

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 21, 2020 at 5:30 pm
VIA TELECONFERENCE

M I N U T E S

TRUSTEES PRESENT: Ann Fleming Brown, Ray Gillen, Gary Hughes, Michael Karl,
Margaret King, Renee Bradley, and Tina Chericoni Versaci

ABSENT: Damonni Farley

ALSO PRESENT: Steady Moono, Patrick Ryan, and Paula Ohlhous, President's
Council, and other College faculty and staff.

1) WELCOME AND CALL TO ORDER

Chair Brown called the meeting to order at 5:38 p.m.

2) Upon the motion of Trustee Hughes, seconded by Trustee King, the August 17,
2020 Board Meeting Minutes and Consent Agenda were unanimously approved.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF
AUGUST 17, 2020 AND CONSENT AGENDA**

#20-81 **RESOLVED**, that the Minutes of the of August 17, 2020 meeting be approved as
submitted and read; and be it further

RESOLVED, that the personnel items listed in the Consent Agenda be approved.

3) CONSENT AGENDA ITEMS

**GRANT-SUPPORTED ASSIGNMENT FOR BARBARA JONES,
PROFESSOR, AS LIAISON TO RICHMOR AVIATION**

WHEREAS, it has been recommended that Ms. Barbara Jones, Professor in the
Department of Math, Science, Technology, and Health be awarded a grant-
supported assignment as Liaison between SUNY Schenectady and Richmor
Aviation; and

WHEREAS, Ms. Barbara Jones has served as such liaison since the
implementation (2000) of the Aviation Program and has excelled in this capacity;
and

WHEREAS, Richmor Aviation has provided funding in the amount of \$11,000 to support a stipend for Ms. Barbara Jones to serve as liaison for the 2020-21 academic year; it is therefore

#20-82A **RESOLVED**, that Ms. Barbara Jones is awarded a grant-supported assignment as Richmor Aviation Liaison for the period September 1, 2020 and continuing through August 31, 2021 with a stipend of \$11,000 for this period

APPOINTMENT/REAPPOINTMENT OF MEMBERS TO ADVISORY COMMITTEES

WHEREAS, the College Board of Trustees makes appointments/reappointments of members to Advisory Committees to serve as an important link between the College and the professional, industrial and business communities, and

WHEREAS, the advisory committee membership represents a diverse group of professionals that bring a specialized knowledge to the particular committee(s) to which the appointment/reappointment is being made, and

WHEREAS, each advisory committee has a specific purpose and responsibilities to support and enhance the continued growth and success of the institution, therefore be it

#20-82B **RESOLVED**, that the individuals listed in each advisory committee be approved for appointment or reappointment as recommended for each Advisory Committee and listed on each Advisory Committee appointment/reappointment form.

TEMPORARY STIPEND FOR MR. PATRICK RYAN, VICE PRESIDENT OF ADMINISTRATION

WHEREAS, Mr. Patrick Ryan has agreed to take on an additional role of providing administrative support and leadership to the IT Division during the Chief Information Officer (CIO) search; and

WHEREAS, he will assume select responsibilities of the CIO and will oversee the following duties: determine business requirements for technical support for afterhours and weekends; finalize software and hardware acquisition; provide day-to-day administrative oversight; update ITC activities calendar; update fiscal year 2020 budget; execute capital expenditures; develop fiscal year 2021 IT budget; and manage and update the fiscal year 2020 ITS annual goals; therefore be it

#20-82C **RESOLVED**, that Mr. Patrick Ryan be compensated for this additional work and assume a monthly stipend of \$600 for the period commencing September 22, 2020 and continuing through December 31, 2020 or until the CIO position has been filled.

TEMPORARY STIPEND FOR MR. BRETT WERY, STRATEGIC PLANNING CO-CHAIR

WHEREAS, Mr. Brett Wery, former Dean of Music has agreed to take on some additional duties in co-chairing the Strategic Planning Committee from June 1, 2020 to December 31, 2020 when it will be presented to the Board of Trustees for adoption; and

WHEREAS, the duties will include additional responsibilities of coordinating the Strategic Planning Steering Committee and serve as a primary liaison to the President & Board relative to the planning process; therefore, be it

#20-82D **RESOLVED**, that Mr. Brett Wery be compensated for this additional work and assume a monthly stipend of \$200 for the period commencing June 1, 2020 and continuing until December 31, 2020.

