

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
September 14, 2026

M I N U T E S

TRUSTEES PRESENT: Damonni Farley, Ann Fleming Brown, Gary Hughes, Michael Karl, Dr. Margaret King, and Hema Singh, Tina Chericoni Versaci

ALSO PRESENT: President Dr. Nicole Reaves, President's Council, and other College faculty and staff

ABSENT: Renee Bradley and Dr. Carlos Cotto,

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:34 p.m.

2) EXECUTIVE SESSION

Upon the motion of Trustee Brown, seconded by Trustee Hughes, the Board went into Executive Session at 5:34 p.m., to discuss personnel matters. The Board went out of Executive Session at 6:07 p.m.

3) APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 17, 2026

#26-102 RESOLVED, that the Minutes of the of August 17, 2026 meeting and consent agenda be approved as submitted and read; and be it further

RESOLVED, that the personnel items listed in the Consent Agenda be approved,

Upon motion by Trustee Hughes and seconded by Trustee Karl, the minutes and consent agenda were approved unanimously.

4) CONSENT AGENDA

#26-103A RESOLUTION AUTHORIZING AMENDED ADDITIONAL COMPENSATION FOR INTERIM ASSIGNMENT RESPONSIBILITIES OF THE DEAN OF LEARNER SUPPORT

WHEREAS, Resolution No. 26-067B, authorizing an interim assignment of responsibilities for the Dean of Learner Support, was approved by the College's Board of Trustees on June 8, 2026; and

WHEREAS, Jessica V. Gilbert, Dean of Learner Support, assumed substantial additional responsibilities on an interim basis following the vacancy in the position of Vice President for Academic Affairs (VPAA); and

WHEREAS, the Board previously approved additional compensation in the amount of \$1,000 per pay period in recognition of these interim responsibilities; and

WHEREAS, upon review of comparable interim executive assignments, the President has recommended an increase in the additional compensation to promote internal equity and

consistency with compensation provided for comparable interim assignments associated with the VPAA vacancy; and

WHEREAS, the President has executed an Addendum to the Memorandum of Understanding reflecting the revised compensation amount;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the Addendum to the Memorandum of Understanding for Jessica V. Gilbert and amends the previously approved additional compensation from \$1,000 per pay period to \$2,000 per pay period prorated retroactively to the June 15, 2026 payroll and continuing for the duration of the interim assignment; and

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution No. 26-067B and the associated Memorandum of Understanding shall remain in full force and effect unless otherwise modified by the President.

#26-103B RESOLUTION TO APPROVE ADDITIONAL COMPENSATION FOR DAWN JONES

WHEREAS, Dawn Jones, Director of Career & Transfer Services, has assumed significant additional responsibilities related to the SUNY Empire Service Corps Program and SUNY Transfer Liaison initiatives;

WHEREAS, these responsibilities include program coordination, student oversight, compliance monitoring, participation in statewide meetings and trainings, and leadership of transfer initiatives across SUNY institutions;

WHEREAS, the expanded scope of work requires approximately seven additional hours per week beyond her regular duties;

WHEREAS, the special assignment will run from September 1, 2026 through December 31, 2026 and is funded through the Empire Service Corps grant without impact to the College operating budget;

BE IT FURTHER RESOLVED, that Dawn Jones shall receive a biweekly stipend of \$515.06 for the duration of these additional responsibilities as outlined above, with a total stipend not to exceed \$5,151.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the additional compensation for Dawn Jones as outlined above.

#26-103C RESOLUTION FOR COMPENSATION FOR ADDITIONAL DUTIES FOR MICHAEL STAMETS, DEAN, HOTEL, CULINARY ARTS AND TOURISM (HCAT)

WHEREAS, Dean Michael Stamets has performed substantial responsibilities associated with administering the School of Hotel, Culinary Arts and Tourism (HCAT) 600-hour work experience requirement and the Disney Culinary Program Internship;

WHEREAS, these duties include student advising, review of graduation requirements, assessment of reflective essays and portfolios, internship coordination, student support, and ongoing collaboration with Disney Culinary Program representatives;

WHEREAS, these responsibilities are in addition to the regular duties of the Dean of HCAT;

WHEREAS, the College seeks to recognize and compensate Dean Stamets for these continuing additional responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves compensation for Dean Michael Stamets in the form of two three-credit overloads per academic year, consisting of one overload during the fall semester and one overload during the spring semester.

