby approved for payment.

Upon a motion presented by Trustee King and seconded by Trustee Versaci, the Report of the Revenues and Expenditures were unanimously approved.

APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING JULY 31, 2020

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending July 31, 2020, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

#20-56 **RESOLVED**, that the Report of Revenues and Expenditures for the period ending July 31, 2020, be accepted as received.

Upon a motion presented by Trustee Hughes and seconded by Trustee Versaci, the revised 2020-21 tuition and fee schedule was approved.

REVISED TUITION AND FEE SCHEDULE: 2020-21

WHEREAS, SUNY Schenectady County Community College has revised the Tuition and Fee Schedule for the 2020-21 academic year, it is hereby

RESOLVED, that the revised 2020-21 Tuition and Fee Schedule be approved by the Board of Trustees, and it further be

#20-57 **RESOLVED**, that the President and/or his designee be hereby directed to submit the attached revised Tuition and Fee Schedule to the State University of New York for consideration and approval.

6) **REPORT OF THE PRESIDENT**

Dr. Moono thanked the tri-chairs and 22 members of the Reimagine Task Force for their work on “Reimagining Fall” in responding appropriately and timely to include addendum. The plan was thorough with detail and level of attention, requiring no additional changes.

Dr. Moono provided an update on the Employee Return to Work Plan reimagining employees coming back to campus in a strategic and deliberate way by staggered shifts in the event we have a “case”. 15-20 of our employees took the contact-tracing course voluntarily. We are working alongside the County to augment the services of the County. Upon entering campus, a temperature check is conducted and a form must be completed. Anyone leaving campus completes an exit form.

Dr. Moono provided an update on the CARES Act that is student focused and institution focused. \$600,000 has been dispersed to student needs and this is reviewed on a bi-weekly basis. \$400,000 has been spent on institutional needs and VP Ryan and Controller Warfield report this to SUNY.

The work of the Learning Commons continues. Due to COVID, manufacturers and vendors had to shut down so the projected completion date of this capital project is mid-October.

Law enforcement training will be conducted at SUNY Schenectady on 8/18 and 8/19. During this training, law enforcement officials from different agencies will familiarize themselves with our campus. Employees will work remotely these days.

Census-We are encouraging our students, families, and employees to complete the census. Incentives will be created for students and employees that are completing it.

See attached full report.

https://www.sunysccc.edu/PDF/About%20SCCC/CollegeLeadershipVision/PresidentsReport_8-2020.pdf

7)

PERSONNEL

Upon a motion presented by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

RESOLUTION TO APPOINT MS. MARIANNE SENNECA AS STEWARDSHIP OFFICER

WHEREAS, it has been recommended that Ms. Marianne Senneca be appointed as Stewardship Officer funded by the Foundation for the period commencing September 1, 2020 and continuing through August 31, 2021, and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-58

RESOLVED, that Ms. Marianne Senneca be awarded an appointment as Stewardship Officer funded by the Foundation for the period commencing September 1, 2020 and continuing through August 31, 2021, at an annual salary of \$55,000 subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

Upon a motion presented by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

APPOINTMENT OF DR. EDWARD MARSCHLOK, AS INTERIM DEAN FOR SCHOOL OF MUSIC

WHEREAS, Dr. Edward Marschilok has agreed to serve as the Interim Dean for the School of Music, while a search is initiated to fill the position permanently; and

- #20-59** **RESOLVED**, that Dr. Edward Marschilok be appointed as the Interim Dean for the School of Music at annual prorated salary of \$76,000 for the period commencing August 18, 2020 and continuing through December 31 2020, or until the completion of a successful search.