TEMPORARY STIPEND FOR MS. DONNA CORBISIERO, ASSISTANT PROFESSOR

WHEREAS, Ms. Donna Corbisiero has agreed to take on some additional duties in co-chairing the Strategic Planning Committee from June 1, 2020 and continuing through December 31, 2020, when it will be presented to the Board of Trustees for adoption; and

WHEREAS, the duties include coordinating the Strategic Planning Steering Committee and serving as a primary liaison to the President and Board of Trustees relative to the planning process; therefore, be it

#20-82E **RESOLVED**, that Ms. Donna Corbisiero, Assistant Professor, be compensated for this additional work and assume a monthly stipend of \$200 for the period commencing June 1, 2020 and continuing through December 31, 2020.

4) **REPORT OF THE CHAIR**

Upon a motion presented by Trustee Hughes, seconded by Trustee Versaci, the 2020-2021 Goals for the Office of the President were unanimously approved.

APPROVAL OF 2020-2021 GOALS - OFFICE OF THE PRESIDENT

WHEREAS, the Guidelines for the College Presidential Reappointment Review Process states that "the President will outline in writing his/her goals and objectives for the College for the ensuing school year and submit same to the Board for its approval"; and

WHEREAS, the President of the College has submitted his goals to the Board of Trustees in accordance with the aforesaid Guidelines; and

WHEREAS, the Board of Trustees has reviewed and concurs with these goals; it is hereby

#20-83 **RESOLVED**, that the Board of Trustees hereby approve the 2020-2021 Goals submitted by the President of the College, as listed in the copy attached hereto.

Trustee Versaci provided a report for the Foundation. This month, the Foundation received a \$1 million gift from a longtime friend and benefactor of the College, marking only the second time in our history that a gift of this magnitude has been made to the Foundation. The gift will allow the College to create an endowed student support fund with interest generated by the endowment used for the Food Pantry, Student Emergency Fund, the Student Mentoring Program, College in the High School Program, scholarships, and other initiatives that encourage student access and success, one of SUNY Schenectady's strategic goals. The donor wishes to remain anonymous. Tina extended her gratitude to the Foundation Team, as well as Dr. Moono.

Trustee Versaci asked that November 10th be put on the calendars for the Virtual Food for Thought event. Chair Brown added that the Foundation is accepting donations for the silent auction to be held that night.

Chair Brown also noted the Advisory Committee Assignments are in the Packet, which offers a great way to learn the day-to-day operations of the college and encouraged that these meetings be a priority on calendars.

Additionally, there are the Organizational Charts of the College, in case you would like to update yourselves to the "whereabouts" of the staff members.

5) **REPORT OF THE TREASURER**

Upon a motion presented by Trustee Karl, seconded by Trustee Versaci, the Key Bank N.A. Warrants # 50 through # 54 were unanimously approved.

APPROVAL FOR THE KEY BANK N.A. WARRANTS #50 THROUGH #54

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #50 through #54 and recommends payment of same, it is hereby

#20-84 **RESOLVED**, that Key Bank N.A. Warrants #50 through #54 be hereby approved for payment.

Upon a motion presented by Trustee Versaci and seconded by Trustee Karl, the Report of the Revenues and Expenditures were unanimously approved.

APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING AUGUST 31, 2020

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending August 31, 2020, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

#20-85 **RESOLVED**, that the Report of Revenues and Expenditures for the period ending August 31, 2020, be accepted as received.

6) **REPORT OF THE PRESIDENT**

Want to highlight a few items: The Board may be/may not be aware that SUNY is mandating all SUNY schools to provide Surveillance Testing. I want to thank the team, PC, led by Sabrina, Patrick, David and Paula. The County has been very supportive, as well as Trustee Hughes.

Dr. Moono submitted the Surveillance Testing Plan, which has been approved. SUNY Schenectady was to begin a “soft test” on Wednesday, utilizing employees currently on campus. The test will be mandated for students that are on campus for fall classes, and students will be tested every 2 weeks. We will be testing 100% of the students, as well as Faculty and Staff. The cost of the test is \$15/per person. This does qualify to fall under the CARES Act. SUNY Schenectady will be conducting this testing for 6 days.

Dr. Moono is grateful that in October, the County will use the College as a testing site from 9am to 1pm, and again thankful for the support we received from the Legislature and Mr. Brown. County testing will begin on October 1.

Enrollment is down, as anticipated. The most significant area is new students, which is not surprising. The students cannot decide because of the “ifs,” and the fact that virtual learning is not for everyone.

The “jury” on the College in the High School Program is still out, as there are many unknowns at the school level. We are working hard to have students apply and hope to have a clearer picture in the next couple of weeks.

The late start classes started today and have surpassed last year by 153 headcount.

Another area we are up is our Aviation Program and is a collaborative effort with all parties involved.

