

**2022-2023**  
**AID FOR PART-TIME STUDY PROGRAM (APTS)**

The Aid for Part-Time Study (APTS) program is meant for part-time students who demonstrate financial need.

ALL FUNDING IS SUBJECT TO AVAILABILITY  
AND BASED ON A FIRST COME, FIRST SERVED POLICY

**To be considered eligible for APTS students must meet the following eligibility criteria:**

1. Be a United States Citizen or Eligible Noncitizen
2. Be a legal resident of New York State
3. Have graduated from a high school in the United States, earned a GED, or passed a federally approved "Ability to Benefit" test as defined by the Commissioner of the State Education Department
4. Be enrolled as a part-time student
5. Be matriculated in an approved program of study in a participating New York State secondary institution
6. Be charged at least \$100 tuition per year
7. Not have exhausted Tuition Assistance Program (TAP) eligibility
8. Not be in default on a Federal or State student loan or on any repayment of state awards
9. Meet income eligibility limitations:
  - a. INDEPENDENT (not eligible to be claimed as a tax dependent by parent(s)):
    - Single or Married (NO DEPENDENTS) - NYS NET TAXABLE INCOME CANNOT EXCEED \$34,250
    - Single or Married (WITH DEPENDENTS) - NYS NET TAXABLE INCOME CANNOT EXCEED \$50,550
  - b. DEPENDENT (eligible to be claimed by parents as tax dependent):
    - NYS NET TAXABLE INCOME OF STUDENT, SPOUSE AND PARENTS CANNOT EXCEED \$50,550
10. Signed application: Student must sign the application. If married, the student's spouse must sign and give their Social Security Number. If their parents were required to provide their information they must sign, give their social security number, and first three letters of their last name.
11. Submit SIGNED copy of your (and your parents, if dependent) 2020 NYS Income Tax Return (Form IT-201). Those not filing a 2019 NYS tax return must submit a signed copy of their Federal Tax Return Transcript. **If you did not file Federal or State taxes for 2020, you must submit a "Verification Worksheet" You can obtain a copy of this in the Financial Aid office or online <https://sunysccc.edu/Admissions/Paying-for-SUNY-Schenectady/Financial-Aid/Financial-Aid-Forms.html>**

Students awarded New York State Aid for Part-time Study (APTS) must complete a minimum number of college credits (based on NYS Academic regulations) and maintain a 2.0 or higher GPA and CQPA in order to be eligible to receive APTS the following semester.



**REMINDER: EARLY APPLICANTS ARE GIVEN PRIORITY CONSIDERATION.**



Completed applications can be faxed, emailed, or hand delivered to the financial aid office.

SUNY Schenectady County Community College, Financial Aid  
78 Washington Ave, Schenectady, NY 12305  
(518) 381-1468 phone, (518) 381-1477 fax, [fa@sunysccc.edu](mailto:fa@sunysccc.edu)



13. Were you eligible to be claimed or were you claimed as a dependent on your parents' New York State or federal tax return for the previous year?

- 1 YES - If yes, YOU MUST REPORT PARENTS' INCOME below.
- 2 NO - If no, read and sign the affirmation on the bottom of this page and if married, your spouse must also sign and enter Social Security number. If you have dependents of your own other than a spouse, check this box.

If you answered "YES" to question 13, that is, you were claimed or were eligible to be claimed as a tax dependent, you must report parental income in question 15. If your parents (stepparents, adoptive parents) filed a tax return as married, you must report total income for both parents.

14. EXCLUSION OF PARENTS' INCOME - If your parents are divorced, separated, never married or one of your parents is deceased, report in question 14 the income of the parent with whom you lived most in the previous year or who had custody or would have had custody if you were a minor.

TO EXCLUDE THE INCOME OF PARENT1 (Stepparent, adoptive parent) OR PARENT2 (stepparent2, adoptive parent2) give the reason by checking the appropriate box. Enter the date of death or separation/divorce and enter the amount of support received if separated/divorced. Only one parent's income can be excluded for separation/divorce.

To exclude PARENT1's Income   
 1 Deceased GIVE EARLIEST DATE \_\_\_\_\_   
 2 separated or divorced (use numbers only) Month / Year (CCYY)

To exclude PARENT2's Income   
 1 Deceased GIVE EARLIEST DATE \_\_\_\_\_   
 2 separated or divorced (use numbers only) Month / Year (CCYY)

Support Amount - Enter the amount of support received for you from the parent whose income is to be excluded. **If none, enter zero.** \$ \_\_\_\_\_

(Note: Any separation must be by judicial decree or pursuant to an agreement of separation which is filed by a court of competent jurisdiction.)

15. ENTER PARENTS' EXEMPTIONS AND INCOME IN THE BOXES PROVIDED.

For the 2022-2023 academic year students will use prior-prior tax data (2020 tax information) to complete both their federal and New York State financial aid applications. Prior-prior year data will also be used when completing the APTS application for 2022-2023.

Parent1's Separate Income OR Joint Income with Parent2	
Exemptions	Income
_____	\$ _____

Parent2's Separate Income	
Exemptions	Income
_____	\$ _____

OFFICE USE ONLY			
A			.00
P			.00
S			.00
T			.00
DOLLARS			Cents

16. ALL PERSONS WHOSE INCOMES ARE LISTED IN QUESTIONS 12 AND 15 must read and sign the affirmation.

AFFIRMATION - I hereby certify that all the information provided by me upon this application is accurate and complete. This information will be accepted for all purposes as the equivalent of an affidavit and, if it contains a false statement, shall subject me to the same penalties for perjury as if I had been duly sworn. I authorize the school to release to Higher Education Services Corporation (HESC) any information requested pertinent to this application. I consent to the verification by HESC of any statement made herein and authorize the NYS Department of Taxation and Finance to release to HESC certified copies of my personal income tax returns. I consent to the release by HESC of such information as may be provided by law or regulation in the course of financial aid program administration.

Student's Signature	Date		
Student's Spouse's Signature	Date	Spouse's SSN	
Parent1's Signature	Date	Parent1's SSN	
Parent2's Signature	Date	Parent2's SSN	
		First 3 Letters of Parent1's Last Name	
		First 3 Letters of Parent2's Last Name	

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