Upon a motion presented by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

APPOINTMENT OF MS. EILEEN ABRAHAMS, AS INTERIM DEAN FOR LIBERAL ARTS

WHEREAS, Ms. Eileen Abrahams has agreed to serve as the Interim Dean for Liberal Arts while a search is initiated to fill the position permanently; and

WHEREAS, Ms. Eileen Abrahams has agreed to temporarily be removed from the Union of the Faculty and Professionals while she performs in this administrative role; therefore be it

- #20-60** **RESOLVED**, that Ms. Eileen Abrahams be appointed as the Interim Dean for Liberal Arts at annual prorated salary of \$76,000 for the period commencing August 18, 2020 and continuing through August 31, 2021, or until the completion of a successful search.

Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

RESOLUTION TO APPOINT MS. CAROLYN FIELDER AS TRIO ACADEMIC SPECIALIST

WHEREAS, it has been recommended that Ms. Carolyn Fielder be appointed as TRIO Academic Specialist funded by the TRIO Support Services grant for the period commencing September 1, 2020 and continuing through August 31, 2021, and

WHEREAS, the President has concurred with said recommendation, it is hereby

- #20-61** **RESOLVED**, that Ms. Carolyn Fielder be awarded a grant-supported appointment as TRIO Academic Specialist funded by the TRIO Support Services

grant for the period commencing September 1, 2020 and continuing through August 31, 2021, at an annual salary of \$45,900 subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

RESOLUTION TO APPOINT MR. DOUGLAS MACDONALD AS TRIO ACADEMIC SPECIALIST

WHEREAS, it has been recommended that Mr. Douglas MacDonald be appointed as TRIO Academic Specialist funded by the TRIO Support Services grant for the period commencing September 1, 2020 and continuing through August 31, 2021, and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-62

RESOLVED, that Mr. Douglas MacDonald be awarded a grant-supported appointment as TRIO Academic Specialist funded by the TRIO Support Services grant for the period commencing September 1, 2020 and continuing through August 31, 2021, at an annual salary of \$45,900 subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

RESOLUTION TO APPOINT MS. EVELYN MACLUSKY AS STUDENT SUCCESS COACH

WHEREAS, it has been recommended that Ms. Evelyn Maclutsky be appointed as Student Success Coach funded by the Title III grant for the period August 18, 2020 through August 31, 2021, and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-63

RESOLVED, that Ms. Evelyn Maclutsky be awarded a grant-supported appointment as Student Success Coach funded by the Title III grant at an annual prorated salary of \$42,000 for the period August 18, 2020 to August 31, 2020, and an annual salary of \$42,000 for the period September 1, 2020 and continuing through August 31, 2021. This position follows the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

Upon a motion presented by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

RESOLUTION TO APPOINT MS. LEANNA LIUZZI AS STUDENT SUCCESS COACH

WHEREAS, it has been recommended that Ms. Leanna Liuzzi be appointed as Student Success Coach funded by the Title III grant for the period August 18, 2020 through August 31, 2021, and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-64

RESOLVED, that Ms. Leanna Liuzzi be awarded a grant-supported appointment as Student Success Coach funded by the Title III grant at an annual salary of \$42,000 prorated for the period August 18, 2020 to August 31, 2020, and annual salary of \$42,000 for the period September 1, 2020 and continuing through August 31, 2021. This position follows the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

Upon a motion presented by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

APPOINTMENT OF MS. MIRIAM CAJUSTE AS HUMAN RESOURCES AND DIVERSITY MANAGER

WHEREAS, Ms. Miriam Cajuste has been recommended to fill the position of Human Resources and Diversity Manager; therefore be it

#20-65

RESOLVED, that Ms. Miriam Cajuste be granted an initial administrative appointment as the Human Resources and Diversity Manager at an annual prorated salary of \$70,000 for the period commencing August 24, 2020 and continuing through August 31, 2021, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

8)

Upon a motion presented by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

APPROVAL OF A TITLE TO BE ADDED TO THE COLLEGE'S PROFESSIONAL SERVICE LISTING

WHEREAS, the College President has recommended the new title listed below be included in the College's Professional Services Listing; and therefore be it

#20-66

RESOLVED, that the President be authorized to submit the following title to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Human Resources and Diversity Manager

9)

Upon a motion presented by Dr. Moono that all policies be voted on as one motion, as they are all inter-related, Trustee Hughes presented a motion and Trustee King seconded, the resolutions were unanimously approved, with the exception of one abstention by Trustee Hughes.