#26-103D RESOLUTION TO REAPPOINT JASON LOHRASEB AS ASSISTANT DIRECTOR OF WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (GRANT FUNDED)

WHEREAS, it has been recommended that Jason Lohraseb be reappointed as Assistant Director of Workforce Development and Community Education; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Jason Lohraseb be reappointed as Assistant Director of Workforce Development and Community Education from October 1, 2026 through August 31, 2027 at an annual prorated salary of \$55,134, and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2026-2027 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

Informational Professional Development/Travel

Carrie Swain, Registrar, to attend the SUNYRA Conference in Rochester, NY, September 29 – October 2, 2026.

Ingrid O'Connell, Professor, to attend the NYSSCA conference in Verona, NY, November 11-13, 2026.

5) REPORT OF THE CHAIR

REPORT FROM THE FOUNDATION

Presented by Vice Chair Tina Chericoni Versaci

Corporate & Foundation Relations Officer, Sarah Boink received a verbal confirmation for \$5,000 from Broadview Federal Credit Union to support the SUNY Schenectady Food Pantry.

VP, Foundation Peter Gabak is working with Allen & Anna Slaterpyrce on a new gift; in the past, the Slaterpryces have funded the *Allen & Anna Slaterpryce Scholarship* fund.

VP, Foundation Peter Gabak and Scholarship & Alumni Relations Officer, Leanna Liuzzi

are working with Bill McCann on behalf of A Place for Jazz to establish the *Tim Coackley Endowed Scholarship* fund.

We received \$20,000 from KeyBank; our missions align as they both focus on the under resourced and underrepresented student who seek empowerment and support on the pathway to higher education opportunities.

Trustee Hema Singh provided the report of the student trustee.

Board Chair Ann Fleming Brown provided a NYCCT Monthly Report.

6) **REPORT OF THE TREASURER**

#26-104 APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING AUGUST 31, 2026

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending August 31, 2026, as prepared by the Office of Administration and Finance in advance of the meeting, it is hereby

RESOLVED, that the Report of Revenues and Expenditures for the period ending August 31, 2026, be accepted as received.

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was approved unanimously.

#26-105 APPROVAL FOR THE KEY BANK N.A. WARRANTS #53 THROUGH #56

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #53 through #56 and recommends payment of same, it is hereby

RESOLVED, that Key Bank N.A. Warrants #53 through #56 be hereby approved for payment.

Upon motion by Trustee King and seconded by Trustee Farley, the resolution was approved unanimously.

7) **PRESIDENT'S REPORT – September 2026**

Middle States Tri-Chairs Mark Evans and Cayla Gaworecki provided a Middle States Self-Study Report Update.

8) **PERSONNEL**

#26-106 APPOINTMENT OF PORTIA SEDDON AS ACADEMIC SPECIALIST – TRIO (GRANT FUNDED)

WHEREAS, it has been recommended that Portia Seddon be appointed as Academic Specialist - TRIO; and

WHEREAS, Portia Seddon has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Portia Seddon be appointed as Academic Specialist - TRIO from September 21, 2026 through August 31, 2027 at a prorated annual salary amount of \$48,000, as funded by the TRIO grant. This appointment is consistent with the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented) and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments.

FURTHER RESOLVED, the grant-funded reappointment may be terminated prior to the end of the 2026-2027 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was approved unanimously.

#26-107

RESOLUTION TO APPOINT CARL BERG AS ADA TRANSITION COORDINATOR I

WHEREAS, it has been recommended that Carl Berg be appointed as ADA Transition Coordinator I for the period September 15, 2026 through August 31, 2027, and

WHEREAS, Carl Berg has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

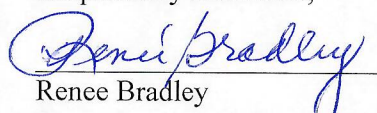
RESOLVED, that Carl Berg be awarded an appointment as ADA Transition Coordinator I at an annual prorated salary of \$52,000. This appointment is governed by the terms and conditions of employment as set forth by the personnel policies of the Board of Trustees and is consistent with the terms and conditions as set forth in the Union of Faculty and Professionals (UFP) Agreement.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was approved unanimously.

12) **ADJOURNMENT**

The meeting was adjourned at 6:49 p.m.

Respectfully submitted,


Renee Bradley
Secretary, Board of Trustees

Recorded by:
Tiombé Tatum, Chief of Staff