See attached full report.

https://sunysccc.edu/PDF/About%20SCCC/CollegeLeadershipVision/PresidentsReport_9-2020.pdf

7) PERSONNEL

Upon a motion presented by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

RESOLUTION TO APPOINT MR. MARK MARTINEZ AS STUDENT SUCCESS COACH

WHEREAS, it has been recommended that Mr. Mark Martinez be appointed as Student Success Coach funded by the Title III grant for the period September 22, 2020 through August 31, 2021, and

WHEREAS, the President has concurred with said recommendation, it is hereby

#20-86 **RESOLVED**, that Mr. Mark Martinez be awarded a grant-supported appointment as Student Success Coach funded by the Title III grant at an annual salary of \$42,000 for the period September 22, 2020 and continuing through August 31, 2021. This position follows the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

Upon a motion presented by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

TEMPORARY APPOINTMENT OF MR. BEN DEANGELIS AS STUDENT ACTIVITIES ADVISOR

WHEREAS, it has been recommended that Mr. Ben DeAngelis be appointed as a temporary Student Activities Advisor in the Division of Student Affairs; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Mr. Ben DeAngelis be approved for a temporary appointment as Student Activities Advisor in the Division of Student Affairs, funded by the Student Government Association budget for the period commencing September 22, 2020 and continuing through August 31, 2021; and be it further

#20-87 **RESOLVED**, this appointment is subject to the terms and conditions of employment as set forth by the Union of Faculty and Professionals (UFP) contract, at an annual salary of \$37,000, prorated for this period.

8) Upon a motion presented by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved, with the exception of one abstention from Trustee Gillen.

RESOLUTION TO EXTEND CONTRACT WITH SCHENECTADY METROPLEX DEVELOPMENT AUTHORITY FOR DOWNTOWN SCHENECTADY PARKING

WHEREAS, SUNY Schenectady currently has an agreement with the Schenectady Metroplex Development Authority (Metroplex) for the use of its parking facilities managed by LAZ Parking in and around the City of Schenectady, which expired on August 31, 2020; and

WHEREAS, SUNY Schenectady wishes to continue to provide parking for its students, faculty and staff who are use the SUNY Schenectady Center City location at 433 State Street; and

WHEREAS, SUNY Schenectady utilizes the services of LAZ Parking for parking spaces in the Broadway garage which is near the Center City Building; and

WHEREAS, Metroplex is supportive of a one-year extension of the parking agreement allowing SUNY Schenectady to continue utilizing those spaces;

NOW THEREFORE BE IT

#20-88 **RESOLVED**, that the Board of Trustees hereby authorizes the College president to extend the contract with the Metroplex Development Authority for one year beginning September 1, 2020 and expiring on August 31, 2021.

9) Upon a motion presented by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

2021-2022 REVISED CAPITAL BUDGET REQUEST

WHEREAS, the President proposes a revised 2021-2022 Capital Budget to be submitted to Schenectady County and the State University of New York, and

WHEREAS, the Board of Trustees has reviewed the list of projects to be submitted for funding and found them to be acceptable, it is hereby

#20-89 **RESOLVED**, that the President and his designee is hereby authorized to submit the revised 2021-2022 Capital Budget Request, as listed below, to Schenectady County and the State University of New York:

2021	<u>Amount</u>	<u>Project</u>
	\$ 470,000	CST & Elston Hall Roof Restoration
	\$ 160,000	Culinary School Equipment

\$ 250,000 CST Building Chemistry Laboratory Renovations
\$ 880,000 **TOTAL 2021 Project Request**

2022

<u>Amount</u>	<u>Project</u>
\$1,200,000	Student Service Center – Design & Construction
\$1,100,000	Elston Hall Lobby & Community Rooms
\$ 600,000	Campus wide Updated Fire Alarm System
\$ 220,000	Stockade Hall Mechanical Updates
<u>\$ 35,000</u>	Stockade Hall Lecture Center Renovation
\$3,155,000	TOTAL 2022 Project Request

10)

Informational Items

Dr. Moono provided information on the Lease of unused SUNY Schenectady Athletic Fields to Black Watch Soccer Club (BWSC), Inc. and thanked the County.

The BWSC is working with the County to use portion of our athletic fields, looking to put a dome up, and offering different sports, as this will benefit the College, as well as the County.

The Lease of office space at Richmor Airport, another gracious collaborative effort with the County. The purpose will house the additional students and instructors for the growing Air Traffic Control Program.

13)

ADJOURNMENT

Upon the motion of Trustee Hughes, seconded by Trustee King the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Renee Bradley, Secretary
Board of Trustees

Recorded by:
Paula Ohlhous, Chief of Staff