RESOLUTION FOR REVISIONS TO POLICY 3.1: STUDENT CODE OF CONDUCT

WHEREAS, the Student Code of Conduct and the accompanying student disciplinary processes are intended to assist students in their personal development by providing a fair conduct review procedure that issues consistent responses for behaviors that are incongruent with the College's expectations; and

WHEREAS, the Student Code of Conduct furthers the educational aims of the College and maintaining compliance with the provisions of Article 129-A of the Education Law of the State of New York and outlines the practices to be utilized in administering the student disciplinary system at SUNY Schenectady; and

WHEREAS, the College has now included in the policy the new Title IX Grievance Procedures, based on the Student Conduct Institute Model; and

WHEREAS, the Student Code of Conduct has been properly reviewed and recommended by the College Attorney for approval to ensure compliance with the new Title IX regulation requirements; it is hereby

#20-67

RESOLVED, that the Board of Trustees hereby amends the policy entitled "The Student Code of Conduct", as reflected in the copy attached hereto, to become effective immediately.

RESOLUTION TO ADOPT A POLICY FOR SEXUAL HARASSMENT AND PREVENTION STATEMENT

WHEREAS, all SUNY campuses have maintained programs that apply approaches to preventing and responding to sexual harassment and other forms of sex-based discrimination, and such best practices should be uniformly applied to all SUNY Campuses, and

WHEREAS, all State-operated campuses and community colleges shall adopt the uniform Sexual Harassment Policy Statement to notify their respective

community members of SUNY's no tolerance policy for behavior that violates the sexual harassment policy, and

WHEREAS, Campuses and System Administration must ensure that appropriate investigation is made into complaints of sexual harassment and that discipline is imposed for such behavior in accordance with each entity's policies and processes; and now therefore be it

#20-68

RESOLVED, that the Board of Trustees hereby adopts the SUNY Sexual Harassment and Prevention Statement as reflected in the copy attached hereto, to become effective immediately

RESOLUTION FOR TITLE IX GRIEVANCE POLICY

WHEREAS, Title IX of the Educational Amendments of 1972 prohibits any person in the United States from being discriminated against on the basis of sex in seeking access to any educational program or activity receiving federal financial assistance, and

WHEREAS, the US Department of Education, which enforces Title IX, has long defined the meaning of Title IX's prohibition on sex discrimination broadly to include various forms of sexual harassment and sexual violence that interfered with a student's ability to equally access our educational programs and opportunities, and

WHEREAS on May 19, 2020, the US Department of Education issued a Final Rule under Title IX of the Education Amendments of 1972 that: defines the meaning of "sexual harassment"; and

WHEREAS, the Final Rule address how SUNY Schenectady must respond to reports of misconduct falling within that definition of sexual harassment, and

WHEREAS, the Final Rule mandates a grievance process that SUNY Schenectady must follow to comply with the law in these specific covered cases before issuing a disciplinary sanction against a person accused of sexual harassment, and now therefore be it

#20-69

RESOLVED, that the Board of Trustees hereby adopts the Title IX Grievance Policy, to become effective immediately.

RESOLUTION FOR REVISIONS TO POLICY 3.16: SEXUAL ASSAULT, RELATIONSHIP VIOLENCE AND STALKING POLICIES FOR STUDENTS AND EMPLOYEES

WHEREAS, SUNY Schenectady County Community College (SUNY Schenectady) is committed to complying with new state mandated policy requirements regarding sexual violence of employees and students; and

WHEREAS, this policy was reviewed and recommended by the College's attorneys in order to comply with new state mandated policy requirements regarding sexual violence; and

WHEREAS, the College has previously adopted a policy that applies to all Sexual Misconduct that constitutes Title IX Sexual Harassment under the Title IX Grievance Policy, therefore be it

#20-70

RESOLVED, that the Board of Trustees hereby amends policy 3.16: Sexual Assault, Relationship Violence and Stalking Policies for students and employees as reflected in the copy attached hereto, to become effective immediately.

