

Communicating Your Way to Success at SUNY Schenectady

As a college student, it is crucial to understand the importance of communication.


Here at SUNY Schenectady, a number of platforms play an integral role in the student experience.

Understanding these technologies & the roles they play in your academic journey will lead you to success.

SUNY Schenectady Email Account:

Plan to routinely log in to your SUNY Schenectady email at least twice a day – once in the AM and once in the PM. You will receive emails from your professors (with important information on assignments, class cancellations, and due dates), staff from student services (Academic Advising, Student Success Center, Financial Aid, etc.), and the college regarding campus events such as school celebrations & closings.

How to log in to your SUNY Schenectady email:

1. Go to <https://sunysccc.edu/>
2. Click on the orange “My SCCC” button in the upper-right hand corner of the screen
3. Log in with your student credentials. (Can’t remember your username and/or password?
Ask the IT Helpdesk at Elston Hall, Room 530 or 518-381-1487)
4. Find the “Launchpad” on the left hand side of the page and click on “Office365”
5. Make sure that your inbox is **not** separated into two categories, “Focused” and “Other”. This automatic setting makes it easy to miss important emails. **Correct the automatic setting:**
 - ❖ Click on the “Settings” icon in the upper-right hand corner of Outlook 
 - ❖ Click on “Display settings”
 - ❖ Click on “Focused inbox”
 - ❖ Click on “Don’t sort messages”
 - ❖ Click “OK”

Blackboard:

Blackboard is an online learning management system that houses your courses and provides access to online course materials, announcements, assignments, due dates, grades, and other information related to your courses. Most professors post announcements and assignments through Blackboard, so it is important to log in at least twice a day.

How to log in to Blackboard:

1. Go to <https://sunysccc.edu/>
2. Click on the orange “My SCCC” button in the upper-right hand corner of the screen
3. Log in with your student credentials
4. Go to the left hand side and click on “Blackboard”
Each course is listed on the right of the page. Click each course to explore the links available.

Remember...
CHECK YOUR EMAIL EVERY DAY!
CHECK BLACKBOARD EVERY DAY!

Starfish:

Starfish is designed to support student success by pairing students with resources as soon as the student or instructor indicates that assistance is needed. Your teachers may ask the Student Success Coaches to check in with you, or you can reach out online by digitally “raising your hand”. A hand raise will connect you with campus resources such as tutoring, academic advising, success coaches and more; you have the opportunity to specify what type of assistance would be most helpful. For example, if you are overwhelmed with managing your homework and class schedule, you can digitally “raise your hand” to be contacted by a Success Coach.

How to log in to Starfish:

1. Go to <https://sunysccc.edu/>
2. Click on the orange “My SCCC” button in the upper-right hand corner of the screen
3. Log in with your student credentials (Can’t remember your username and/or password?
[Ask the IT Helpdesk at Elston Hall, Room 530 or 518-381-1487](#))
4. Go to the left hand side and click on “Blackboard”
5. Once in Blackboard, go to the left hand side and click on “Starfish”

Student Success Center

We accept both scheduled appointments and walk-ins. We are located right near the Student Commons in **Elston Hall, room 017**.

Monday & Wednesday 8:30 a.m.-6:30 p.m.
Tuesday, Thursday, & Friday 8:30 a.m.-4:30 p.m.