HOW TO REGISTER ONLINE

After meeting with an advisor and getting your ADVISOR PIN, you are ready to register for classes using our online system. (You may also access your student record via the Portal.)

$ Start at our home page: **www.sunysccc.edu**

$ Click **RECORDS & REGISTRATION**

$ Click **USE CURRENT INFORMATION** for NY Alert message

$ For login, **USERID** = your **9-digit Student ID number** and **PIN***

$ ****The first time**** you login, your **PIN** is your **6-digit birth date** (**mmddyy**).
    You will see that this PIN has expired and are prompted to change it to a 6- to 15-digit/character password that you need to remember for future use. You will be asked to create a personal question/answer in case you ever forget your PIN and have to reset it to your birth date.

$ Click **REGISTRATION**

$ **Select Term**

$ Update **Goal** and verify Program

$ Click **REGISTER FOR CLASSES**

$ Enter **5-digit CRN** (Course Reference Number) into boxes for each course you want

$ Click **Submit Changes** and a list of classes you've successfully registered for will appear -- if you don't see all of your classes, scroll down to view errors

$ Click on **Return to Menu** (top). Click **Student Schedule** to print. (You should print this at home **closer to the start of the semester to ensure accurate room locations/times**.)

$ Click **Exit**.

See the **Current Academic Calendar** for Important Dates/Information
https://sunysccc.edu/Academics/Register-for-Classes/Course-Offerings-and-Registration-Calendar