RESOLUTION FOR REVISIONS TO POLICY 3.15: PROCEDURE FOR RESOLVING COMPLAINTS OF DISCRIMINATION, HARASSMENT AND RETALIATION

WHEREAS, the College has previously adopted a Procedure for Resolving Complaints of Discrimination, Harassment, and Retaliation; and

WHEREAS, the College attorney recommends that the revisions be adopted to ensure compliance with the new Title IX regulation requirements; and

WHEREAS, this policy applies to all students, employees, applicants for employment, interns, whether paid or unpaid, contractors and persons conducting business, regardless of immigration status with the College; and

WHEREAS, discrimination and harassment are not only prohibited by SUNY Schenectady but is also prohibited by state, federal, and, where applicable, local law; and

WHEREAS, employees and students may also choose to pursue legal remedies with one or more of the following governmental entities: State Human Rights Law, Civil Rights Act of 1964, or the Office of Civil Rights; it is hereby

#20-71

RESOLVED, that the Board of Trustees hereby adopts the revised policy 3.15: Procedure for Resolving Complaints of Discrimination, Harassment, and Retaliation as reflected in the copy attached hereto, to become effective immediately.

RESOLUTION TO RESCIND POLICY 2.14: SEXUAL HARASSMENT OF EMPLOYEES POLICY

WHEREAS, it is recommended that the College adopt SUNY Policy 2507 that applies to community colleges, covering sexual harassment; and

WHEREAS, this policy will be referred to as the College’s Sexual Harassment Response and Prevention Statement; and

WHEREAS, the Sexual Harassment Response and Prevention Statement will replace the current Sexual Harassment of Employees Policy 2.14; it is hereby

#20-72 **RESOLVED**, that the Board of Trustees hereby rescinds the Sexual Harassment of Employees (2.14) effective immediately.

10) Upon a motion presented by Dr. Moono that the three agreements below (20-73, 20-77 & 20-78) be voted on as one motion, as they are all inter-related, Trustee Hughes presented a motion and Trustee Karl seconded, the resolutions were unanimously approved.

RESOLUTION FOR APPROVAL OF AN AGREEMENT WITH BCS CUSTOMER ACQUISITION LLC ON BEHALF OF ORIGATION/GE RENEWABLE ENERGY FOR PROVISION OF SOLAR ENERGY CREDITS

WHEREAS, BCS Customer Acquisition LLC represents Origination/GE Renewable Energy who supports construction and operation of a local community solar projects located in Schenectady County; and

WHEREAS, Origination/GE Renewable Energy provides solar energy credits from the generation of electricity that can be used to offset energy costs that appear on National Grid invoices; and

WHEREAS, the College desires to purchase sustainable and renewable energy resources as required by SUNY and the State of New York at a discounted rate; and

WHEREAS, BCS Customer Acquisition LLC is offering a 20-year agreement to purchase solar credits at a fixed rate of 90% of value with a non-penalty 90-day agreement termination clause; and

WHEREAS, the President is recommending the Vice President of Administration be authorized to sign an Agreement with BSC Customer Acquisition LLC on behalf of the College for the solar credit arrangement mentioned above; be it therefore

#20-73 **RESOLVED**, that the Vice President for Administration be authorized to sign an electrical supply contract with BCS Customer Acquisition LLC.

RESOLUTION FOR RENEWAL OF ELECTRICITY SUPPLY CONTRACT WITH CONSTELLATION NEWENERGY, INC.

