SUNY Schenectady New Student Checklist

Summer 26 begins Tuesday, May 26, 2026

Technology Access

Log in to the [MySCCC Student Portal](#) to complete the following tasks:

- ☐ Complete "My Survey to Success" in Starfish
- ☐ Get access to Brightspace, student email, Banner Self-Service, and DegreeWorks

Information Technology Helpdesk
Phone: 518-381-1487
Email: ithelpdesk@sunysccc.edu

Visit [Helpful Apps, Tech and Tips](#) for tips, tutorials, and other useful technology tools

Academic Advisement

Meet with your assigned Academic Advisor to:

- ☐ Discuss career options and academic programs
- ☐ Create your course schedule

[Academic Advisement Center](#)
Stockade Room 100
Phone: 518-381-1277
Email: AcademicAdvisement@sunysccc.edu

Financial Aid

Complete the following steps:

- ☐ Submit the FAFSA, TAP, and SUNY Schenectady Foundation Scholarship application
- ☐ Tuition is due May 1

[Financial Aid Office](#)
Elston Hall Welcome Center
Phone: 518-381-1468
Email: financialaid@sunysccc.edu

Student Business Office

Complete the following tasks:

- ☐ Submit your [Certificate of Residence](#) (VA education benefit users are exempt)
- ☐ Confirm attendance and accept classes in [Banner Self-Service](#)
- ☐ Pay your bill or [enroll in a payment plan](#)

[Student Business Office](#)
Elston Hall Welcome Center
Phone: 518-381-1346
Email: bursar@sunysccc.edu

Immunizations

☐ Submit an Immunization Certificate as required by New York State Public Health Law.

[Student Affairs Office](#)
Elston Hall Room 222
Phone: 518-381-1344
Email: studentaffairs@sunysccc.edu

Additional Support Services

Additional support services are available, including

- [Disability Resource Office](#), Elston Hall, Room 222
- [TRIO](#), Elston Hall, Room 328
- [Educational Opportunity Program (EOP),](#) Begley Learning Commons, Room 104
- [Advancing Success in Associate Pathways (ASAP),](#) Elston Hall, Room 222
- [The Learning Center](#), Begley Learning Commons, 1st floor

College Store and SUNY Schenectady ID

Complete the following steps:

☐ Obtain your SUNY Schenectady ID card by bringing your course schedule and government-issued ID
☐ Purchase or obtain required textbooks from the College Store

[College Store](#)
Elston Hall Room 109
Phone: 518-381-1332

If you are eligible for bookstore credit through financial aid, availability may begin May 18. Bring your course schedule and SUNY Schenectady ID card.

Parking Pass

☐ Complete the [online form](#)
☐ Bring your SUNY Schenectady ID card to the Security Desk at the Casola Entrance of Elston Hall to receive your parking hang tag after completing the online form.

New Student Orientation

☐ Complete [New Student Orientation](#) prior to the start of classes.

Important Reminder

Print a fresh copy of your class schedule one week before classes begin.