WHEREAS, Constellation is the energy supply company that provides electricity to a consortium of upstate New York counties, including Schenectady County; and

WHEREAS, the College has been purchasing electricity at a very low rate of \$0.05857 per kilowatt hour (k/Wh) which is locked in for the period 11/29/2018 to 11/28/2020; and

WHEREAS, amending our current contract with Constellation at a new fixed price per kilowatt hour of \$0.05092 and extending it through the period 11/28/2020 to 11/24/2023 would achieve an estimated savings of \$38,219 per year; and

WHEREAS, the President is recommending the Vice President of Administration be authorized to sign an electrical supply contract with Constellation NewEnergy, Inc. for the period mentioned above; be it therefore

#20-77 **RESOLVED**, that the Vice President for Administration be authorized to sign an electrical supply contract with Constellation NewEnergy, Inc

RESOLUTION ON NATURAL GAS RENEWAL CONTRACT

WHEREAS, the College has been purchasing natural gas from Direct Energy Business Marketing, LLC d/b/a Direct Energy Business (formerly Hess Corporation) through a purchasing agreement with the Municipal Electric and Gas Alliance (MEGA); and

WHEREAS, MEGA is an alliance of New York State counties, cities, towns, and school districts whose energy demand is aggregated to reduce costs; and

WHEREAS, our current contract expires on January 31, 2021; and

WHEREAS, Direct Energy Business continues to be MEGA's designated natural gas supplier; and

WHEREAS, the Vice President of Administration is recommending the College enter into a new 3-year contract with Direct Energy Business, utilizing the price protection option which provides a maximum amount per heating unit while allowing us to benefit from lower variable prices, and also provides the option of locking in at a fixed price; and therefore be it

#20-78 **RESOLVED**, that the Board of Trustees authorizes the President or his designee to sign an agreement with the Direct Energy Business for a price protection plan beginning on February 1, 2021 and continuing through January 31, 2024.

Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**AGREEMENT BETWEEN SUNY SCHENECTADY COUNTY
COMMUNITY COLLEGE AND RICHMOR AVIATION, INC.**

WHEREAS, Richmor Aviation, Inc. has provided flight training laboratory courses associated with the College's Aviation Program since 1999; and

WHEREAS, the current Agreement between SUNY Schenectady and Richmor Aviation, Inc. expired on August 31, 2019; and

WHEREAS, the Interim Vice President of Academic Affairs and Aviation Liaison have updated the agreement to reflect the current fees that were previously approved by the SUNY Schenectady Board of Trustees in the 2020-2021 SUNY Schenectady Tuition and Fee Schedule on June 15, 2020; it is hereby

#20-74

RESOLVED, that the Board of Trustees hereby approves an Agreement between SUNY Schenectady and Richmor Aviation, Inc. for the period September 1, 2020 through August 31, 2022, as attached hereto.

Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**RESOLUTION FOR APPROVAL OF A TWO-YEAR CONTRACT
EXTENSION AGREEMENT WITH THE COUNTY OF SCHENECTADY**

WHEREAS, as part of its Air Traffic control A.A.S. Program, SUNY Schenectady desires to provide air traffic control (ATC) training laboratory courses designed to meet the requirements and standards of the Federal Aviation Administration (FAA) Control Tower Operators Certificate with a Schenectady County Airport Facility Rating and training to meet the standards of the FAA Collegiate Training Initiative for the training of FAA Certified Air Traffic Controllers; and

WHEREAS, the County operates an airport which has the facilities, equipment and personnel necessary to conduct ATC training laboratory courses; and

WHEREAS, the County is willing to provide ATC training laboratory courses to SUNY Schenectady students upon the terms and conditions hereinafter set forth; and therefore be it

#20-75

RESOLVED, that the two-year contract extension agreement with the County of Schenectady be approved.

Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**RESOLUTION FOR RENEWAL OF AN AGREEMENT WITH THE
CAPITAL DISTRICT TRANSPORTATION AUTHORITY (CDTA) FOR
THE PERIOD SEPTEMBER 1, 2020 TO AUGUST 31, 2023**

WHEREAS, the Capital District Transportation Authority (CDTA) provides bus and transit services throughout New York State's Capital District to include the counties of Albany, Rensselaer, Saratoga and Schenectady; and

WHEREAS, the College desires to contract with CDTA to provide a discounted student ridership on CDTA busses so students have a reliable and efficient transportation option for attendance at SUNY Schenectady; and

WHEREAS, the College's current Agreement with CDTA expires on August 31, 2020 and CDTA is offering a discounted fare rate to SUNY Schenectady for the period September 1, 2020 to August 31, 2023; and

WHEREAS, the President is recommending the approval of such an Agreement with CDTA to ensure reliable and cost-effective student transportation services; be it therefore

#20-76 **RESOLVED**, that the college President be authorized to sign an Agreement with the Capital District Transportation Authority as outlined above.

11) Upon a motion presented by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**RESOLUTION TO AUTHORIZE A RETIREMENT INCENTIVE FOR
CERTAIN EMPLOYEES OF SUNY SCHENECTADY COUNTY
COMMUNITY COLLEGE**

WHEREAS, the President of SUNY Schenectady by memorandum dated July 30, 2020 recommends an early retirement incentive program for certain employees of SUNY Schenectady; and

WHEREAS, the President further recommends that retirement incentive programs be made available to certain full-time employees who are 55 years of age or older by September 30, 2020; and

WHEREAS, the President further recommends that the retirement incentive programs be a fixed incentive, and that the employees must apply for retirement by a certain date; now, therefore be it

RESOLVED, that any full-time employee of SUNY Schenectady, who is 55 years of age or older by September 30, 2020, who is a member of the New York State and Local Retirement System, who elects to retire from such Retirement

System by filing an application for retirement with the New York State Comptroller with an effective date of retirement no later than September 30, 2020 and who is no longer a SUNY Schenectady employee after September 30, 2020, who submits a letter to the Executive Director of Human Resources stating his or her intention to retire and such letter is received by the Executive Director of Human Resources between August 18, 2020 and August 31, 2020, and who is approved by the President of SUNY Schenectady to receive a retirement incentive, shall receive an additional salary adjustment from the SUNY Schenectady in the form of a retirement incentive equal to ten thousand dollars (\$10,000.00) for the year 2020; and, be it further

#20-79

RESOLVED, that a full-time employee of SUNY Schenectady who receives the aforesaid retirement incentive may receive an additional salary adjustment for the year 2020 from the County equal to one of the following:

- a. Two thousand five hundred dollars (\$2,500) if the employee has at least ten years of credited service in SUNY Schenectady employment prior to the effective date of retirement; or
- b. Five thousand dollars (\$5,000) if the employee has at least twenty years of credited service in SUNY Schenectady employment prior to the effective date of retirement; or
- c. Ten thousand dollars (\$10,000) if the employee has at least thirty years of credited service in SUNY Schenectady employment prior to the effective date of retirement.

12)

Upon a motion presented by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

RESOLUTION TO REAPPOINT FOUNDATION BOARD MEMBERS:

WHEREAS, the Schenectady County Community College Foundation, Inc. By-Laws indicate the Foundation Board of Directors shall consist of: (a) the President of SUNY Schenectady County Community College; (b) up to three (3) members of the Trustees; and (c) up to twenty-six (26) but not less than ten (10) other persons, recommended by the Board, and

WHEREAS, the SUNY Schenectady Foundation Board voted in favor of recommendation for the reappointment of the following individuals to the Foundation Board of Directors for a second three-year term, September 1, 2020 – August 31, 2023, it is hereby

- Renee Walrath – Walrath Recruiting
- Kevin Buhrmaster – 1st National Bank of Scotia

#20-80 **RESOLVED**, that the above-mentioned individuals be appointed to their second three-year term to the SCCC Foundation Board of Directors, effective September 1, 2020.

13) ADJOURNMENT

Upon the motion of Trustee Hughes, seconded by Trustee Karl, the meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Renee Bradley, Secretary
Board of Trustees

Recorded by:
Paula Ohlhous, Chief of Staff